

MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, DECEMBER 14, 2016, IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Chairman Towne called the meeting to order at approximately 6:00 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Towne and Member Pink

Absent: Member Sheldon

Chairman Towne declared a quorum present.

Also in attendance: Bob Irvin, Village Administrator; Scott Anderson and Jamie Anderson, Village Engineer; Sandy Gallo, Village Clerk.

C. APPROVAL OF MINUTES FROM OCTOBER 12, 2016 MEETING

Meeting minutes from November 9, 2016 were reviewed and it was moved by Member Pink and seconded by Chairman Towne that the meeting minutes were approved. The motion was carried.

D. REVIEW AND RECOMMENDATION OF THE TREE REMOVAL BIDS

Chairman Towne reported that James Anderson Company received 9 bids for the Village tree removal project. The lowest bid was received from Lucas Landscaping in the amount of \$47,650. Jamie Anderson said he called 3 references provided from Lucas Landscaping to complete a background check and customer satisfaction service level. Jamie Anderson added Lucas Landscaping has completed larger jobs in the scope of \$125,000 and have enough equipment to complete Mettawa's tree removal project. Scott Anderson said the residents will need to understand the following tree removal project is only for the right-of- away trees and not for any trees within their property lines. Administrator Irvin said he will develop the communication for the Village residents regarding the process and an estimated timeframes on how this project will be rolled out. Administrator Irvin also added this project will take an estimated 3-4 months due to weather limitations.

Chairman Towne asked for a motion to approve Lucas Landscaping as the lowest bid contractor for the Village tree removal project. It was moved by Chairman Towne and Member Pink seconded the approval of Lucas Landscaping. The motion carried.

E. IDOT RESOLUTION FOR CONSTRUCTION OF STATE HIGHWAY

Chairman Towne said the IDOT Resolution for Construction on State Highway is a state requirement document needed to be completed by all municipalities. This resolution is completed every other year, 2018 will be Mettawa's next filing. Chairman Towne added the resolution is completed to ensure any hired contractors or private person for any construction work on the state highway are in accordance with the state requirements.

Chairman Towne asked for a motion to approve IDOT Resolution for Construction on State Highway. It was moved by Member Pink seconded by Chairman Towne. The motion carried.

F. ANY OTHER ITEMS THAT MAY APPEAR BEFORE THE COMMITTEE FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE VILLAGE BOARD

Chairman Towne said he would like to address the safety of the local roads. Chairman Towne asked Scott Anderson if he would be salting the roads given the roads were icy. Scott Anderson said the roads would be addressed if Lake Forest was able to provide him the salt.

Jamie Anderson provided an update on the construction accident which occurred between Galaxy Construction and Martin Olesen. Resident Olesen indicated his car's front bumper received \$3,000 of damage due to driving over the trail that was under construction. Chairman Towne said the Village is not responsible in resolving the Mr. Olesen's claim. Chairman Towne said Chicagoland Paving hired the sub-contractor, Galaxy Construction; therefore, they need to be held accountable for resolution. Jaime Anderson will continue to monitor this event.

G. ADJOURNMENT

Chairman Towne motioned to adjourn the meeting. Motion was moved by Member Pink seconded by Chairman Towne to adjourn the meeting at 6:45 pm. The motion was carried.

Sandy Gallo, Village Clerk

This document is subject to correction as noted on next meeting's minutes.