

MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, MARCH 8, 2017 IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Member Sheldon called the meeting to order at 6:06 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Member Sheldon and Member Pink

Absent: Chairman Towne

Member Sheldon declared a quorum present.

Also in attendance: Bob Irvin, Village Administrator; Scott Anderson and Jamie Anderson, Village Engineer; Sandy Gallo, Village Clerk.

C. APPROVAL OF MINUTES FROM JANUARY 11, 2017 MEETING

Meeting minutes from February 8, 2017 were reviewed. Member Pink provided two corrections. It was moved by Member Pink and seconded by Member Sheldon that the meeting minutes be approved as corrected. The motion was carried.

D. DISCUSS MAINTENANCE AND CAPITAL IMPROVEMENT ITEMS FOR FY 2017-18 BUDGET

Administrator Irvin said a few minor changes were made from the prior month's discussion. The greatest budget change was made to the ROW from \$40,000 for the program to \$20,000 based on the outcome of the bids received on March 1st. The Morton Salt amount was also reduced due to the lower pricing received.

Administrative Irvin said the draft Budget will be presented to the Finance Committee on March 21st for review and approval. The Board will have the final approval of the budget at the April 18th Village Board meeting.

E. DISCUSS VILLAGE STREET LIGHTING

Member Pink said Chairman Towne agreed a study should be completed on the street lighting throughout the Village. Member Pink said she has received a checklist from a vendor regarding the components to adding street lighting. Member Pink and Chairman Towne next steps are to confirm the locations of the street lights to determine how many light features would be considered.

F. REVIEW AND RECOMMENDATION OF ROW MAINTENANCE BIDS

Member Sheldon said the lowest bidder was TGF Enterprises at \$17,780. Village Engineer Jamie Anderson said he completed a background check on TGF Enterprises. He said he followed through TGF's referrals and they received great remarks. TGF Enterprises have also done other municipal locations mowing programs.

Administrator Irvin asked Village Engineer Anderson if he spoke with TGF Enterprises expressing the need of completing their mowing consistently from month to month. Village Engineer Anderson said he did discuss with TGF Enterprises regarding timing their mowings around the same date of each month and prior to holiday weekends. The last mowing is tentatively scheduled to be completed in November.

Motion was made by Member Pink and seconded by Member Sheldon that we accept the lowest responsible bid of TGF Enterprises of \$17,780 for the 2017 ROW maintenance program.

G. CONSIDERATION OF THE PURCHASE OF ROCK SALT FROM MORTON SALT IN THE AMOUNT OF \$4,189.50

Administrator Irvin said Mettawa received the same bid price that Lake Forest received of \$59.85 per ton of salt.

Motion was made by Member Pink and seconded by Member Sheldon that we accept Morton Salt proposal for \$4,189.50 be approved for 2017-2018 Village salt.

H. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Village Engineer Scott Anderson said he believes a tile may be broken at the trail location of Bradley and Riverwoods Road which is creating the flooding. Member Sheldon recommended that Village Engineer Scott to conduct a survey to determine why the trail floods.

H. ADJOURNMENT

Motion was made by Member Pink seconded by Member Sheldon to adjourn the meeting at 6:30 pm. The motion was carried.

Sandy Gallo, Village Clerk

This document is subject to correction as noted on next meeting's minutes.