

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 7:30 P.M. ON MAY 15, 2018 IN THE COTTONWOOD ROOM OF THE HILTON GARDEN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Mayor Urlacher called the meeting to order at 7:30 p.m.

B. ROLL CALL

Upon a call of the roll, the following were:

Present: Trustees Bohm, Maier, Pink, Sheldon, Towne and Mayor Urlacher

Absent: Trustee Brennan

Mayor Urlacher declared a quorum present.

Also, present: Village Administrator, Bob Irvin; Village Clerk, Sandy Gallo; Representative of the Firm of James Anderson Company, Scott Anderson; Village Attorney, Jim Ferolo of Klein Thorpe & Jenkins, Ltd; Village Treasurer, Pam Fantus; Financial Consultant, Dorothy O'Mary

C. APPROVAL OF MINUTES:

Special Board Meeting Minutes: April 9, 2018

The Village Special Board meeting minutes were reviewed. Trustee Sheldon moved and seconded by Trustee Maier that the minutes of the Board Meeting of April 9, 2018 be approved and be placed on file.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Maier, Pink, Sheldon and Towne

Nay: None

Absent: Trustee Brennan

Mayor Urlacher declared the motion carried.

Board Meeting Minutes: April 17, 2018

The Village Board meeting minutes were reviewed. Trustee Bohm said on page 9 a word change was needed and on page 11 the square feet should reflect 2,000. Trustee Sheldon moved and seconded by Trustee Maier that the minutes of the Board Meeting of April 17, 2018 be approved and be placed on file.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Maier, Pink Sheldon and Towne

Nay: None

Absent: Trustee Brennan

Mayor Urlacher declared the motion carried.

D. APPROVAL OF BILLS

Trustee Maier said one additional invoice for John Irvin is being added in the amount of \$11,190. Howe Security invoice amount should be corrected to reflect \$6,941.72. Trustee Maier reported the new amount for bills to be paid is \$330,054.11.

It was moved by Trustee Maier and seconded by Trustee Towne to approve payment of the bills.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Maier, Pink, Sheldon and Towne

Nay: None

Absent: Trustee Brennan

Mayor Urlacher declared the motion carried.

E. TREASURER'S REPORT

Presentation of the Treasurer's Summary Report for the Month of April 2018

It was moved by Trustee Bohm and seconded by Trustee Pink that the Board acknowledges receipt of the April 2018 Treasurer's Summary Report and it be placed on file.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Maier, Pink, Sheldon and Towne

Nay: None

Absent: Trustee Brennan

Mayor Urlacher declared the motion carried.

F. PUBLIC HEARING

G. COMMUNICATIONS AND PETITIONS FROM THE PUBLIC

H. COMMISSION AND COMMITTEE REPORTS FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON

1. Finance Committee

- a. Recommendation to Approve the Revised Agreement with Anderson Engineering

Trustee Maier said the Finance Committee reviewed and recommends the approval of the revised agreement with Anderson. The revised agreement results in a \$72,000 yearly savings.

b. Update on the FY2017-2018 Audit

Trustee Maier said the data gathering has commenced for the audit. The Committee has also begun to upload the data onto the Sikich's website. The audit is on target and it is due to be completed early.

c. Update on the 2018 Tax Rebate Program and Schedule

Trustee Maier said the 2018 Tax Rebate Program ordinance will be discussed at the June Board meeting. No procedural changes will be made for this year's program. This year's rebate amount is the same amount from last year. The next Village Newsletter will include details regarding the upcoming Tax Rebate Program for the residents.

Village Administrator Irvin said the application will be mailed to the residents in the early part of July. The residents will have 12 weeks to complete and submit their tax rebate application. The Village has budgeted the amount of \$500,000 for this year's tax rebate.

d. Other Matters

2. Public Works Committee

a. Update on the Bradley Road Bridge Replacement Project

Trustee Towne said the Tollway anticipates to commence the bridge replacement the first week of June and having it completed early October. Notifications have been sent to the appropriate businesses and all residents regarding the bridge closure.

b. Update on a Potential Water Main Extension

Trustee Towne said the water main extension cost for the residents located south of Route 60 on St. Marys Road are still being formulated.

Village Administrator Irvin said he received the updated cost for the main extension today from Gewalt Hamilton. The results include three different options for the residents. The extension information will be reviewed at the next committee meeting.

c. Recommendation to Approve the Lowest Responsible Bid from Peter Baker and Son for the Riverwoods Boulevard Repaving Project

Trustee Towne said the Village received four bids for the repaving project. The lowest bidder was Peter Baker and Son in the amount of \$403,426.48. The Committee recommends approving the lowest bidder, Peter Baker and Sons, for the repaving project.

d. Recommendation to Approve the 2018 Clarke Environmental Mosquito Abatement Agreement

Trustee Towne said the Committee reviewed and recommends approval of the mosquito abatement program with Clarke Environmental in the amount of \$25,686.00.

e. Other Matters

3. Parks and Recreation Committee

a. Update on the Route 60 Island Planting

Trustee Sheldon said this project is still in progress. This project will require IDOTs approval and will be completed at prevailing wages.

b. Recommendation to Approve Bob Haraden's Hay Proposal for 701 Riverwoods Road

Trustee Sheldon said the committee reviewed and approved the proposal for the mowing.

c. Update on the Petition for Vacation of Equestrian Easement in the Rolling Meadows Subdivision

Trustee Sheldon said this agenda item is pending further information.

d. Other Matters

4. Safety Commission

a. Status and Activity Update

b. Update on the Village Signs and Crossings

Trustee Pink said Village Engineer Scott Anderson has provided an inventory of all the Village street signs. The Neighborhood Watch signs will be placed at the Crest, Sanctuary Lane, Riverside Preserve and Deerpath Farms. Village Engineer Jamie Anderson will work with each location on the final placement of the watch sign.

c. Other Matters

Trustee Pink said she will be meeting with Howe Security to address any concerns they may have during the bridge construction. Village Administrator Irvin said a week before the bridge closure begins, detour signs will be placed with covers. IDOT will also place a message board with date details prior to bridge closure. The turning restrictions on St. Marys Road and Old School Road in both directions will also be removed during the construction period.

5. Zoning, Planning and Appeals Commission Report

a. Other Matters

I. BUSINESS FROM THE BOARD FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON:

1. Mayor's Report

a. Mayor's Report

Mayor Urlacher said he would like to reflect on the current Village Board's highlights for the last year. To name a few accomplishments; approved the largest tax rebate of \$500,000, continue to enhance Whippoorwill Park, dedicated a bench to the late Trustee Bill Armstrong, improved storm drainage within the Village's public streets, reviewed and approved several recommendations from the ZPA and continue to maintain the same property tax rate for the twentieth consecutive year.

b. Camiros Agreement for Zoning Assistance

Mayor Urlacher said the Village Attorney Ferolo has drafted an agreement with Camiros. Camiros has been hired to help support the ordinance recommendations in which the Board will vote on at a later date.

c. Blackboard Connect Agreement for 2018-2019

Mayor Urlacher said the Blackboard Connect annual agreement is up for renewal. The renewal agreement remains at the same price from last year.

d. Appointment of ZPA Commission Members

A motion was made by Mayor Urlacher to reappoint Liz Leonard and Cathy Murphy for three-year terms as Zoning, Planning and Appeals Commissioners. The motion was moved by Trustee Bohm and seconded by Trustee Maier.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Maier, Pink, Sheldon and Towne

Nay: None

Absent: Trustee Brennan

Mayor Urlacher declared the motion carried.

e. Date of the Village Picnic

Mayor Urlacher said the Village Picnic has been scheduled for Saturday, August 25th at St. Basil Church. It will be held from 11:00-2:00 pm at the church's property. Mayor Urlacher said he is open for discussion if the Board would like to hold the picnic at a different location or change the type of food to be served.

f. Brunswick Corporate Picnic Request for June 12th

Mayor Urlacher said Brunswick has emailed the Village that they have withdrawn their request to hold a picnic on the Village property.

g. Building Report.

Mayor Urlacher thanked Village Engineer Scott Anderson for the monthly building report and said it would be placed on file.

h. Other Matters

i. Village Administrator's Report

Village Administrator Irvin said the Village participated in the Lake County bid process for road salt. The bid cost came in \$5.00 lower from the previous year.

Village Administrator Irvin said eleven months have been completed under the Lake County Sheriff's agreement. A reduction on the service calls is approximately 11%.

2. UNFINISHED BUSINESS

a. Approval of an Ordinance Granting a Special Use Permit for a Large Stable for Property Commonly Known as 15055 and 15141 W. Little St. Marys Road, Mettawa

Mayor Urlacher said representatives from Sapphire Stables were not able to attend the March and April Board meeting; therefore, this item has been placed on today's agenda. Sapphire Stables attorney provided a copy of their modifications to the ordinance. The Board received a copy of the ordinance with their modifications in their meeting packet.

The Mayor said he would entertain a motion for approval of an Ordinance Granting a Special Use Permit for a Large Stable for Property Commonly Known as 15055 and 15141 W. Little St. Marys Road. The motion was moved by Trustee Maier and seconded by Trustee Sheldon.

Mayor Urlacher asked for discussion on the motion.

Sapphire Stables Council Aaron Stanton said at the February Board meeting the Village's Attorney Ferolo was asked to draft an ordinance. Mr. Stanton said Sapphire Stables submitted a revised ordinance to include 20 horses which was consistent with the ZPA's recommendation made at the public hearing. Sapphire Stables is requesting only a one-year inspection period. Should a violation be found during the first year, an extended year of inspections would be completed. Sapphire Stables has completed extensive improvements to the property and each improvement was done following the Village's code.

Mayor Urlacher asked the Trustees if they had any questions. No questions were offered.

Village Attorney Ferolo said Sapphire Stables has proposed modifications to Board's draft ordinance. The Board has three options in this process; accept the ZPA's recommendations, accept part of the recommendations and modify it or reject the ordinance all together. Village Attorney Ferolo said the final draft ordinance is an acceptance and modification from the recommendations made by the ZPA.

Mayor Urlacher asked each Trustee if they had any changes to the current ordinance. All of the Trustees agreed they had no changes to the current ordinance.

Village Attorney Ferolo said the current motion is to accept the ordinance as drafted.

Sapphire Stables Attorney Doug Wambach asked if the final ordinance required their signature. Mr. Wambach said his client was not in agreement to the proposed ordinance. Mr. Wambach said he would like to speak with his client before moving forward. Village Attorney Ferolo said the Board would need to make a motion to table this ordinance. Village Attorney Ferolo said the ordinance is effective without Sapphire Stables consent.

Trustee Towne asked Sapphire Stables how many acres their two parcels included. Mr. Stanton replied one lot is 10.71 and the second one is 4.034 acres, approximately 14.71. Trustee Towne said if the 4.71 had a house, a 5-horse stall would be allowed. Trustee Towne stated Sapphire Stables is combining their lots to ensure all the Board members understood.

Trustee Towne requested to amend the motion from 18 to 20 horses and to concur with the ZPA recommendations, with no other changes from the ordinance. Trustee Maier agreed to amend his motion and Trustee Sheldon agreed to second it.

Trustee Towne said the court order allows Sapphire Stables to have 15 horses on the property. Trustee Towne said the Village should aim to avoid a legal battle and consider a compromised horse number for the property owners.

Trustee Sheldon asked if the inspections remained in the approved ordinances.

Village Attorney Ferolo said the ordinance on the table, is the entire ordinance with the number of horses changed from 18 to 20. Village Attorney Ferolo said if the amendment is voted down another motion can be made to amend.

Trustee Towne said he is looking to move this ordinance along and have the Board come to an agreement.

Upon a call of the roll, the following voted:
Aye: Trustee Towne
Nay: Trustees Bohm, Maier, Pink, Sheldon
Absent: Trustee Brennan

Mayor Urlacher declared the motion failed.

It was moved by Trustee Towne to amend the ordinance to change the horse count from 18 to 19. The motion failed for lack of a second.

It was moved by Trustee Towne and seconded by Trustee Sheldon to approve the originally drafted ordinance with 18 horses and all other conditions.

Upon a call of the roll, the following voted:
Aye: Trustees Bohm, Maier, Pink, Sheldon and Towne
Nay: None
Absent: Trustee Brennan

Mayor Urlacher declared the motion carried.

3. NEW BUSINESS

a. Approval of the Revised Agreement with Anderson Engineering

It was moved by Trustee Bohm and seconded by Trustee Maier to approve the revised agreement with Anderson Engineering.

Mayor Urlacher commented what a great job Trustee Towne and Village Administrator Irvin did to reduce the agreement amount. Trustee Towne said the Village works well with Anderson Engineering and the finalized agreement is a good compromise for both parties.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Maier, Pink, Sheldon and Towne

Nay: None

Absent: Trustee Brennan

Mayor Urlacher declared the motion carried.

b. Approval of the 2018 Clarke Environmental Mosquito Abatement Agreement

It was moved by Trustee Towne and seconded by Trustee Maier to approve the 2018 Clarke Environmental mosquito abatement agreement.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Maier, Pink, Sheldon and Towne

Nay: None

Absent: Trustee Brennan

Mayor Urlacher declared the motion was carried.

c. Approval of Bob Haraden's Hay Proposal for 701 Riverwoods Boulevard

It was moved by Trustee Maier and seconded by Trustee Sheldon to approve the Bob Haraden's hay proposal for 701 Riverwoods Boulevard.

Trustee Bohm said this location is an open space and agriculture is not a permitted use on open space. Mayor Urlacher said we could consider either mowing or burning the hay.

Mayor Urlacher said we can make a motion to mow it after July 15th. Village Administrator Irvin asked what the difference between mowing this area versus baling the hay.

Trustee Maier amended his motion to table the approval for Council to review this matter and discuss this further at the June meeting. The motion was made by Trustee Maier and seconded by Trustee Sheldon.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Maier, Pink, Sheldon and Towne

Nay: None

Absent: Trustee Brennan

Mayor Urlacher declared the motion carried.

d. Approval of the Camiros Agreement for Zoning Assistance

It was moved by Trustee Bohm and seconded by Trustee Maier to approve the Camiros Agreement for zoning assistance.

Trustee Bohm asked when you anticipate Camiros to commence this project. Village Administrator Irvin said he will work with Camiros on her availability. Trustee Towne said the time period in which the interviewing days needed to occur seemed unreasonable. Village Administrator Irvin said Arista does plan on meeting with the Village Board and the Zoning Commissioners to elicit any other comments regarding the ordinance changes.

Village Attorney Ferolo said the Board can delegate the approval of the final language to the Camiros Agreement to the Village President.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Maier, Pink, Sheldon and Towne

Nay: None

Absent: Trustee Brennan

Mayor Urlacher declared the motion carried.

e. Approval of the Blackboard Connect Agreement for 2018-2019

It was moved by Trustee Sheldon and seconded by Trustee Maier to approve the Blackboard Connect agreement for 2018-2019.

Trustee Pink asked if Forest Haven was included in Blackboard Connect. Village Administrator said no, they only receive the Village email communications.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Maier, Pink, Sheldon and Towne

Nay: None

Absent: Trustee Brennan

Mayor Urlacher declared the motion carried.

f. Approval of the Lowest Responsible Bid from Peter Baker and Son for the Riverwoods Boulevard Repaving Project

It was moved by Trustee Maier and seconded by Trustee Sheldon to approve the lowest responsible bid from Peter Baker and Son for the Riverwoods Boulevard repaving project subject to the final review of the contract from the Village Attorney.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Maier, Pink, Sheldon and Towne

Nay: None

Absent: Trustee Brennan

Mayor Urlacher declared the motion carried.

g. Approval of the Request from Brunswick to Use Village Property (26230 Riverwoods Boulevard) for its June 12th Picnic

Brunswick withdrew their request.

J. EXECUTIVE SESSION

K. CALL TO RECONVENE

L. ROLL CALL

M. MATTERS REQUIRING ACTION ARISING AS A RESULT OF THE EXECUTIVE SESSION

N. ITEMS TO BE REFERRED

O. FOR INFORMATION ONLY

P. ADJOURNMENT

With no further business to conduct, it was moved by Trustee Bohm and seconded by Trustee Towne that the meeting be adjourned.

Upon a call of the role, the following voted:

In Favor: Trustees Bohm, Maier, Pink, Sheldon and Towne

Aye: Trustees Bohm, Maier, Pink, Sheldon and Towne

Nay: None

Absent: Trustee Brennan

Mayor Urlacher declared the motion carried and the meeting adjourned at 8:25 p.m.

Sandy Gallo,
Village Clerk