

**MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:30 P.M. ON WEDNESDAY, JANUARY 14, 2015, IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS**

**A. CALL TO ORDER**

Chairman Armstrong called the meeting to order at approximately 6:11 p.m.

**B. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Chairman Armstrong, Member Clark and Member Towne

Absent: None

Chairman Armstrong declared a quorum present.

Also in attendance: Bob Irvin, Village Administrator; Scott Anderson, Village Engineer;

James Anderson of Anderson Engineering; Colleen Liberacki, Deputy Village Clerk.

Chairman Armstrong declared a quorum present.

**C. APPROVAL OF MINUTES FROM OCTOBER 8, 2014 MEETING.**

Meeting minutes from October 8, 2014 were reviewed and it was moved by Member Clark, and seconded by Member Towne that the meeting minutes were approved as presented. The motion was carried.

**D. ROAD CONSTRUCTION/REPAIR ACTIVITIES**

Scott Anderson reported that the cost of repaving planned for Old School Road would be about \$470K, which would include a 22' wide road. Member Towne thought they needed a bond, but Member Clark questioned the need for the repaving as yet, since the road looked in good condition to him. Member Towne thought that the road was not too bad yet, but Scott Anderson cautioned on waiting too long, because then the underlying structure would be affected as the road continued to deteriorate and cause more work to be done. Chairman Armstrong questioned if it could be postponed until next fiscal year and Mayor Urlacher questioned if any patching was done thus far. Scott Anderson replied that a little patching was done already.

Member Towne was concerned that Koffel, a resident on Old School Road would begin to build his berm, using heavy dump trucks transporting the spoils, which Member Towne would prefer it be done before the road was repaved, due to added stress on the road. Bob Irvin noted that this resident also talked about building a berm in 2007, but nothing was done. Chairman Armstrong suggested putting this line item in the budget as a placeholder, but hold off on the repaving, so as to follow the Koffel berm construction. Member Towne also noted that a water main was going in there as well. Member Clark disagreed and felt that it skewed the integrity of the budget. Bob Irvin also disagreed, citing that homeowner perception plays into this decision. Member Towne felt that this line item in the budget would push Koffel and the water main project to be completed, noting the pending work to be done.

**It was moved by Member Clark and seconded by Chairman Armstrong, to recommend to the Village Board that they postpone the repaving of Old School Road by one year, and not include this item in the 2015-16 village budget. The motion was carried and Member Towne opposed the vote.**

Scott Anderson estimated the costs for Riverwoods Blvd repaving at \$600K. Chairman Armstrong noted that the intended SSA funds were not just for paving, but for lights, drainage, etc. The discussion of timing when RFP should be released was tabled for now.

**E. DISCUSSION OF THE 2014 MAINTENANCE ACTIVITIES**

Chairman Armstrong was not pleased with the tree counting method used to arrive at a price determination for added work not previously anticipated, stating it was ambiguous. Jamie Anderson stated he counted the trees as well and the vendors agreed that the most of the dead ash trees were removed. Dunlap Tree Service decided to take on the extra work as they were clearing the brush and that is how they ended up with the extra tree count. The bill was for 221 trees at \$100/tree for removal, although Jamie Anderson counted a total of 337 trees (167 more), but Member Clark felt that some of those counted were brush, not trees.

Scott Anderson said the original bid was for 170 trees @\$144/tree for removal, but now the price has been reduced to \$119/tree. Bob Irvin noted that the Finance Committee recognized the low bidder as Dunlap Tree with 170 trees, but if the true count was 337 trees, it is possible that the per tree price would change for the other bidders, and a better price might have been offered by another bidder. Member Clark did not like the bidding process, felt it was undefined and not done properly and the extra work came to 2.5 times the original bid. He felt that Anderson needed to be more definitive in the bid presentation to make this a fair bidding process and would expect a better bid process next time. Chairman Armstrong inquired if all the work was finally done, to which Jamie Anderson replied that it was. Member Towne suggested that the village pay for the 167 extra trees that were purportedly removed at \$100/tree as final payment and all present agreed.

**It was moved by Member Towne and seconded by Member Clark, to recommend to the Village Board that they pay Dunlap Trees \$16,700 as final payment for the tree removal project. The motion was carried.**

**F. DRAINAGE**

Scott Anderson estimated that the 2015 drainage costs, involving fixing ditches on Bradley Road would run \$10K - \$15K with new culverts.

**G. WATER LINES**

Chairman Armstrong requested an update from Bob Irvin who was in negotiations with Novak about the water line and he relayed the conversation that they were only \$4900 apart in agreement. Bob Irvin advised Novak that he needed his final acceptance of the figure discussed in writing, because he did not want the village approached again for more funding for the other three hook-ups that will eventually take place. He stated the Novak was already partially reimbursed by the other two homeowners for the work done and the Greenguard engineering work was to be included in the cost estimate.

Chairman Armstrong shared the table of estimated budget items with the other members and Member Towne suggested looking for grants to defray from the cost of the proposed work. Bob Irvin advised that there were low interest loans available backed by bonds. Scott Anderson cautioned that the grants were available usually for replacement work, not brand new construction. Member Clark questioned if the other residents located on the water main line potentially would or would not want water access, since this affects the ultimate price and he offered to inquire with these homeowners for answers. Bob Irvin questioned if there was any planned expansion beyond what is currently approved, because that also would affect the cost.

Member Towne questioned why the village would be interested in extending the water to the Imperial subdivision, since it is not part of Mettawa. Scott Anderson cautioned that expansion increased the potential for reduced PSI, as it must not be lower than 30 for the line to effectively service those that were hooked up. Bob Irvin noted two things: 1) If an SSA was used, they would need Novak's line installed and this was key; and 2) preliminary estimate and ordinance approved at board hearing 60 days after passing ordinance. Chairman Armstrong stated that village attorney Jim Ferola advised getting a waiver after 60 days. He also said he would do the cost estimate based on 5 acre buildable lots, but all would depend on building the Novak line.

Regarding Area 7 - Chairman Armstrong has not heard from Bennett and he was waiting to talk to with Grainger to take place.

#### **H. 2015 BUDGET**

Scott Anderson felt that \$10K in the budget was adequate for tree removal, as there were not many more ash left. Chairman Armstrong mentioned that \$2K should be in the budget for tree trimming and \$5K for road shoulder maintenance. Bob Irvin thought \$1K - \$1500 should be allowed for signs and another \$4K for pothole and street repairs. Bob Irvin noted that the state salt contractor was now at \$130/ton, and North American Salt was cheaper by \$70/ton and he'll contact them to see if they would accept Mettawa as a customer. Bob Irvin questioned about \$2K for tree removal and offered to look around the village come April and see what needed to be done.

Chairman Armstrong inquired about maintenance costs and Bob Irvin estimated about \$8K for roads and bridgework. Mayor Urlacher advised that the recent zoning changes would necessitate an updated comprehensive plan to be done by Teska and Associates. Bob Irvin inquired about the interest in using the MFT funds (motor fuel tax), as there was \$144K available and another \$13K would be added shortly. He noted that a resolution would be needed an approval for disbursing the funds, but also inquired about using the funds for a capital project. Member Towne suggesting using the MFT funds for the repaving on Old School Road, or last year's Bradley Road repaving.

#### **I. CONSIDERATION OF AN ORDINANCE AMENDING CHAPTER 16 OF THE METTAWA CODE OF ORDINANCES REGARDING TRAIL EASEMENTS**

Bob Irvin recommended that the committee support the amendment of Chapter 16 of the Mettawa Code regarding trail easements to eliminate the requirements.

**It was moved by Member Towne and seconded by Member Clark, to recommend to the Village Board that they support the request to amend Chapter 16 of the Mettawa Code or Ordinance regarding Trail Easements. The motion was carried.**

**J. ANY OTHER ITEMS THAT MAY APPEAR BEFORE THE COMMITTEE FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE VILLAGE BOARD**

Chairman Armstrong presented the bill from Baker and Sons for the repaving of Bradley Road, \$547,153.47, which was less than the quote for \$550K, said Bob Irvin.

**It was moved by Member Towne and seconded by Chairman Armstrong, to recommend to the Village Board that they pay the Baker and Sons invoice for \$547,153.47 for the Bradley Road repaving. The motion was carried.**

Scott Anderson submitted an invoice from Forest Builders for \$5,431.95, which was for work that was previously authorized. Chairman Armstrong noted that there were still trucks coming to Always Faithful Stables from the south, and Bob Irvin advised that enforcement was difficult due to signage. Chairman Armstrong suggested that the intent be clear in the ordinance so it can be enforced. Bob Irvin stated that if the truck was using the road as a short cut, then it would be a clear violation, however, if it was visiting a business, the law was more lenient.

Chairman Armstrong inquired of Member Clark about progress with the software people, and Member Clark replied that he has not had any progress as of yet. Scott Anderson liked the idea of flashing lights on the sign. Member Clark inquired about the letter from Dan Loizzo of Menoni and Mocogni, Inc. about the lack of striping on Bradley Road, to which Chairman Armstrong replied that the CIORBA study on Bradley Road verified that the traffic flow did not warrant striping.

**J. ADJOURNMENT**

It was moved by Member Towne to adjourn the meeting 7:45pm, seconded by Member Clark. The motion was carried.

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Colleen Liberacki, Deputy Village Clerk

*This document is subject to correction as noted on next meeting's minutes.*