

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 7:30 P.M. ON TUESDAY, OCTOBER 21, 2014 IN THE COTTONWOOD ROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS.

A. CALL TO ORDER

Mayor Urlacher called the meeting to order at 7:30 p.m.

B. ROLL CALL

Upon a call of the roll, the following were:

Present: Trustees Brennan, Clark, Maier, Towne and Mayor Urlacher

Absent: Trustees Armstrong and Lane

Mayor Urlacher declared a quorum present.

Also present: Village Administrator Bob Irvin; Scott Anderson, representative of the firm of James Anderson Co., Village Attorneys James V. Ferolo and Gregory T. Smith of Klein Thorpe & Jenkins, Ltd.; Village Clerk Cathy Nelson, and Financial Consultant, Dorothy O'Mary

C. APPROVAL OF MINUTES:

Regular Meeting of the Regular Meeting of the Board: September 16, 2014

It was moved by Trustee Clark seconded by Trustee Brennan that the minutes of the Regular Meeting of September 16, 2014 be approved as presented.

Upon a call of the roll, the following voted:

Aye: Trustees Brennan, Clark, Maier and Towne

Nay: None

Mayor Urlacher declared the motion carried and the minutes approved and placed on file.

D. APPROVAL OF BILLS

1. Bills Submitted for Payment

And

2. Other Bills Paid by the Village Treasurer in Anticipation of This Meeting.

It was moved by Trustee Maier, seconded by Trustee Brennan to approve bills submitted for payment and other bills paid by the Village Treasurer in anticipation of this meeting for a total amount of \$205,980.20

Upon a call of the roll, the following voted:

Aye: Trustees Brennan, Clark, Maier and Towne

Nay: None

(Final)

E. TREASURER'S REPORT

Presentation of the Monthly Report for the Month of September, 2014

It was moved by Trustee Brennan, seconded by Trustee Maier that the Board acknowledge receipt of the September 2014 Treasurer's Report and place it on file.

Upon a call of the roll, the following voted:

Aye: All

Nay: None

Mayor Urlacher declared the motion carried.

F. COMMUNICATIONS AND PETITIONS FROM THE PUBLIC

1. Citizens to be Heard Not Listed Elsewhere on This Agenda:

Resident/Trustee Mary Brennan expressed concern over non notification of residents on Little St. Marys Road of tree removal prior to the work. When the owner of Dunlap Tree Specialists attempted to alert residents door to door without identification, he met resistance. After discussion, it was agreed that in the future residents should be notified prior to work being done.

2. Written communications of citizens to be read:

No communications were read

G. COMMISSION AND COMMITTEE REPORTS FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON.

1. Finance Committee:

- a. Recommendation to Approve a Resolution Authorizing the Village President and Clerk to Execute a First Amendment to the Consulting Agreement With Dorothy O'Mary

Trustee Maier presented the Resolution and stated that, after review, the Finance Committee felt it should be approved.

- b. Recommendation to Approve A Resolution Authorizing the Village President and Clerk to Execute a Second Amendment to Consulting Agreement With Bob Irvin Consulting, LLC

Trustee Maier presented the Resolution and stated that, after review, the Finance Committee felt it should be approved.

- c. Recommendation to Approve a Resolution Authorizing an Increase in the Compensation of the Village Clerk Pursuant to Section 1.303(A) of the Village Code

Trustee Maier presented the Resolution and stated that, after review, the Finance Committee felt it should be approved.

Mayor Urlacher then explained the basis for his negotiating these agreements for compensation increases for the Village Clerk, Administrator and Financial Consultant. Merit, increase in workload, money saved the village and time since last raise were all taken into consideration. Discussion ensued.

- d. Recommendation to Approve A Resolution Ratifying an Additional Expense Related to the Purchase and Installation of Abila MIP 100 Accounting Software.

Trustee Maier presented the resolution and explained that this approval was a “housekeeping” issue to ratify the final cost, as approved, of the new software. Short discussion ensued.

- e. Other Matters: Letter to Board from Resident John Koffel.

Discussion ensued regarding the letter sent to the Board and referred by the Mayor to the Finance Committee regarding the Tax Rebate in regards to Open Space and conservancy. Trustee Clark questioned why the village chooses not to compensate people if they have open space parcels. Fairness to those who qualify was brought up and why only homesteaders are eligible and not large green parcels and or parcels that are in conservancy. Attorney Ferolo stated that the Klein Lawsuit confirmed the rebate as homestead based promoted home ownership and that the processes has been upheld by the courts. By changing, the Village potentially opens the door for challenges. Discussion continued regarding the intent of the letter from Mr. Koffel and if the rebate should be tax-paid based rather than homestead-based.

2. Public Works Committee

- a. Update: Status of Road Construction/Repair Activities on Bradley Road

Trustee Towne informed the Board that the Bradley Road paving has been completed for the year. There are some grading and touch ups to be done around the culverts, and final check before final billing.

Mayor Urlacher stated that Peter Baker & Sons did a nice job on the Bradley Road project.

- b. Update: Status of Drainage Work (Clearing of Rubble From The Crest Culvert and Drainage Correction Work Along Bradley Road)

Trustee Towne informed the board that the drainage work has been completed but that there are some issues in other areas of the village that need addressing.

- c. Other Matters: Resident Tom Heinz updated the Board on progress of water project for the St. Marys/Little St. Marys Road area. Ciorba is ok with approval of the easement for the county to dig under the railroad tracks and trail. He believes this is the last piece in getting this proposal to the county for final approval. The Novak project will be on the November board agenda for approval.

3. Parks and Recreation Committee:

- a. Updates: Whippoorwill Park and Oasis Park Projects

Trustee Towne stated that it appears the planting have survived the summer. There is a two year guarantee. Oasis Park has just been fertilized and seeded.

- b. Update: Route 60 to St. Marys Road Trail Link

Trustee Towne updated the board that James Anderson Company engineering is close to completion the plan and per Scott Anderson, it will go to the state this week for approval.

- c. Update: Trail Connection from Riverwoods Boulevard to Lake Forest.

Trustee Towne informed the board that the Committee agreed that until they know that the actual bridge linking Middlefork Savannah over the railroad to the Lake Forest will happen, they will put the project on hold.

- d. Discussion of Preliminary Site Plans for Village Hall.

Trustee Towne presented the three site plans for Village Hall options: "Dreikosen" property, Whippoorwill Park and Costco parking lot (SE corner of Route 60 and Riverwoods Blvd.) Sewer and water are available to all three. Layouts are just representative that the building can be nicely placed on the properties. Discussion ensued. It was agreed that Attorney Ferolo should contact Costco to see if this plan is feasible. It is Mayor Urlachers' intent to hold a Committee of the Whole meeting to get resident input once there is more information on sites and costs.

Resident Denis Bohm expressed his strong objection to the Whippoorwill Park location as extensive money has been spent to restore this property to a nature preserve, the only one in the village at this point, and now we would be destroying it. Discussion ensued

d. Other Matters: No other matters presented.

4. **Safety Commission:**

- a. Monthly Activity Report by Trustee Clark: All is quiet
- b. Discussion: Village Ordinance Regarding Firearms Discharge Within the Village

Discussion ensued regarding updating the Village firearms code. Trustee Clark stated that Mettawa is the only village that allows firearms use on private property. After discussion Mayor Urlacher directed this item to be put on the November agenda and residents notified of the issue so that the board could hear resident opinions before any changes are made.

- c. Discussion: Speed and Truck Weight Enforcement on Village Streets

Concern over Bradley Road excessive speed and excess truck traffic was discussed. Administrator Irvin will be speaking with the Lake County Sheriff regarding speed enforcement and weight limits. Trustee Clark will research Solar panel flashing lights and Truck databases will be investigated to be updated for Bradley Road restrictions. Discussion ensued.

5. **Zoning, Planning and Appeals Commission**

No meetings held and nothing to report.

H. BUSINESS FROM THE BOARD FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON:

1. **Mayor's Report**

- a. Continued Discussion Regarding the Strategic Plan Update

Mayor Urlacher reminded the Board to take a look at the plan for changes before he proceeds with revisions.

- b. Update: Resident Brunch/Buffer, November 9, 2014, 2pm Rojas Residence

Mayor Urlacher updated the Board on this event as one not to miss.

- c. Building Report: Mayor Urlacher thanked Village Engineer Anderson and Trustee Towne for the report and placed it on file.

- d. Village Administrator's Report:
Administrator Irvin reported that:
 - i. Impact Production has begun their expansion project for the new headquarters in the Village of Mettawa
 - ii. Grant Funds are being sought for the Middlefork Savannah Bridge project and without these funds, the project will not go forward.

- e. Other Matters:
Village Attorney Ferolo informed the Board that an error in the Lake County TIF and explained the process. There is a possibility of litigation to correct the errors. No money is involved for the village, but he wanted to inform the Board of this issue. The Board unanimously approved this action

2. UNFINISHED BUSINESS: None presented for discussion

3. NEW BUSINESS:

- a. Approval of A Resolution Authorizing the Village President and Clerk to Execute a Second Amendment to the Consulting Agreement with Bob Irvin Consulting, LLC.

It was moved by Trustee Maier, seconded by Trustee Brennan to approve **A Resolution Authorizing the Village President and Clerk to Execute a Second Amendment to the Consulting Agreement with Bob Irvin Consulting, LLC. being Resolution No 14-21**

Upon a call of the roll, the following voted:
AYE: Trustees Brennan, Clarke, Maier and Towne
NAY: None

Mayor Urlacher declared the motion carried.

- b. Approval of A Resolution Authorizing the Village President and Clerk to Execute a First Amendment to the Consulting Agreement with Dorothy O' Mary

It was moved by Trustee Maier, seconded by Trustee Brennan to approve **A Resolution Authorizing the Village President and Clerk to Execute a First Amendment to the Consulting Agreement with Dorothy O' Mary, being Resolution No. 14-20**

Upon a call of the roll, the following voted:
AYE: Trustees Brennan, Clarke, Maier and Towne
NAY: None

Mayor Urlacher declared the motion carried.

- c. Approval of A Resolution Authorizing an Increase in the Compensation of the Village Clerk Pursuant to Section 1.303(A) of the Village Code.

It was moved by Trustee Maier, seconded by Trustee Brennan to approve **A Resolution Authorizing an Increase in the Compensation of the Village Clerk Pursuant to Section 1.303(A) of the Village Code, being Resolution No.14-22**

Upon a call of the roll, the following voted:

AYE: Trustees Brennan, Clarke, Maier and Towne

NAY: None

Mayor Urlacher declared the motion carried.

- d. Approval of an Ordinance Authorizing the Village President and Clerk to Execute a Recapture Agreement Related to Water Mains Installed to Service the Crest Subdivision

It was moved by Trustee Town, seconded by Trustee Brennan to postpone action on this item until the November Board meeting.

Upon a call of the roll, the following voted:

AYE: Trustees Brennan, Clarke, Maier and Towne

NAY: None

Mayor Urlacher declared the motion carried.

- e. Approval of an Ordinance Authorizing the Village President and Clerk to Execute a Recapture Agreement Related to Water Main Installed to Service The Sanctuary Estates Subdivision

It was moved by Trustee Towne, seconded by Trustee Brennan to approve **An Ordinance Authorizing the Village President and Clerk to Execute a Recapture Agreement Related to Water Main Installed to Service the Sanctuary Estates Subdivision** being **Ordinance No. 769**

Upon a call of the roll, the following voted:

AYE: Trustees Brennan, Clarke, Maier and Towne

NAY: None

Mayor Urlacher declared the motion carried.

- f. Approval of an Ordinance Closing Out Mettawa Special Service Area Number Eight A-Eight NN.

It was moved by Trustee Maier, seconded by Trustee Brennan to approve **An Ordinance Closing Out Mettawa Special Service Area Number Eight A-Eight NN. being Ordinance No.768**

Upon a call of the roll, the following voted:
AYE: Trustees Brennan, Clarke, Maier and Towne
NAY: None

Mayor Urlacher declared the motion carried.

- g. Approval of A Resolution Ratifying an Additional Expense Related to the Purchase and Installation of Abila MIP 100 Accounting Software.

It was moved by Trustee Maier, seconded by Trustee Brennan to approve **A Resolution Ratifying an Additional Expense Related to the Purchase and Installation of Abila MIP 100 Accounting Software, being Resolution No.14-23**

Upon a call of the roll, the following voted:
AYE: Trustees Brennan, Clarke, Maier and Towne
NAY: None

Mayor Urlacher declared the motion carried.

I. EXECUTIVE SESSION:

At 8:40 PM, Mayor Urlacher entertained a motion to adjourn the meeting to Executive Session pursuant to sections 2c(5) of the Illinois Open Meetings Act to discuss land acquisition. It was so moved by Trustee Towne, seconded by Trustee Maier

Upon a call of the roll, the following voted:
AYE: Trustees Brennan, Clarke, Maier and Towne
NAY: None

Mayor Urlacher declared the motion carried and the meeting adjourned to Executive Session

J. CALL TO RECONVENE

At 9:05 PM, Mayor Urlacher reconvened the public portion of the meeting.

K. ROLL CALL

Upon a call of the roll, the following were:

Present: Trustees Brennan, Maier, Towne and Mayor Urlacher
Absent: Trustees Armstrong and Lane
Mayor Urlacher declared a quorum present.

Also present: Attorneys James V. Ferolo and Gregory T. Smith of Klein Thorpe & Jenkins
Village Clerk Cathy Nelson and Administrator Bob Irvin.

N. ITEMS TO BE REFERRED: None

O. FOR INFORMATION ONLY: No Items

P. ADJOURNMENT

With no further business to conduct, it was moved by Trustee Brennan seconded by Trustee Towne that the meeting be adjourned.

In Favor: All

Opposed: None

Mayor Urlacher declared the motion carried and the meeting adjourned at 9:06 p.m.

Cathy Nelson, Village Clerk