

MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:30 P.M. ON WEDNESDAY, SEPTEMBER 10, 2014, IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Chairman Armstrong called the meeting to order at approximately 6:14 p.m.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Armstrong, Member Clark and Member Towne

Absent: None

Chairman Armstrong declared a quorum present.

Also in attendance: Mayor Urlacher, Bob Irvin, Village Administrator; Scott Anderson, Village Engineer; Tom Hines, resident; Colleen Liberacki, Deputy Village Clerk. Chairman Armstrong declared a quorum present.

C. APPROVAL OF MINUTES FROM AUGUST 13, 2014 MEETING.

Meeting minutes from August 13, 2014 were reviewed and it was moved by Member Towne, and seconded by Member Clark that the meeting minutes were approved as presented. The motion was carried.

D. ROAD CONSTRUCTION/REPAIR ACTIVITIES

Chairman Armstrong reported that they are getting ready to start the repairs, and weather had played a significant role in delays. They are also making adjustments in the schedule for culverts now included and the school bus routes that will be utilizing Bradley Road as well. Chairman Armstrong asked Scott Anderson to make sure that a notice was put out to the first responders about the Bradley Road activity, to which he responded that Jamie Anderson had alerted all concerned parties inside the district. Chairman Armstrong also wanted the neighboring townships to be alerted as well, including Libertyville HS. Scott Anderson noted that the culvert enlargement was taking extra time. Chairman Armstrong also noted that the culverts on Old School Road and Bradley Road south needed to be replaced.

Chairman Armstrong inquired about the status of other road repairs and Scott Anderson replied that he touched up numerous shoulders and some have already washed out due to the repeated torrential rains the area has experienced. He also felt that some roads needed a crown to direct the water to the ditch, and the roads will have to be continually maintained due to the rains.

E. DISCUSSION OF THE 2014 MAINTENANCE ACTIVITIES

Chairman Armstrong reported that village attorney Jim Ferolo is still working on the contracts for the vendors selected by the committee. Scott Anderson advised that Canopy knows of the hold up with the attorney's office.

F. DRAINAGE

Scott Anderson reported that he worked on the ditch at the Crest culvert, and Ditomasso actually finished up for him, since he was already borrowing his equipment for the job. He stated that the ditch is clean and flowing easily. Chairman Armstrong inquired about the contract for the Bradley Road drainage work and Member Towne stated that that village attorney Jim Ferolo is still working on the contracts for the vendors selected by the committee

G. WATER LINES

Chairman Armstrong reported no progress on the Crest Old School Road; for Area 2C, he arranged a meeting with the residents and they agreed to the creation of an SSA and are now waiting for the latest cost estimates from Don Fielding. They will use these estimates as a cost basis to be shared by all participants and come to an agreement. Bob Irvin mentioned that for beyond Area 2C, the water line would go under the railroad tracks and Chairman Armstrong would like to clarify the county requirements in that event; for St. Mary's Road south of Route 60, Chairman Armstrong stated that the project was in limbo. Chairman Armstrong advised regarding the the Area 7 status he was in contact with Patrick Glenn of GWA and Donna LaPietra, a resident who resides with Bill Kurtis. She advised Chairman Armstrong that they would talk to Granger about tapping into their water line. Scott Anderson stated that the fire and domestic main line run around the Granger property.

Chairman Armstrong noted that they discussed the recapture ordinance for Dean Shaffer at the Round the Town meeting. Bob Irvin reported that this would be on the Village Board agenda and he is working with Jim Ferolo to achieve a total rewrite of the ordinance and set interest rates and reimbursement under similar circumstances for private and public roads. Member Towne was insistent that this be completed for Dean Shaffer.

H. VILLAGE HALL

Chairman Armstrong presented a site selection matrix with criteria such as: access, site remediation, parking availability, traffic impact, character neighborhood impact and utilities. The sites were the Whippoorwill, Dreikosen, restaurant property, Oasis Park, and he asked for additional input, to which Bob Irvin suggested "site size". Member Towne suggested another property site located close to the Costco store on the first road north of the dedicated road as a village hall site, and the open space surrounding it could be preserved. He also liked the idea of utilizing the Costco parking lot in the unlikely event of overflow parking. Scott Anderson cautioned that there was an agreement in place with Costco and the county that no other construction in the area would take place, but possibly they could change this.

Member Towne mentioned that the village had four acres on this site and the village hall itself would only take up one-half and acre. Scott Anderson suggested a land swap to build at that location, should this impact Costco square footage requirements. Bob Irvin raised the concern of noise, to which Scott Anderson and Member Towne responded that the location was far enough from the tollway for this not to be a problem. Member Clark thought this site would be worth considering and Bob Irvin thought any legal costs generated by this site in association with the county and/or Costco would be offset by the reduction of overflow parking considerations.

Member Clark suggested that if the Dreikosen property was not used for a village hall, which perhaps it should be zoned R1 and sold. He also suggested an exit strategy for the village hall, should it fall out of use. Member Towne thought that the village was fortunate to have various sites to choose from for a village hall site. Chairman Armstrong promised to update his site selection matrix and resend it to committee members and share it with the Village Board at the next meeting. Member Towne stated that financing was flexible for a village hall and Bob Irvin suggested a 25-year mortgage.

I. ANY OTHER ITEMS THAT MAY APPEAR BEFORE THE COMMITTEE FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE VILLAGE BOARD

Bob Irvin wanted to address the frequent and reoccurring problem of dead animals on trails, right-of-ways and private and public roads. He stated that as it is now, there is no standard protocol and the village clerk wanted to establish a procedure to call a disposal vendor to take care of the problem. Scott Anderson suggested Howe Security, and Member Clark stated that Howe would be reluctant to perform such a task. He also reminded those present that there was a recent ordinance that was stripped of such authority to do so, based on pets located on private property. Member Towne suggested that the sheriff could remove the dead animal if it was on private property based on a current contract they have with the village. Mayor Urlacher weighed in and stated that he preferred a one call solution to a vendor that could handle an injured and/or dead animal.

J. ADJOURNMENT

It was moved by Member Towne to adjourn the meeting 7:21pm, seconded by Chairman Armstrong. The motion was carried.

Colleen Liberacki, Deputy Village Clerk

This document is subject to correction as noted on next meeting's minutes.