

MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, OCTOBER 12, 2016, IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Member Sheldon called the meeting to order at approximately 6:04 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Member Sheldon and Member Pink

Absent: Chairman Armstrong

Member Sheldon declared a quorum present.

Also in attendance: Tim Towne, Village Trustee; Bob Irvin, Village Administrator; Scott Anderson and Jamie Anderson, Village Engineer; Sandy Gallo, Village Clerk.

Member Sheldon declared a quorum present.

C. APPROVAL OF MINUTES FROM SEPTEMBER 14, 2016 MEETING

Meeting minutes from September 14, 2016 were reviewed and it was moved by Member Pink and seconded by Member Sheldon that the meeting minutes be approved as presented. The motion was carried.

D. UPDATE ON THE NORTH VILLAGE WATER MAIN

Administrator Irvin said he will continue to work with Green Oaks Administrator to generate the letter in which both village's residents will receive details regarding the water main extension. Administrator Irvin is also working to determine what the resident's threshold at the cost of \$40,000-\$60,000 possible rate for this extension. Member Pink inquired if 10 additional residents were being added to the count of residents. Administrator Irvin replied the 10 are the Green Oaks residents that were already captured as part of the project.

E. DISCUSS LANDSCAPE PROPOSALS FOR SSA #15 WATER MAIN PROJECT

Administrator Irvin commented that there was a substantial water main layout change to the original scope of this project. The project was amended to cross through Rich Greenberg and Casey Urlacher properties to reduce the water main pipe layout. As a result, this created a savings of \$10,000 on this project. This project did require the Greenberg and the Urlacher properties to clear a section of their own trees. As a result, Member Sheldon requested a proposal from John Irvin to replace both properties trees with ten Norwegian spruce trees. Member Sheldon recommended approval of the ten spruce trees, five trees for each property owner Not to Exceed \$4,000. Motioned moved by Member Pink, seconded by Member Sheldon. The motion was carried.

F. UPDATE ON THE OLD SCHOOL DRAINAGE AND RESURFACING PROJECTS

Administrator Irvin said Baker will commence this project weather permitting the week of October 17th. This project will take 2-3 weeks to complete. Baker is due to start with storm sewer work, followed by with the grinding. The residents, schools, post office and various municipal departments have been alerted of the following project due to commence. Member Sheldon requested that a second alert be sent to residents when Baker is ready to start grinding on this project.

G. UPDATE ON THE METTAWA LANE DRAINAGE ISSUE

Scott Anderson displayed the engineering planning map to explain the drainage project location. This project will commence weather permitting. Maintenance project is set to repair the culvert ditch erosion and the surrounding landscape. Scott Anderson will work on the proposal to present at the Board meeting on October 18th. Member Sheldon recommended approval for Scott Anderson to prepare a proposal for this project is not to exceed \$7,500 that it be approved at the October Village Board meeting. It was moved by Member Pink and seconded by Member Sheldon. The motion was carried.

H. UPDATE ON TREES IDENTIFIED FOR REMOVAL

Member Sheldon said Anderson Engineering provided the tree list and have marked the dead/dying trees to be removed with an orange paint spot. Administrator Irvin added that there is approximately 340 trees in the right-away, 65 out of the right-away that have a potential concern. Jamie Anderson presented the list of identified trees for removal to the Committee in September's meeting. Jamie Anderson requested from the Committee to address any trees that should not be removed or concerns at this time. Member Sheldon indicated Ash and Elm trees should be considered a priority and the first wave of trees to be removed. Member Sheldon added we should notify the home owner about the village owned Ash and Elm trees removal program. The communication to the resident would enable them to remove any other trees on their property that are considered problematic. Mettawa currently does not have an ordinance enforcing residents to removal any dead or diseased trees. The communication will also address any trees on the resident's property or right-away that are identified as potential dangerous trees that the resident will be required to remove. Administrator Irvin added the residents should also receive some type of communication informing them of the contractor's removal tree pricing. The tree removal pricing will be based on trees located on the right-away versus out-of-the-right-away, tree circumference and stump removing. Administrator Irvin asked can the proposal be ready for November 15th Board Meeting. Scott Anderson agreed they should be ready for the November's Board meeting. Member Sheldon asked if we can add the tree removal project in the next Village Newsletter.

I. ANY OTHER ITEMS THAT MAY APPEAR BEFORE THE COMMITTEE FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE VILLAGE BOARD

Administrator Irvin added an item that impacts Public Works and Parks and Recreation, the mowing occurring on the right-away adjacent to the Mettawa trails, is being done too wide. Resident, Denis Bohm would prefer no mowing to be completed in the entrance to the trail. Jamie Anderson will address this issue with the landscapers.

Jan Pink addressed the clay area location at Meadowoods and Old School Road with Scott Anderson. Scott Anderson indicated this location will be landscaped at the same time the storm sewer project is completed in the Fall.

ADJOURNMENT

It was moved by Member Jan Pink to adjourn the meeting 6:44 pm, seconded by Member Sheldon. The motion was carried.

Sandy Gallo, Village Clerk

This document is subject to correction as noted on next meeting's minutes.