

**MINUTES OF THE FINANCE MEETING OF THE VILLAGE OF
METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:30 P.M. ON
JANUARY 16, 2018 IN THE MAPLE ROOM OF THE HILTON GARDEN
HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS**

A. CALL TO ORDER

Trustee Maier called the meeting to order at 6:30 p.m.

B. ROLL CALL

Upon a call of the roll, the following were:

Present: Chairman Maier and Trustee Towne

Absent: Trustee Brennan

Chairman Maier declared a quorum present.

Also present: Village Administrator, Bob Irvin; Financial Consultant, Dorothy O'Mary;
Village Treasurer, Pam Fantus; and Village Clerk, Sandy Gallo

C. APPROVAL OF THE MINUTES

Chairman Maier requested a motion to approve the December 19, 2017 meeting minutes. It was moved by Trustee Towne and seconded by Chairman Maier that the minutes be approved and be placed on file. The motion was carried.

D. APPROVAL OF INVOICES PRESENTED FOR PAYMENT

Chairman Maier said this month's invoices being paid include the payment for the SSA#2 debt services in the amount of \$906,000. Village Administrator Irvin said the annexation agreement expires November 2018.

Financial Consultant O'Mary said one invoice is being added, Howe Security in the amount of \$7,538.29.

Chairman Maier said the new invoice amount is \$1,002,559.81.

E. REVIEW OF THE TREASURER'S REPORT FOR DECEMBER 2017

Chairman Maier said no sales tax increase will be reflected until March.

Chairman Maier asked Village Administrator Irvin if the snow plowing expense would be on track with plowing budget. Village Administrator Irvin said the first month plowing expense pertained to the retainer expense. The budget for plowing was calculated as an average over the last few years.

F. CONSIDERATION OF THE PROPOSAL FROM SIKICH FOR AUDIT SERVICES

Village Administrator Irvin said the Sikich proposal has increased by \$500 from last year's contract. Trustee Towne asked if the Committee has been happy with Sikich's services. Village Treasurer Fantus said Sikich has a good handle on the Village accounts and they do

the job. Financial Consultant O'Mary said having a new manager made the audit smoother last year. Chairman Maier said he is willing to give Sikich another opportunity to work with the Village.

A motion was made by Trustee Towne and seconded by Chairman Maier to recommend the proposal from Sikich's for audit services to the Village Board.

G. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Trustee Towne will review a prior RFP for Engineering to determine how we want to proceed.

Chairman Maier asked for a status on the water main extension project. Village Administrator Irvin said the follow-up to the November Public Works meeting is to provide more scenarios to the resident to answer their questions on the final cost.

Village Administrator Irvin said the 2018-19 Committee Budgets will be presented in February with adjustments done in March. The final 2018-19 budget will be presented to the Board in April.

Village Administrator Irvin said the Lake County Sheriff did not approve of the Village's idea of a monthly flat rate to reduce their paperwork. Village Administrator Irvin said the Village should consider a new special details agreement after the bridge repairs on Bradley are complete. Another option presented to Lake County was to support the Village two weeks out of the month, this proposal was not accepted. The consensus of the Committee was not to accept the special detail agreement as presented by the Sheriff.

Trustee Pink asked if Vernon Hills' police department could handle the Village's special detail service.

H. ADJOURNMENT

With no further business to conduct, it was moved by Trustee Towne seconded by Chairman Maier that the meeting be adjourned at 7:11 p.m.

Sandy Gallo,
Village Clerk