

**MINUTES OF THE PARKS AND RECREATION COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:36 P.M. ON WEDNESDAY, JUNE 08, 2016, IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS.**

**A. CALL TO ORDER**

Member Armstrong called the meeting to order at approximately 6:33pm.

**B. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Member Armstrong and Member Towne

Absent: Chairwoman Sheldon

Also present: Bob Irvin, Village Administrator; Scott Anderson, Village Engineer; Trustee Pink; resident Patricia Cork (6:50pm); Denis Bohm, MOLA member; Rick Phillips, architect; Colleen Liberacki, Deputy Village Clerk.

Member Armstrong declared a quorum present.

**C. Approval of minutes from June 08, 2016.**

Member Towne moved to accept the minutes of June 08, 2016 as presented, and Member Armstrong seconded the motion. The motion was carried.

**D. REVIEW OASIS PARK TRAIL RELOCATION PROPOSAL FROM R.A. MANCINI**

Member Towne thought the R.A. Mancini proposal looked good, but he wanted to discuss the boardwalks. Scott Anderson noted that any soil hauled off site must be clean or other arrangements (not in the proposal) must be made. Member Towne recommended approval of the proposal, subject to agreement with the WRD plan for the site. He did note that R.A. Mancini did a good job on the Village water main.

Bob Irvin noted that the bid is based on completion before 6/1/2017, and no start date was mentioned. He cautioned that he did not want the vendor to start the project and then leave it incomplete for months before returning to finish on the stated completion date. He also did not want the material purchased and sitting for months, either. Member Towne cautioned about boardwalk regulations, i.e. railings necessary if drop was past a certain depth. He suggested trying out the boardwalks in the woods by Riverwoods and Bradley Roads and consider the details about ADA requirements, horses and insurance.

Scott Anderson cautioned that they would need a permit from the Army Corps of Engineers for the wetland work, possibly prior to signing the contract. Member Towne recommended to proceed with the approval and did not anticipate any problems that would interfere with the project. Bob Irvin noted that this bid was \$22K less than the next comparative bid and culverts would make sense. Denis Bohm advised that Middlefork has grass trails with two boardwalks over a 3' swale depth, which was constructed 15 years ago. Bob Irvin suggested that Mancini could not put in the culverts prior to Army Corps of Engineers approval, but they could work around and do the trails, leaving those sections alone. Scott Anderson

suggested procuring the Army Corps of Engineers approval first, so the project could proceed unimpeded, as they could be moving trails around and dumping dirt.

Anderson also advised that the trails might need asphalt and gravel in some sections, but the proposal did not include that. Member Armstrong suggested that Anderson get clarification about these details, before giving the go-ahead on this project. Scott Anderson thought this project should run two months in duration and a Storm Water Management permit issuance would be necessary.

**It was moved by Member Towne, and seconded by Member Armstrong, to recommend to the Village Board that they approve the submitted proposal from R.A. Mancini for the Oasis Park Trail relocation for \$117,500, subject to clarification by Scott Anderson. The motion was carried.**

**E. ANY OTHER ITEMS THAT MAY APPEAR BEFORE THE COMMITTEE FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE VILLAGE BOARD.**

Denis Bohm inquired about the mowing schedule for ???, as MOLA would like to remove teasel. Scott Anderson had no firm date as to when the property would be mowed next. Member Towne thought the mowing would be pretty soon, and Denis Bohm would make plans to remove the teasel in 2 – 3 weeks after the mowing.

Bob Irvin presented an email from Mike Baird to Chairwoman Sheldon requesting revision of the 4/13/16 meeting minutes regarding the IDOT safety inquiry of equestrian use on the Route 60 trail extension along Deerpath Farms and St. Mary's Road, due to its proximity to the busy street. Mike Baird contends that the minutes read that IDOT has never made an inquiry, however the minutes reflect: "He (Baird) believed that IDOT inquired about equestrian use, but Anderson Engineering could find no record of such." Furthermore, the email indicated that Baird furnished such emails to Scott Anderson and recording secretary Colleen Liberacki at the 4/13/16 meeting. Liberacki is sure she did not receive any such emails, and Anderson did not confirm whether or not he received such emails.

Bob Irvin read from an email chain that he received regarding such inquiry from the office of Representative Carol Sente regarding the location of the SW corner of Route 60 and Riverwoods Trail, where the horses do cross. Trustee Pink inquired if the trail was close to the road, what type of liability does the Village have, although there were caution signs posted. Member Armstrong noted that in many places, the trail was 10'-12' from the road. Trustee Pink asked Member Armstrong to look into the Village liability regarding the trail on Route 60.

Patricia Cork inquired about the status of the Route 60 trail extension IDOT approval. Anderson reported that he is still waiting. Bob Irvin elaborated that the Village Board accepted the bid, awarded the bid to the contractor.

**F. ADJOURNMENT**

With no further items discussed, it was moved by Member Armstrong to adjourn the meeting at 7:05pm, seconded by Member Towne. The motion was carried.

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Colleen Liberacki, Deputy Clerk

*This document is subject to correction as noted on next meeting's minutes.*