

MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:30 P.M. ON WEDNESDAY, FEBRUARY 12, 2014, IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Chairman Armstrong called the meeting to order at approximately 7:11 p.m.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Armstrong and Member Towne

Absent: Member Clark

Chairman Armstrong declared a quorum present.

Also in attendance: Bob Irvin, Village Administrator; Scott Anderson, Village Engineer; Tom Hines and Rick Phillips, residents; Colleen Liberacki, Deputy Village Clerk. Chairman Armstrong declared a quorum present.

C. APPROVAL OF MINUTES FROM JANUARY 08, 2014 MEETING.

Meeting minutes from January 08, 2014 were reviewed and it was moved by Member Towne, and seconded by Chairman Armstrong that the meeting minutes were approved as presented. The motion was carried.

D. ROAD CONSTRUCTION REPAIR ACTIVITIES

Chairman Armstrong reported that CIORBA sent the Phase 1 engineering documents to the State of Illinois and they were currently awaiting a response. The committee was still concerned with the unresolved question whether to repave the road or rebuild, the bottom line being the amount of dollars being spent v. aesthetics. It was estimated that if the State of Illinois granted the village federal funds for the construction, the village responsibility of the cost of rebuilding the road would be \$600K - \$800K. This state funding would also impose some requirements regarding road width and striping that the village regards as undesirable. Should the village choose to resurface the road, the cost would be the total burden to the village: \$500K, without state restrictions.

Member Towne reminded the committee that the Village Board approved the rebidding process for resurfacing. Scott Anderson noted that it was not originally spec'd out as an IDOT job (20 pgs v. 100 pgs). It was also noted that the MFT money was earmarked for salt and snowplowing. Bob Irvin stated that the \$130K was earmarked by the village for construction, and if the board did choose to use the funds for snowplowing, it would take 10 years to deplete. He stated that it would need to be an approved resolution before using the MFT funds.

Scott Anderson looked at the village roads today and thought he could do a reasonable job of patching bad spots, estimating about \$20K for the expense, the repair lasting one year.

Member Towne noted that the potholes were bad and the village should patch these if there

were funds set aside for this purpose. Scott Anderson cautioned that the weather was too cold to do now, but it would warm up by next week. Chairman Armstrong thought that the \$2K funds sent aside would cover the cold patching for now and would like a rough dollar amount for the resurfacing project to present to the board. Bob Irvin shared that the committee had enough information to make the decision of rebuilding vs. resurfacing Bradley Road. Member Towne stated that he wanted the road to maintain the same profile, as a wider profile would encourage speeding and increased traffic. He stated that it had been 16 years since the last rebuilding/repaving.

Scott Anderson thought the decision-making premature, since they had not heard the response from the State of Illinois, and he thinks that they will require road striping. Chairman Armstrong thought that they would wait for the response and is confident that they would have an answer in March Village Board meeting, hoping for a village approval for a bid. Member Towne thought the road could not possibly be paved before June and wants to rebid this project in the spring, as he agreed with Chairman Armstrong. Chairman Armstrong also wanted planting close to the finished roadway, to give it a rural feeling.

It was moved by Member Towne and seconded by Chairman Armstrong, to recommend to the Village Board that they publish a request for bids for resurfacing Bradley Road in 2014. The motion was carried.

E. DISCUSSION OF 2013 – 2014 PLOWING AND SALTING

Chairman Armstrong advised the committee that he would buy another 20 – 25 tons of salt, hoping that the purchase would get the village through the winter. There was talk of the opportunity to join the Lake County salt purchasing program, but there was no benefit changing from the State Salt purchasing program. It was decided to remain with the State Salt purchasing program.

F. DISCUSSION OF THE 2014 MAINTENANCE ACTIVITIES

Bob Irvin noted that the stoplight at Deerpath and Grainger needed attention and the expense would be split 50/50 with Grainger, since this is a shared benefit. He also noted the other village needs: tree trimming, sign replacement, trail maintenance, culvert repair and beyond 2014, Old School Road and Riverwoods Road will need resurfacing. Bob Irvin stated that this budget planning was a work in progress, balancing what was spent in 2013 and what is projected in 2014. Scott Anderson added that the culverts were probably needed at the newly acquired (formerly known as church property) Everett Park North.

G. DRAINAGE

Chairman Armstrong was anticipating repairs needed on the culverts at Little St. Mary's Road and some culverts will need to be replaced.

H. WATER LINE SSA AND EXTENTIONS STATUS/ACTIONS REPORT

Member Towne informed the committee members that Novak was working with an architect to build a spec house and that time was of the essence. Bob Irvin advised the group that the sheriff agreement and the water extension agreement were both being drawn up and wondered if there were any other areas that should be addressed. Chairman Armstrong thought other people might be interested, such as Kurtis, but might be shocked at the cost of Lake Michigan

water access. Bob Irvin questioned about the possibility of a group IGA, as opposed to numerous specific IGAs, and both Member Towne and Chairman Armstrong agreed.

I. VILLAGE HALL OPTIONS

Resident Rick Phillips of Phillips Architectural Firm presented a new rendering, elevations and blueprints for a village hall, which was a single story design that included a meeting room and village clerk office. It was estimated that the building size was 1100 sf (26'W x 44'L) and gave the appearance of an old school house, which included a full basement and attic storage space. Member Towne was enthused about the project and declared he liked it, but the structure needed a back door. Chairman Armstrong agreed. Bob Irvin thought the large meeting room and designated file cabinet storage might be too small for its intended purpose. He also had ADA concerns for the basement access. Member Towne solved the access issue by suggesting a walkout, in place of an elevator and this would be ADA accessible.

He estimated the building cost to be \$250K (1150sf x \$200sf) and suggested bringing up the dimensions to 1500sf at a total cost of \$300K. Member Towne would like to move this project along promptly. He also briefly suggested HO donations to defray from the building cost and using brick cobblestones installed with the HO name for donor recognition.

Chairman Armstrong suggested the extra space could be used for storage. Bob Irvin had a concern that the front door would open up inclement weather directly into the meeting room and was looking for a solution to minimize that. Member Towne noted that Rick Phillips put in quite a few hours on a number of occasions for this project, without charging the village and he has the reputation throughout the village of providing quality work.

Bob Irvin brought up the next question: Where to build it? He thought that there might be possible resistance concerning this project due to other capital projects in play. He also noted that if this building is designed with the option of further expansion, then the location of this construction project would become site specific.

It was moved by Member Towne and seconded by Chairman Armstrong, to recommend to the Village Board that they accept a proposal not to exceed \$30,000 for Rick Phillips to develop formal architectural drawings for a 1500 sq. foot Village Hall facility, with a construction budget of \$300K. The motion was carried.

J. ANY OTHER ITEMS THAT MAY APPEAR BEFORE THE COMMITTEE FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE VILLAGE BOARD

None

K. ADJOURNMENT

It was moved by Member Towne to adjourn the meeting at 8:27 pm, seconded by Chairman Armstrong. The motion was carried.

Colleen Liberacki, Deputy Village Clerk

This document is subject to correction as noted on next meeting's minutes.