

MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:30 P.M. ON WEDNESDAY, JANUARY 08, 2014, IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Chairman Armstrong called the meeting to order at approximately 6:30 p.m.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Armstrong and Member Towne

Absent: Member Clark

Chairman Armstrong declared a quorum present.

Also in attendance: Bob Irvin, Village Administrator; Scott Anderson; Colleen Liberacki, Deputy Village Clerk. Chairman Armstrong declared a quorum present.

C. APPROVAL OF MINUTES FROM NOVEMBER 13, 2013 MEETING.

Meeting minutes from November 13, 2013 were reviewed and it was moved by Member Towne, and seconded by Chairman Armstrong that the meeting minutes were approved as presented. The motion was carried.

D. ROAD CONSTRUCTION REPAIR ACTIVITIES

Chairman Armstrong reported that CIORBA would have a report ready in January before the upcoming village board meeting.

E. DISCUSSION OF THE ROAD RESTRICTIONS

Chairman Armstrong

reported that the weather seemed to be drawing the attention away from the monitoring of truck activity. Member Towne noted that he saw the sheriff stopping a commercial truck disobeying the restrictions. Chairman Armstrong was encouraged by this and felt that the word would get around that after a couple of stops resulting in fines/penalties would help get the word around.

F. DISCUSSION OF 2013 – 2014 PLOWING AND SALTING

Scott Anderson stated that Lake Forest reported to him that the village has purchased 74 tons, in addition to the 34 tons that were in last year's balance. As it stands now, there is only 390 lbs left for distribution and Anderson ordered another 60 – 65 tons at \$52/ton. The Mettawa supply is becoming depleted and thinks that Libertyville or Shields township might lend them some and he would pay it back as more salt was purchased.

Scott Anderson reported that they slowed down salting west of St. Mary's Road and Emma Lane (SSA subsidized) and Mettawa Woods Drive (privately owned) are billed separately for village services at 3% of the total cost. Anderson also noted that the hotel pushes the pile of

snow that was plowed into Riverwoods Lane, which causes a visual obstruction and a hazard. Member Towne offered to contact Hamilton Associates to correct this problem. Bob Irvin noted that half the salt expense on Riverwoods Blvd comes out of the SSA and 35% of the road maintenance is charged to SSA as well.

G. DISCUSSION OF THE 2014 MAINTENANCE ACTIVITIES

Chairman Armstrong defined the maintenance activities as including trails, trees, roads, paving by Anderson, mowing, road patching, brush removal and sign maintenance. He further advised that the repaving and maintenance road schedule should be staggered so as not to have all projects come due at once. Chairman Armstrong further noted that Old School Road has held up nicely and is just starting to show wear now.

Member Towne stated that the village has received a bill from the State of Illinois for the improvement on Riverwoods Road. Scott Anderson stated that the bill should be sent to Costco, as this was part of the condition of their purchase and therefore their responsibility. Bob Irvin was not sure, as the October 2007 authorization for work was prior to the sale of the property to Costco. He also stated that he spoke to Mary Brennan, who was the only one on the Board at that time who can recall the facts. He advised that Mary Brennan stated that the IDOT contract number corresponds to the State of Illinois bill. Scott Anderson stated that the Costco agreed in writing to pay for the improvements, should the sale take place, but Irvin also found a letter dated subsequently countering that, stating that the purchase price would cover the cost of the improvements.

Scott Anderson advised that Zimmerman, former village attorney wrote the deal and possibly he could furnish said documents. Bob Irvin offered to pull documents in question to settle the issue and should include liability of an audit to accommodate future bill. He did find the letter of understanding between Grainer, Mettawa Village and Costco.

H. DRAINAGE

Chairman Armstrong was anticipating heavy rains this week-end and that there is a possibility of flooding.

I. WATER LINE SSA AND EXTENTIONS STATUS/ACTIONS REPORT

Bob Irvin feels that he is making progress, however slow. He had met with Barry Burton and Ryan Waller and has demonstrated that the Village of Mettawa is less of a burden than previously thought by Lake County Sheriff's Office. He further advised that there were a total of 660 calls for the village, involving an average of 29 minutes of labor. They were largely consisting of home alarms and traffic accidents, and convinced the county that as a small village, they do not have the same needs as a large city. Member Towne suggested an hourly rate for a contract with the county.

Bob Irvin stated that he would meet with them again in two weeks and there are three issues to address: 1) he needs to convince them that Mettawa only wants some services, not all of what the sheriff's office would provide 2) this type of agreement would be precedent setting and 3) the county wants some sort of assurance that the service contract would be renewed after Mettawa had been granted access to Lake Michigan water.

Member Towne suggested a contract that would bind them thru the duration of Mayor Urlacher's term. Chairman Armstrong further noted that the services of the Lake County Sheriff cost the village \$70K, but the village also took in \$55K in ticket revenue, so it only ended up costing Mettawa \$15K. He further stated that he did not like the coercion of coupling the access of Lake Michigan water to a Lake County Sheriff services contract. Scott Anderson inquired if there was anything in writing providing the village access to Lake Michigan water, to which Member Towne replied that Peter Kolb signed a letter giving access and he would need to locate it. Member Towne is eager to get an agreement with the county in order to provide Lake Michigan water to the village. Bob Irvin is hopeful to provide full concepts for discussion at the meeting in two weeks, as the village is not much of a burden to the county for these services. Member Towne praised Bob Irvin for his progress.

J. VILLAGE HALL OPTIONS

Chairman Armstrong noted that this was covered in the Parks & Recreation meeting.

K. ANY OTHER ITEMS THAT MAY APPEAR BEFORE THE COMMITTEE FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE VILLAGE BOARD

Bob Irvin noted that there was a lot of upcoming homeowner construction activity. Scott Anderson thought there might be approximately 6 projects in the pipeline. It was noted that the township did a better job on Forest Haven and the bridge than has been done in the past years.

K. ADJOURNMENT

It was moved by Member Towne to adjourn the meeting at 7:17 pm, seconded by Chairman Armstrong. The motion was carried.

Colleen Liberacki, Deputy Village Clerk

This document is subject to correction as noted on next meeting's minutes.