

**0268MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:30 P.M. ON WEDNESDAY, JUNE 11, 2014, IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS**

**A. CALL TO ORDER**

Chairman Armstrong called the meeting to order at approximately 6:11 p.m.

**B. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Chairman Armstrong and Member Clark

Absent: Member Towne

Chairman Armstrong declared a quorum present.

Also in attendance: Scott Anderson, Village Engineer; Tom Hines, Drew Johnson, Rick Phillips and Andy Cohn, residents; Colleen Liberacki, Deputy Village Clerk. Chairman Armstrong declared a quorum present.

**C. APPROVAL OF MINUTES FROM MAY 14, 2014 MEETING.**

Meeting minutes from May 14, 2014 were reviewed and it was moved by Chairman Armstrong, and seconded by Member Clark that the meeting minutes were approved as presented. The motion was carried.

**D. ROAD CONSTRUCTION/REPAIR ACTIVITIES**

Chairman Armstrong noted another pothole still developing on north Riverwoods Road in front of the CDW entrance and would like Scott Anderson to take care of it. He also mentioned that he is waiting for Oasis Park to be finished before he can start work on Bradley Road repairs.

Member Clark noted the steel culvert at 15440 Old School Road is being undermined by the water flow and needs to be repaired. Scott Anderson advised that he would have to close the road to repair it and he would look into it.

**E. DISCUSSION OF THE 2014 MAINTENANCE ACTIVITIES**

Chairman Armstrong noted Brickman had mowed and he felt that they did a good job. He reported flooding, but no trail washouts.

**F. DRAINAGE**

Tom Hines inquired about the Klasman culvert status, to which Scott Anderson replied that he was unaware of any issue. Chairman Armstrong advised those present that Always Faithful Stables was doing culvert work and the concrete forms were just pulled off. Scott Anderson thought the homeowner should have had a permit for the work, since any work affecting over 5,000sf needed one.

**G. WATER LINES**

Scott Anderson advised that Novak was issued a permit, but has not yet started the work.

Tom Hines reported no meeting progress yet regarding his own project. Chairman Armstrong inquired if everyone wanted an SSA to fund the work. Tom Hines replied that he did not ask and did not understand the process, but he does know that Brandon Lane, two properties north of him does not want to be part of the water line. He further advised that Amy Weiland would not make a decision without a price quote, so he is not sure what to do. Chairman Armstrong advised Tom Hines to work with the estimate that Don Fielding had given him and proceed to get consent from the homeowners. Member Clark stated that his options were to fund the project privately or seek assistance from the village.

Tom Hines stated that some homeowners are willing to finance the project in order to hasten the timeline and avoid the encumbrance of an SSA. Chairman Armstrong cautioned that this would be a sticky situation with the number of people involved and each corresponding attorney. Tom Hines estimated that \$500,000 is the amount of money involved in this project. Both Chairman Armstrong and Scott Anderson advised that when the line is dedicated to the county, the others who opted out will have no choice but to connect and the recapture would be enacted. Rick Phillips inquired about the number of homeowners, to which Tom Hines reported 17 homeowners.

Chairman Armstrong also advised that the amount of the SSA might be too small to consider and they may be better off asking the village for a bond. Tom Hines asked Chairman Armstrong for the SSA requirements and inquired how the cost would be divided, and he agreed to send them to him. Scott Anderson replied that the cost would be apportioned according to property value and advised Tom Hines to add in a contingency fee to cover unanticipated costs, which would result in an estimate not to exceed a certain amount. Member Clark offered that the Village could be the bond agent as an alternative to an SSA. Chairman Armstrong stated he would instruct village attorney Ferolo to work up a strategy to work with Tom Hines to achieve the funding for the water line. Scott Anderson volunteered that the county website might have the requested SSA information.

In regards to the St. Mary's Road south of Route 60 status, Bob Spiglanin is out of town.

## **H. VILLAGE HALL**

Rick Phillips reported that he and Bob Irvin visited Bannockburn and Kildeer village halls to solicit ideas for space requirements, and they came away with the firm feeling that it was important that the administrative and public access areas should be strictly divided. They were both counseled by the personnel of the village halls not to underestimate the need for storage space. Rick Phillips thought that the non-daily storage space could be put in the basement. Scott Anderson suggested a rolling file system, such as he has in his office. He also cautioned about bad grading, which is the largest cause of flooding in most basements. Rick Phillips stated that by the July meeting his report would be complete.

## **I. MOSQUITO MANAGEMENT**

Chairman Armstrong and Member Clark have the contracts from Clarke Environmental Mosquito Management for five visits for \$21,820. Member Clark noted that the price and scope was the same as last year and encouraged that they should retain the vendor again for this year. Chairman Armstrong was in agreement, but did not think they could vote on it,

since the agenda did not allow them to do so. It was his intention to take it to the Village Board and have them approve it. Member Clark noted that each treatment would last 10 days and the vendor would run the calculations and take into consideration holidays before they schedule the visits, which would happen at night.

**J. ANY OTHER ITEMS THAT MAY APPEAR BEFORE THE COMMITTEE FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE VILLAGE BOARD**

None

**K. ADJOURNMENT**

It was moved by Member Clark to adjourn the meeting 6:56pm, seconded by Chairman Armstrong. The motion was carried.

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Colleen Liberacki, Deputy Village Clerk

*This document is subject to correction as noted on next meeting's minutes.*