

**MINUTES OF THE PARKS AND RECREATION COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:30 P.M. ON WEDNESDAY, MARCH 8, 2017, IN THE MAPLE BOARDROOM OF HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS**

**A. CALL TO ORDER**

Chairman Sheldon called the meeting to order at 6:47 p.m.

**B. ROLL CALL**

Upon a call of the roll by the Chairman Sheldon, the following persons were:

Present: Chairman Sheldon and Member Bohm

Absent: Member Towne

Chairman Sheldon declared a quorum present.

Also present: Jamie Anderson and Scott Anderson, Village Engineer; Bob Irvin, Village Administrator; Sandy Gallo, Village Clerk.

**C. APPROVAL OF THE MINUTES OF FEBRUARY 8, 2017**

Meeting minutes of February 8, 2017 were reviewed and it was moved by Member Bohm and seconded by Chairman Sheldon that the meeting minutes be approved as presented. The motion was carried.

**D. DISCUSS CAPITAL AND MAINTENANCE ITEMS FOR FY 2017-18 BUDGET**

Administrator Irvin said the mowing and maintenance expenditure items for Whippoorwill Park were adjusted according to last month's Committee requests. The Open Space proposed budget includes the following: John Irvin carry over at Whippoorwill in the amount of \$7,500; the ILM Contracts \$21,000; Oasis Park is \$77,010 and the Bradley and Riverwoods Property puddle issue this contract is under Tallgrass an estimated budget of \$2,070.

Capital Projects Includes: Oasis Grant for \$15,000; Route 60 Trail Extension completion for \$25,000; Mancini Landscaping will complete the Bradley Road Trail Relocation through Oasis Park for \$117,000.

Chairman Sheldon said she is aware that this year's Park and Recreation expenditures will be higher due to the project list.

**E. CONSIDERATION OF PROPOSAL FROM MAIN LANDSCAPE FOR 2017 WHIPPOORWILL PARK CLEANUP**

Chairman Sheldon said the cleanup being done by Main Landscaping includes the leaves and debris to be picked up from Whippoorwill Park.

It was moved by Chairman Sheldon and seconded by Trustee Bohm that Main Landscape for 2017 Whippoorwill Park cleanup be approved in the amount of \$650. The motion was carried.

**F. CONSIDERATION OF PROPOSAL FROM MAIN LANDSCAPE FOR 2017 WHIPPOORWILL PARK MOWING**

Chairman Sheldon said this year's mowing schedule will include two additional months, May and November. The mowing of Whippoorwill Park will be handled by one landscaper this year.

It was moved by Trustee Bohm and seconded by Chairman Sheldon for the Main Landscape for 2017 Whippoorwill Park Mowing be approved in the amount of \$4,500. The motion was carried.

**G. CONSIDERATION OF PROPOSAL FROM TALLGRASS FOR OASIS PARK GRANT PROJECT**

Chairman Sheldon said we need to recommend the Tallgrass proposal #8344 for \$14,375.

It was moved by Chairman Sheldon and seconded by Trustee Bohm that the Tallgrass proposal for the Oasis Park Grant project proposal #8344 be approved in the amount of \$14,375. The motion was carried.

**H. CONSIDERATION OF PROPOSAL FROM TALLGRASS FOR THE OASIS PARK-PRESCRIBED BURN**

Member Bohm said Doug DeWitt from Tallgrass recommended a burn at the Oasis Park to clean the area in preparation for restoration. Chairman Sheldon said Tallgrass is ready to complete the burn upon the Village's approval.

It was moved by Member Bohm and seconded by Chairman Sheldon that the Tallgrass proposal for the Oasis Park prescribed burn proposal #8263 be approved in the amount of \$5,890. The motion was carried.

**I. CONSIDERATION OF PROPOSAL FROM TALLGRASS FOR THE OASIS PARK-1<sup>ST</sup> HERBICIDE APPLICATION**

Chairman Sheldon said she recommends the herbicide application be approved and be completed after the burn to maximize the new growth at Oasis Park.

It was moved by Member Bohm and seconded by Chairman Sheldon that the Tallgrass proposal for the Oasis Parks 1<sup>st</sup> Herbicide application proposal #8262 be approved in the amount of \$7,800. The motion was carried.

Member Bohm said the proposal includes two applications of herbicide; however, only one application will be included in this year's budget.

**J. CONSIDERATION OF PROPOSAL FROM ILM FOR WHIPPOORWILL PARK 2017 MAINTENANCE AND STEWARDSHIP**

Chairman Sheldon said ILM handled Whippoorwill Park maintenance in the last year. Chairman Sheldon said she would like to continue to receive ILM's support at Whippoorwill Park.

Chairman Sheldon said the proposal # 7699 said has some modifications. The final approved items are the 2017 Maintenance \$6,720 and 2017 Berm Treatment Seeding for \$2,400.

It was moved by Member Bohm and seconded by Chairman Sheldon that the ILM proposal for Whippoorwill Park 2017 Maintenance and Stewardship proposal #7699 be approved for the new amount of \$9,120. The motion carried.

**K. CONSIDERATION OF PROPOSAL FROM ILM FOR WHIPPOORWILL PARK 2017 SUPPLEMENTAL SEEDING**

Chairman Sheldon said the contract for \$2,050 from ILM does not need to be approved. Instead, MOLA had surplus seeding which will be donated to the Village. The MOLA seeding will be completed on Saturday, March 11<sup>th</sup>. No approval is needed for this agreement.

**L. CONSIDERATION OF REQUEST FROM MARTIN OLESEN TO REIMBURSE FOR CAR DAMAGE ASSOCIATED WITH TRAIL CONSTRUCTION**

Village Engineer Scott said resident Martin Olesen drove over a bump and damage was done to his car front bumper and grill. The insurance company for the contractor denied his claim. Mr. Olesen stated the damage happened due to the contractor leaving the trail excavation open. Mr. Olesen would like his car repaired according to the provided estimate or he may sue the Village if no action is taken to repair his damaged car.

It was moved by Chairman Sheldon and seconded by Member Bohm that Martin Olesen be reimbursed for car damage associated with the trail construction in the amount of \$2,489.48.

**M. CONSIDERATION OF REQUEST FROM MARTIN OLESEN FOR LANDSCAPING REPLACEMENT FROM BUCKTHORN REMOVAL ASSOCIATED WITH THE TRAIL CONSTRUCTION**

Chairman Sheldon said Mr. Olesen would like the landscaping to be replaced where it was removed from his property. Chairman Sheldon said once the trail construction is complete landscaping will be installed in the surrounding area. Village Engineer Scott said no landscaping can be done on the right-of-way.

Chairman Sheldon said no landscaping will be done on Mr. Olesen's private property. Administrator Irvin said this issue should be addressed as a bundle. The car damage could be reimbursed; however, the landscaping was done to remove buckthorn. Chairman Sheldon said his landscaping request will not be completed.

Village Attorney Ferolo will create a waiver for Mr. Olesen indicating the car damage will be covered by the Village; however, the landscaping will not be completed. The buckthorn will grow in the locations where it was removed.

**N. CONSIDERATION OF THE SOUTH SCREENING PLANS**

Chairman Sheldon said no action is needed on this agenda item.

**O. CONSIDERATION OF TALLGRASS PROPOSAL – OASIS GRANT 10 YEAR MAINTENANCE**

Chairman Sheldon said the Tallgrass proposal #8271 should be placed on hold.

Administrator Irvin said Tallgrass submitted a 10 year maintenance agreement; however, the Village cannot project their maintenance needs for the next 10 years. For 2017, Tallgrass has listed 6 visits are required. The current program for the Oasis Park includes burning, seeding and herbicide program and 6 visits are not practical.

**P. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES**

Administrator Irvin said he continues to discuss with ComEd regarding removal of the pole in Whippoorwill Park. ComEd has determined Comcast wires are also connected within this area. However, the first pole in question will be removed at no cost to the Village.

Administrator Irvin said he reviewed the signage requirements on trails specifically to horseback riding. The permits language includes horseback riding is a dangerous activity but riders must be warned. Administrator Irvin is reviewing the standard sign requirements to be placed when the trail is completed.

Chairman Sheldon said she would like the signs to be posted by the time the trail construction has been completed.

Chairman Sheldon said she would like to consider replacing the current gate in Whippoorwill Park with a new gate. Village Engineer Scott said years ago a proposal was made to replace the gate but the replacement metal gate was too expensive.

**G. ADJOURNMENT**

It was moved by Member Bohm adjourn meeting at 7:35 pm, seconded by Chairman Sheldon. The motion was carried.

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Sandy Gallo, Village Clerk

*This document is subject to correction as noted on next meeting's minutes.*