

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 7:30 P.M. ON SEPTEMBER 18, 2018 IN THE COTTONWOOD ROOM OF THE HILTON GARDEN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Mayor Urlacher called the meeting to order at 7:30 p.m.

B. ROLL CALL

Upon a call of the roll, the following were:

Present: Trustees Bohm, Brennan, Maier, Pink, Sheldon, Towne and Mayor Urlacher

Absent: None

Mayor Urlacher declared a quorum present.

Also, present: Village Administrator, Bob Irvin; Village Clerk, Sandy Gallo; Representative of the Firm of James Anderson Company, Scott Anderson; Village Attorney, Jim Ferolo of Klein Thorpe & Jenkins, Ltd; Village Treasurer, Pam Fantus; Financial Consultant, Dorothy O'Mary

C. APPROVAL OF MINUTES:

Board Meeting Minutes: August 21, 2018

The Village Board meeting minutes were reviewed. Trustee Brennan moved and seconded by Trustee Sheldon that the minutes of the Board Meeting of August 21, 2018 be approved and be placed on file.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Brennan, Maier, Pink, Sheldon and Towne

Nay: None

Absent: None

Mayor Urlacher declared the motion carried.

D. APPROVAL OF BILLS

Trustee Maier reported the new amount for bills to be paid is \$109,924.51.

It was moved by Trustee Maier and seconded by Trustee Sheldon to approve payment of the bills.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Brennan, Maier, Pink, Sheldon and Towne

Nay: None

Absent: None

Mayor Urlacher declared the motion carried.

E. TREASURER'S REPORT

Presentation of the Treasurer's Summary Report for the Month of August 2018

It was moved by Trustee Maier and seconded by Trustee Sheldon that the Board acknowledges receipt of the August 2018 Treasurer's Summary Report and it be placed on file.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Brennan, Maier, Pink, Sheldon and Towne

Nay: None

Absent: None

Mayor Urlacher declared the motion carried.

F. PUBLIC HEARING

G. COMMUNICATIONS AND PETITIONS FROM THE PUBLIC

Resident, Tom Heinz (27157 N. St. Marys Road) said he would like to discuss the Village's buckthorn. Mr. Heinz stated resident Kathleen Trulson obtained 20 goats to clear her 5 acres of buckthorn. Mr. Heinz said it would take a yearly visit and up to 3 years to eat away the buckthorn on 5 acres. The goats are an inexpensive and effective way of removing buckthorn throughout the Village. Mr. Heinz will follow-up with providing the Board with the website on how to obtain these goats.

H. COMMISSION AND COMMITTEE REPORTS FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON

1. Finance Committee

a. Presentation on the FY2017-2018 Audit

Martha Trotter, a Representative from Sikich, presented the Annual Financial Report audit results ending April 30, 2018. Ms. Trotter began with the Independent Auditors Report which states that the Village of Mettawa Financial Statements have a clean

and unmodified opinion which is highest level of opinion an auditor can provide. Overall the Village is doing well from a financial standpoint.

Trustee Sheldon stated it is the Village's third year of receiving the commentary of a clean audit.

Trustee Bohm said he would like to thank the Finance Committee for completing the audit early and doing a great job.

b. Update on the 2018 Rebate Program

Village Treasurer Fantus stated she has received 120 applications for the tax rebate program to date. An estimated 36 applicants are still anticipated to be received.

c. Other Matters

Trustee Maier said he would like to thank the Financial Consultant O'Mary and Village Treasurer Fantus for a smooth audit this year.

2. Public Works Committee

a. Recommendation to Waive Seals Bids and Approve Forest Builders Proposal to Replace the Mettawa Lane Culvert in an Amount Not to Exceed \$19,500 and Approve the Estimate for Asphalt Repairs in the Amount of \$3,500

Trustee Towne said this culvert has needed replacement and lengthening over the last few years. This culvert replacement is estimated to be completed this fall.

b. Recommendation to Approve Behm Pavement Maintenance, Inc for Road Crack Sealing in an Amount Not to Exceed \$15,500 and Notify the Residents of the Option to Seal Private Roads

Trustee Towne said residents off of Oak Hill Lane, a private road, inquired about crack sealing cost. Behm Pavement Maintenance quoted these residents \$675 for the project work.

Resident, Dr. Fantus mentioned he sent an email to Riteway Road to receive a crack seal quote as well. Village Administrator Irvin said we were waiting for the Board to approve the contractor prior to notifying the private association roads of the option to receive a quote for the work.

Trustee Bohm asked why Little Melody Lane has been indicated as too broken up to be sealed. Trustee Bohm asked how this road will be handled. Trustee Towne said will research this road.

c. Update on the Potential Water Main Extension South of Route 60

Trustee Towne said the Public Works September 12th meeting resulted in high attendance by the residents. Several residents are still interested in the water main extension. A final option is being researched for those residents who are interested and are part of the contiguous parcels.

d. Other Matters

Trustee Towne said he has been part of Storm Water Management discussions regarding the Koffel berm concerns. The berm has been evaluated for erosion and water runoff on the south end. Trustee Towne said willow trees were planted in this area. Trustee Sheldon said they saw a tremendous amount of growth and coverage in this area. She said it looks great.

Mayor Urlacher said he is on the Stormwater Management Commission Board. Mayor Urlacher stated that Koffel is working directly with Storm Water Management. The Village should not be driving this process. The Village has received recertification and has also applied for their wetland certification for the first time.

3. Parks and Recreation Committee

a. Update on the Oasis Park Trail Relocation

Trustee Sheldon said the Oasis Park Trail relocation should be completed by the end of September. The original trail blanket and gravel material were replaced with a better quality for long term durability. Trustee Sheldon said over the winter the Committee will discuss some additional plantings and trees to be added along the new trail.

b. Recommendation for a Horse Crossing on Bradley Road

Trustee Sheldon said this agenda item has been discussed in various Committee meetings. Trustee Sheldon said both Trustee Towne and herself have visited this site to evaluate the crossings safety. The Committee is making a recommendation for this crossing from a commercial stable onto the trail. The crossing will include no flashing lights and only painted stripes on the road.

c. Other Matters

4. Safety Commission

a. Status and Activity Update

Trustee Pink said the street signs survey has been completed. Village Engineer Jamie Anderson will be sending over the street sign listing to Tapco for a proposal. The signs will take an estimated 2 weeks for the standards size and 4 weeks for the specialty signs to be available. The goal is to complete the installation of the signs prior to the winter.

Trustee Pink said Howe Security have reported no issues since the Neighborhood Watch signs have been placed. One report indicated that the inappropriate Crest activity has moved to the Oasis service road. Another reported issue was realtors leaving the model house on Penny Lane open after showings. This house has been sold since.

b. Other Matters

5. Zoning, Planning and Appeals Commission Report

I. BUSINESS FROM THE BOARD FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON:

1. Mayor's Report

a. Building Report

Mayor Urlacher thanked Village Engineer Scott Anderson for the monthly building report and said it would be placed on file.

b. Other Matters

Mayor Urlacher wanted to thank everyone for a successful picnic last month. It was a great turnout of residents. In addition, a thank you letter was sent to Costco for providing the drinks and three cakes for the picnic.

Mayor Urlacher stated that AbbVie bought the building they were renting at the end of August. The building sold for \$154 million and the real estate transfer check was received in the amount of \$770,000.

c. Village Administrator's Report

Village Administrator Irvin said the bridge reopening has been delayed due to some material issues. An official news report will be provided tomorrow. Upon receiving the news release, a news blast will be sent to all of the residents. The surrounding schools have also been notified of the delay.

Village Administrator Irvin said some residents received notice from the Village of Green Oaks regarding some zoning matters. Two apartment buildings were being proposed off of Route 176. The proposal has since been withdrawn due to traffic concerns and impact to the local schools. A public hearing was held to discuss this matter.

Village Administrator Irvin said the Impact headquarters off of the Oasis frontage road has purchased the property north of their northern building in Green Oaks. This property will be used as a temporary parking lot. A permit has been submitted for their special use parking lot. Two of Impacts buildings are in Mettawa, the third building will be built in Green Oaks. Impact anticipates building their third building structure 2019-2020.

Village Administrator Irvin said the technical report from Camiros zoning review should be received by the end of this month. The Camiros contract does include two presentations for public meetings. Village Administrator Irvin said he would like to suggest one special meeting to include both the Village Board and the ZPA Commission to discuss the technical report in November.

2. UNFINISHED BUSINESS

3. NEW BUSINESS

a. Recommendation to Waive Sealed Bids and Approve Forest Builders Proposal to Replace the Mettawa Lane Culvert in an Amount Not to Exceed \$19,500 and Approve the Estimate for Asphalt Repairs in the Amount of \$3,500

It was moved by Trustee Maier and seconded by Trustee Towne to approve the recommendation to waive sealed bids and approve Forest Builders proposal to replace the Mettawa Lane Culvert in an amount not to exceed \$19,500 and approve the estimate for asphalt repairs in the amount of \$3,500.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Brennan, Maier, Pink, Sheldon and Towne

Nay: None

Absent: None

Mayor Urlacher declared the motion carried.

b. Recommendation to Approve Behm Pavement Maintenance, Inc. for Road Crack Sealing in the Amount Not to Exceed \$15,500 and to Notify the Residents of the Option to Seal Private Roads

It was moved by Trustee Towne and seconded by Trustee Sheldon to recommend the approval of Behm Pavement Maintenance, Inc. for road crack sealing in the amount not to exceed \$15,500 and to notify the residents of the option to seal private roads.

Mayor Urlacher said after tonight's meeting the private road residents will be notified of this crack sealing option.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Brennan, Maier, Pink, Sheldon and Towne

Nay: None

Absent: None

Mayor Urlacher declared the motion carried.

c. Approval of a Recommendation for a Horse Crossing on Bradley Road

It was moved by Trustee Maier and seconded by Trustee Brennan to approve a recommendation for a horse crossing on Bradley Road.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Brennan, Maier, Pink, Sheldon and Towne

Nay: None

Absent: None

Mayor Urlacher declared the motion carried.

d. Approval of a Resolution Authorizing the Release of the Mettawa Trail Easement Within the Riverside Preserve Subdivision

It was moved by Trustee Maier and seconded by Trustee Bohm to approve the resolution authorizing the release of the Mettawa Trail easement within the Riverside Preserve subdivision.

Trustee Sheldon asked about a property inquiry on buying two lots in Riverside Preserve subdivision. Village Administrator Irvin said they were only interested in a private stable.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Brennan, Maier, Pink, Sheldon and Towne

Nay: None

Absent: None

Mayor Urlacher declared the motion carried.

J. EXECUTIVE SESSION

At 8:04 p.m., it was moved by Trustee Maier, and seconded by Trustee Brennan to adjourn the meeting to Executive Session to discuss pending litigation, possible land acquisition and review of executive session minutes.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Brennan, Maier, Pink, Sheldon and Towne

Nay: None

Absent: None

Mayor Urlacher declared the motion carried.

K. CALL TO RECONVENE

At 8:50 p.m., Mayor Urlacher reconvened the public portion of the meeting.

L. ROLL CALL

M. MATTERS REQUIRING ACTION ARISING AS A RESULT OF THE EXECUTIVE SESSION

N. ITEMS TO BE REFERRED

O. FOR INFORMATION ONLY

P. ADJOURNMENT

With no further business to conduct, it was moved by Trustee Brennan and seconded by Trustee Bohm that the meeting be adjourned.

Upon a call of the roll, the following voted:

Aye: Trustees Bohm, Brennan, Maier, Pink, Sheldon and Towne

Nay: None

Absent: None

Mayor Urlacher declared the motion carried and the meeting adjourned at 8:51 p.m.

Sandy Gallo,
Village Clerk