

**MINUTES OF THE PARKS AND RECREATION COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:36 P.M. ON WEDNESDAY, AUGUST 10, 2016, IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS.**

**A. CALL TO ORDER**

Member Armstrong called the meeting to order at approximately 6:54pm.

**B. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Chairwoman Sheldon, Members Armstrong and Towne

Absent:

Also present: Bob Irvin, Village Administrator; Scott Anderson, Village Engineer; Trustee Pink; Resident Patricia Cork; Resident Tom Heinz; Colleen Liberacki, Deputy Village Clerk.

Member Armstrong declared a quorum present.

**C. Approval of minutes from July 13, 2016.**

Member Armstrong moved to accept the minutes of July 13, 2016 as presented, and Member Towne seconded the motion. The motion was carried.

**D. APPROVAL OF MOWING, TRIMMING AND DEBRIS PICK UP WORK IN WHIPPOORWILL PARK COMPLETED BY MAIN LANDSCAPING AND CONCRETE**

Chairwoman Sheldon thought that Main Landscaping did a great job on the mowing that was not included in the On Call mowing contract and asked that their invoice be approved for \$840 for the June work.

**It was moved by Member Towne, and seconded by Member Armstrong, to recommend to the Village Board that they approve the submitted invoice from Main Landscaping and Concrete for the Whippoorwill Park mowing for \$840 for June work. The motion was carried.**

**E. APPROVAL OF MOWING PROPOSAL FOR WHIPPOORWILLPARK FROM MAIN LANDSCAPING AND CONCRETE NOT TO EXCEED \$3,000**

Member Towne inquired if the area needed mowing again, as it looked good for now and why mow the area every two weeks. Chairwoman Sheldon replied that you could reduce the cycle from 8 mowings (at \$375 a mowing event) to less, however the price per mowing would rise, due to the extra growth. She stated that in the end, the cost would be the same.

**It was moved by Member Towne, and seconded by Member Armstrong, to recommend to the Village Board that they approve the proposal from Main Landscaping and Concrete for the Whippoorwill Park mowing for \$3,000. The motion was carried.**

**F. UPDATE ON OASIS PARK GRANT**

Chairwoman Sheldon asked Member Towne for the number on the topography work, which

was \$2,200 for the drainage ditch work performed by RE Allen and Associates, surveyors of Grayslake. He stated the next step was the Pearson Brown engineers who would certify the work done by RE Allen, a requirement for the Oasis Park work to be done. Chairwoman Sheldon noted that ILM's work was the Whippoorwill berm and the trail in Oasis Park and berm at Whippoorwill still needs work to be done. She further stated she had a preliminary quote from TallGrass for a burn and seeding of the berm and corner next to Mettawa Road for \$18,900 for 2017 stewardship plan that would comprise of six visits, but she recommended a 3 – 5 year plan. She also presented the following TallGrass proposals for activity at Oasis Park: site preparation and buckthorn removal for \$7,650 (outside of the grant area); herbicide application for fall 2016 and spring 2017 for \$15,600; drill seed areas in spring 2017 for \$18,000; seed mix installation via broadcast for \$15,930; stewardship maintenance mid-summer 2017, two visits for \$17,640; and stewardship maintenance late summer 2017, two visits for \$17,640.

Member Towne inquired if the services could be chosen ala carte, to which Chairwoman Sheldon replied, yes. Member Towne noted that the area outside the chain link fence on the property did not belong to the village, hence, no work there need to be performed. He stated that it belonged to the Illinois tollway authority and they would do nothing more. It was also noted that the trees on top of the berm posed costly accommodations during the prairie burn. Member Towne noted that in the SE corner of the property, the abutting homeowners wanted the area left alone, as it provided a screen.

**G. ANY OTHER ITEMS THAT MAY APPEAR BEFORE THE COMMITTEE FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE VILLAGE BOARD.**

Member Towne wanted to look into spring bulbs to be planted in the right-of-way and Scott Anderson commented that the bulbs were not expensive, but he wondered about the mowing accommodations. Chairwoman Sheldon liked the idea of blue bells planted and they should get a Village discount. Member Towne offered to look into it.

Bob Irvin presented an update of the FY2016-17 Village Expenses vs. Budget. Chairwoman Sheldon noted that the Perfect Cut tree company did a great job in the Village and wondered if they could be hired to remove the remaining dead ash trees, and perhaps the Village could offer to match the homeowner's expense if it was on private property. Member Armstrong noted that there were some trees that were due to fall in the right-of-way that were the homeowner's responsibility and the Village has advised the homeowners of this. Member Towne agreed with this and Dunlap did approach some homeowners when he was doing Village work to see if they were interested, since it was convenient for both parties. Scott Anderson suggested to make a list of the trees and that they could be targeted for removal this fall. Member Armstrong said pressure could be applied to homeowners who trees were close to the right-of-way.

Chairwoman Sheldon asked for an update on the Route 60 trail extension, to which Scott Anderson replied that they are waiting to hear back from Chicagoland Paving. Chairwoman Sheldon advised that there was neighbor who opposed the trail extension and was requesting a hearing with IDOT, which might impede the permitting process.

Member Armstrong inquired about the Oasis Park Trail and noted that Village Attorney Ferolo was to review the Mancini contract and there was a two-month window of time for completion of the project. Bob Irvin offered to talk to Attorney Ferolo to get status.

## **H. ADJOURNMENT**

With no further items discussed, it was moved by Member Towne to adjourn the meeting at 7:29pm, seconded by Member Armstrong. The motion was carried.

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Colleen Liberacki, Deputy Clerk

*This document is subject to correction as noted on next meeting's minutes.*