

**MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, AUGUST 9, 2017 IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS**

**A. CALL TO ORDER**

Member Sheldon called the meeting to order at 6:00 pm.

**B. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Members Sheldon and Pink

Absent: Chairman Towne

Member Sheldon declared a quorum present.

Also in attendance: Trustee Bohm, Bob Irvin, Village Administrator; Scott Anderson, Village Engineer; Sandy Gallo, Village Clerk, Residents: Holly Bollhoffer-Hirsch , Patricia Cork, Matthew and Kourtney Witten and Carol Armstrong

**C. APPROVAL OF MINUTES OF JULY 12**

Meeting minutes from July 12, 2017 were reviewed. It was moved by Member Pink and seconded by Member Sheldon that the meeting minutes be approved and be placed on file. The motion was carried.

**D. UPDATE ON POTENTIAL WATER MAIN EXTENSIONS**

Village Administrator Irvin said the Village of Libertyville has not yet provided any details regarding the connection cost or final arrangements for the Mettawa residents water main extension.

**E. UPDATE ON VILLAGE STREET LIGHTS STUDY**

Village Administrator Irvin said ComEd provided a proposal in the amount of \$11,600 to install lighting. The Village Administrator Irvin said when the light study was being completed the transformer location was not noted and the final proposal created a higher cost than anticipated for the light installations. Village Administrator Irvin said the required transformers and second line for the poles has created a higher cost. Member Sheldon said the cost of adding the light fixture is higher than the Committee had anticipated; however, the safety of the residents who are impacted by the four identified darken county roads should also be considered.

**F. UPDATE ON SSA#3 TO SUPPORT ROAD REPAIRS**

Village Administration Irvin said he will continue his discussion with Tim Beechick from Hamilton Properties in exploring the various options on how to create funds for the indispensable road repairs on Riverwoods Road.

**G. UPDATE ON CULVERT REPLACEMENT AT 15290 OLD SCHOOL ROAD**

Village Engineer Anderson said this repair will be completed soon. Village Engineer Anderson is waiting on Mr. Buell's to respond to his communication ensuring he is aware the driveway will not be accessible during the duration of the repair, estimated 10 hours.

**H. UPDATE ON DRAINAGE WAY CLEAN UP AND CULVERT REPAIR/REPLACEMENT ALONG WEST OASIS SERVICE ROAD**

Member Sheldon said the culvert under the Oasis access road has broken away. Member Sheldon said concrete along with other debris is clogging the culvert. The ravine that goes through Mettawa Lane is clogged with garbage, tires among other items that is limited it to drain properly. Village Engineer Anderson said the plans can be drawn-up after all of the debris has been removed. Village Administrator Irvin said one of the options to address this problem is to start with requesting from rights to the easement from the residents. This would allow the Village to address the area as needed without violating the property owner's parcel.

Resident Matthew Witten (699 N. Bradley Road) asked how the Village would be addressing the erosion of the property after clearing-out the easement.

Resident Holly Bollhoffer-Hirsch (707 N. Bradley Road) said once the Oasis Park had been cleaned-up they began to receive higher levels of rain due to the berm. The Oasis Park was set at a lower grade which created the higher water levels and erosion

Village Administrator Irvin said he proposed the following action plan. First, obtain the easement rights to reduce policy issues on the takeover. If the Village had the right to the easement, they can dig it up and explore the area to resolve the issue. Secondly, contact the Tollway to express their issues and determine a correction action plan.

Member Sheldon said no bob cat was used to clear the Oasis Park. The bob cat was utilized to haul out the asphalt that was removed. Member Sheldon stated all digging was completed with a shovel.

Resident Mr. Witten said he would authorize the clearing once a plan was derived. Mr. Witten said he does not approve off the clearing if the erosion of the land is not addressed as well.

Resident Kourtney Witten (699 N. Bradley Road) asked how will the Village handle this issue from this point.

Village Engineer Anderson said the following issue should be added to the Village Board meeting next week to approve the Engineering study for this culvert.

Village Administrator Irvin said once the Board approves the engineering study the Village Engineer will create an improvement project. The studied results would be shared with the residents to determine the next steps. Village Administrator Irvin said the minimal the debris should be cleaned-out to allow the water to flow down the ditch.

A motion was moved by Member Sheldon for Anderson Engineering to draw-up the plans for the culvert to be replaced on Mettawa Lane. The motion was moved by Member Sheldon and seconded by Member Pink.

Village Administrator Irvin said he will follow-up with the Tollway regarding their role in replacing their culvert cleaning and replacement.

**I. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES**

Member Sheldon said she would like approval for the proposal from Forest Builders to spray herbicide at the Riverwoods and Bradley trail that has currently been cleared while addressing drainage issues.

Member Pink said she has been working on the horse crossing trail signs. Member Pink added the equestrian signs were posted on the trail today. Member Pink is also researching the cost of painting the strips on the road versus thermo-plastic. Village Engineer Anderson said painting the strips on the road would be cheaper for the Village. Member Pink will continue to research to determine the best means in which the stripping for the two large barns crossing the road would be effective and create a safe crossing for the drivers as well.

**J. ADJOURNMENT**

Motion was made by Member Pink seconded by Member Sheldon to adjourn the meeting at 7:39 pm. The motion was carried.

Sandy Gallo, Village Clerk

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