

**MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 7:30 P.M. ON WEDNESDAY, JUNE 1, 2016 IN THE COTTONWOOD ROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS**

**A. CALL TO ORDER**

Mayor Urlacher called the meeting to order at 7:35 p.m.

**B. ROLL CALL**

Upon a call of the roll, the following were:

Present: Trustees Armstrong, Maier, Pink, Sheldon, and Mayor Urlacher

Absent: Trustees Brennan and Towne

Mayor Urlacher declared a quorum present.

Also present: Village Administrator Bob Irvin and Village Attorney Jim Ferolo of Klein Thorpe & Jenkins, Ltd.

**C. ZONING, PLANNING AND APPEALS COMMISSION REPORT**

1. Findings of Fact and Recommendation in the Docket 16-SU-S-1: 14341 W. Old School Road, Application for an Amendment to an Existing Special Use Permit

Village Attorney Ferolo advised that the report and recommendation from the Zoning, Planning and Appeals Commission came from their special meeting held on May 25, 2016. Corporate Way had submitted an application to amend their special use permit to allow the temporary use of the existing stable without an owner occupied single family residence being completed and to allow a temporary dwelling unit to be built and used within the stable until such time as the single family residence is completed and receives its certificate of occupancy. The ZPA has recommended approval of the amendment to the special use permit. A draft ordinance has been presented to the Village Board which would approve the amendment. It includes the condition that the residence can be used in the stable until the single family residence is completed, or eight months from the last permit issued in conjunction with the single family house. The other conditions include the temporary residence shall be built as approved by the Village Engineer and that the applicant must apply for all permits related to the single family house within fourteen days of the approval of the amendment.

Trustee Armstrong asked how we know what the last permit is related to the single family house. Village Administrator Irvin advised that there are three permits involved with the house and they include the engineering plans, septic plans and building plans. He said that those three specific permits could be added to the amendment if desired. Trustee Armstrong said he just wanted to make sure that a later permit request connected to the

house would not extend the time period. He suggested that the three permits be added to the amendment.

Trustee Maier asked if the punch list of items in the building report had been completed. Village Administrator Irvin said that the applicant had submitted the plans for the temporary residential build out last Friday, and Anderson has reviewed the plans and will likely submit the building permit tomorrow. The builder has advised that it will take about seven days to complete the work.

After discussion, the consensus of the Board was to add the specific permits to the ordinance.

#### **D. NEW BUSINESS**

1. Approval an Ordinance Amending Ordinance No. 791, a Special Use Permit for a Large Stable for Property Known as 14341 W. Old School Road

Trustee Armstrong moved, seconded by Trustee Maier to add to Section 1 of the proposed Ordinance Amending Ordinance No. 791, a Special Use Permit for a Large Stable for Property Known as 14341 W. Old School Road, a sentence that states the permits required are the civil engineering permit, the septic permit and the single family residence permit.

Ayes: Trustee Armstrong, Maier, Pink, and Sheldon

Nays: None

Absent: Trustees Brennan and Towne

Mayor Urlacher declared the motion carried.

Trustee Sheldon moved, seconded by Trustee Maier approval of the amended Ordinance Amending Ordinance No. 791, a Special Use Permit for a Large Stable for Property Known as 14341 W. Old School Road.

Ayes: Trustee Armstrong, Maier, Pink, and Sheldon

Nays: None

Absent: Trustees Brennan and Towne

Mayor Urlacher declared the motion carried.

**E. ADJOURNMENT**

With no further business to conduct, it was moved by Trustee Armstrong seconded by Trustee Sheldon that the meeting be adjourned.

Upon a call of the role, the following voted:

In Favor: All

Opposed: None

Mayor Urlacher declared the motion carried and the meeting adjourned at 7:47 p.m.

Bob Irvin, Deputy Village Clerk