

**MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, NOVEMBER 9, 2016, IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS**

**A. CALL TO ORDER**

Chairman Towne called the meeting to order at approximately 6:14 pm.

**B. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Chairman Towne and Member Pink

Absent: Member Sheldon

Chairman Towne declared a quorum present.

Also in attendance: Bob Irvin, Village Administrator; Scott Anderson and Jamie Anderson, Village Engineer; Sandy Gallo, Village Clerk.

**C. APPROVAL OF MINUTES FROM OCTOBER 12, 2016 MEETING**

Meeting minutes from October 12, 2016 were reviewed. Member Pink made a word correction on page 2. Chairman Towne moved to approve the October minutes and seconded by Member Pink. The motion was carried.

**D. UPDATE ON THE NORTH VILLAGE WATER MAIN**

Administrator Irvin said he received agreement from the Green Oaks Administrator to send the same letter to both village residents regarding the water main extension. In addition, the Green Oaks Village Engineer created a spreadsheet estimating the extension cost based on how many units would be participating. Administrator Irvin provided a map that captured those homes within each village being included under options A, B, C, D zones. The economical cost zone for this project is Option A and B estimated to be \$40,538 per connection. Administrator Irvin presented the draft letter the residents would be receiving with a survey card to respond if they are interested or not interested in the water main extension. Administrator Irvin said the estimated cost without Green Oaks residents participating in the extension is about \$70,000. Administrator Irvin discussed the estimated cost spreadsheet however it did not include legal or JAWA fees, which is estimated to be \$50,000 for the whole project. The \$50,000 of legal and JAWA fee will not fluctuate on the number of homes participating; this is a flat administration fee. Trustee Pink asked if the residents understand the timeframe in which this project needs to be completed. Chairman Towne said the deadline to provide the residents this program has been extended by two years until 2018. Chairman Towne said we need to inform the residents of the amount they will be charged over a 20 year period. Chairman Towne stated the residents will need to determine if the water main connection will increase their home value in comparison to their yearly tax increase. Chairman Towne said the final amount needs to be considered if the project will be funded by the Village of Mettawa or financed in order for it to be completed. Administrator Irvin discussed the resident letter will define the SSA as an additional localized property tax. Administrator Irvin said new SSA's need to state the

maximum project amount to warrant the residents understanding their possible maximum outcome yearly tax increase. Member Pink said are we going to alarm the residents if we list the full price of the extension project cost and we omit the yearly resident tax portion. Chairman Towne asked can we model the resident's current tax rate and then reflect the increased tax rate with the SSA. Administrator Irvin said the increase was very insignificant. Administrator Irvin said he can add to the resident's letter the recent SSA#15 project tax outcome by modeling these residents' prior tax amounts alongside their final SSA tax increase. Village Engineer Anderson suggested within the letter to list the lowest cost of the project to help emphasize the number of units impact the final tax amount. Chairman Towne said Mettawa has the authority to proceed with the SSA created as long as 51% of the SSE respond and agree to the project. Administrator Irvin will follow up with Green Oaks Administrator to discuss expanding the listed estimated cost, in addition to further explain the residents' tax impact with the most recent Mettawa SSA project.

#### **E. UPDATE ON THE OLD SCHOOL RESURFACING PROJECTS**

Chairman Towne reported the binder course is down and the shoulders are currently being dug up on Old School Road. Chairman Towne said the Village Engineer is currently waiting on approval from the RailRoad engineers to connect to the train tracks. Chairman Towne said it should be done before year end.

#### **F. UPDATE ON DRAINAGE PROJECTS**

Chairman Towne said Forest Builders is moving along on the Old School Road drainage project. Village Engineer Anderson said the storm sewer is done. Charmain Towne said they had to add a manhole east of St. Basil Church driveway to create proper drainage. Village Engineer Anderson said a culvert will also be added on the south end of the church by the trail.

Chairman Towne reported two residents on Mettawa Lane will have culverts replaced. The project will begin after Old School Road is completed.

Village Engineer Anderson said the next project they are scheduled to commence is on the Brad Buell's property located on the west of Old School Road. Chairman Towne said the resident's culvert on the east end of the Buell's property has collapsed. Chairman Towne said given the culverts location it is a Mettawa expense.

Village Engineer Anderson stated the village storm sewer on Route 60 is almost done. They still have grading to complete. Member Pink said a Village resident in a prior meeting had made a statement that the trail on Route 60 was too close to the road. Chairman Towne said the new trail on Route 60 trail created a safe distance from the road. Village Engineer Anderson said IDOT requires their sign at the trail entrance indicating no equestrian traffic. The Horse Racing Act -The Limiting Act of 1970 is required on each trail. Chairman Towne said he is uncertain on how we are going to enforce this act.

#### **G. ANY OTHER ITEMS THAT MAY APPEAR BEFORE THE COMMITTEE FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE VILLAGE BOARD**

Chairman Towne said the tree bids are going to be received at the Around the Town meeting on Monday, December 12<sup>th</sup>. Member Pink asked how will the bid outcome be handled if the bids are higher than the Village estimated to spend. Village Administrator Irvin asked will the

bid state the timeframe in which the Village would like the trees to be completed. Village Engineer Anderson indicated the tree cutting can take up to three months to complete weather permitting. Village Administrator Irvin added the final cost should not be the only decision making point. The identified dead trees need to be removed. Village Administrator Irvin said if the unit cost per tree is sensible, the bid should be considered for all 300 trees.

#### **ADJOURNMENT**

Chairman Towne motioned to adjourn the meeting. Motion was moved by Member Pink seconded by Chairman Towne to adjourn the meeting at 6:56 pm. The motion was carried.

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Sandy Gallo, Village Clerk

*This document is subject to correction as noted on next meeting's minutes.*