

MINUTES OF THE PARKS AND RECREATION COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:30 P.M. ON WEDNESDAY, OCTOBER 11, 2017, IN THE MAPLE ROOM OF HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Chairman Sheldon called the meeting to order at 6:42 p.m.

B. ROLL CALL

Upon a call of the roll by the Chairman Sheldon, the following persons were:

Present: Chairman Sheldon and Members Bohm and Towne

Absent: None

Chairman Sheldon declared a quorum present.

Also present: Scott Anderson, Village Engineer; Bob Irvin, Village Administrator; Sandy Gallo, Village Clerk.

C. APPROVAL OF THE MINUTES OF MAY

Meeting minutes of September 13, 2017 were reviewed. It was moved by Member Towne seconded by Member Bohm that the meeting minutes be approved and placed on file. The motion was carried.

D. UPDATE ON TRAIL DRAINAGE-LIPHARDT, WHIPPOORWILL PARK & BRADLEY/RIVERWOODS PROPERTY

Village Engineer Anderson said Liphardt drainage repair is on hold. Village Engineer Anderson added the original proposed idea of draining over to the swale at Oasis Park cannot be done. The Committee requested Liphardt's to create some elevation within their front yard to support the modifications the Village's completes as well.

Chairman Sheldon said she will obtain a quote to remove the remaining invasive trees and grade the area on the west side of the trail on Bradley and Riverwoods. This area is very rocky due to the buckthorn removal having been completed.

E. DISCUSS ROUTE 60 ISLAND PLANTING

Member Towne said he will request Nicholas Patera from Teska to resend the island planting plans. Member Bohm requested the island soil be tested prior to any planting being done. Chairman Sheldon said the planting will be considered as a spring project.

F. DISCUSS OASIS PARK STEWARSHIP RFP SCHEDULE

Chairman Sheldon said confirmation was received from Tallgrass that they will guarantee the grass seeds spread earlier this year through fall of 2018 at the Oasis Park. Tallgrass provided a one year maintenance plan which included 5 visits in the amount of \$44,000. Chairman Sheldon also received ILM's estimated yearly maintenance schedule including 6 visits in the amount of \$22,800.

Village Administrator Irvin stated given the next scheduled visit is not until April 2018, the Village has time to go out to bid. Member Bohm said the Village would have considered continuing with Tallgrass but their higher rates negates thought of a new agreement. Member Bohm said he will be reviewing the details on the RFP. An additional condition to include in the new RFP would be, if after a year of service, the Village is not satisfied with the park progress, the ability to terminate the agreement. Member Bohm said he would also like to include the flexibility to call upon a consultant or an expert to provide consultation to the Village on the berms progress.

Village Administrator Irvin stated the notification for the RFP is posted in the newspaper; however, it is also sent to vendors directly to increase the number of bidders. The bidding period can be done in November and be approved at the December Village Board meeting.

Chairman Sheldon made a motion that a RFP schedule for the Oasis Park Stewardship maintenance be created and for it to include the corners of Bradley and Riverwoods Boulevard as part of the plan. The motion was moved by Chairman Sheldon and seconded by Member Bohm. The motion carried.

Chairman Sheldon asked Member Towne to address the swale that has occurred at the center of the Oasis Park due to a number of trees and buckthorn having been removed. Member Towne will look into this matter.

G. DISCUSS NEW SIGNAGE FOR TRAILS AND HORSE CROSSING

Chairman Sheldon presented 3 mock trails signs completed by GMB Millwork in Carol Stream. See meeting attachments for images. The signs are solid cedar and estimated to cost \$250-\$275 with installation. Member Towne said the signs are too large but the new signs should mirror the existing Village signs which are oval shaped. Chairman Sheldon estimates 6 signs would be needed to protect the horses crossing. Village Engineer Anderson suggested completing a field sight surveying to confirm sight lines are not obstructed at the designated locations. Chairman Sheldon suggested updating the Whippoorwill Park and the Oasis Park signs during the new signage project.

Chairman Sheldon asked for a Committee consensus if new signs for the trails and the horse crossing should be completed. Member Towne said he would like the signs to reflect the current Village trail signs. Village Administrator Irvin said the location of the signs needs to be determined prior to deciding of the size. Member Bohm said he would vote no to more signs.

Chairman Sheldon said she and Trustee Pink will continue the research the signs size for the next meeting. Member Bohm made a recommendation to provide the location for the new signs as well.

H. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Member Towne said he received the proposal from Pearson, Brown and Associates regarding the trail staking being completed at the Oasis Park. The motion was moved by Member

Bohm and seconded by Member Towne. Village Administrator Irvin said the original agreement was already approved with Pearson, Brown and Associates.

I. ADJOURNMENT

It was moved by Chairman Sheldon to adjourn the meeting at 7:30 pm, seconded by Member Bohm. The motion was carried.

Sandy Gallo, Village Clerk