

**MINUTES OF THE FINANCE MEETING OF THE VILLAGE OF  
METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:30 P.M. ON  
FEBRUARY 20, 2018 IN THE MAPLE ROOM OF THE HILTON GARDEN  
HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS**

**A. CALL TO ORDER**

Trustee Brennan called the meeting to order at 6:30 p.m.

**B. ROLL CALL**

Upon a call of the roll, the following were:

Present: Trustee Brennan and Trustee Towne

Absent: Chairman Maier

Trustee Brennan declared a quorum present.

Also present: Village Administrator, Bob Irvin; Financial Consultant, Dorothy O'Mary;  
and Village Clerk, Sandy Gallo

**C. APPROVAL OF THE MINUTES**

Trustee Brennan requested a motion to approve the January 16, 2018 meeting minutes. It was moved by Trustee Towne and seconded by Trustee Brennan that the minutes be approved and be placed on file. The motion was carried.

**D. APPROVAL OF INVOICES PRESENTED FOR PAYMENT**

Trustee Brennan said two invoices were added to the Accounts Payable listing. Forest Builders in the amount of \$6,879 and Daily Herald for \$463.68.

Financial Consultant O'Mary said ComEd has billed the Village \$14,320.07 for the three new street light fixtures being installed.

Trustee Brennan said the new invoice amount to be paid is \$111,930.72.

**E. REVIEW OF THE TREASURER'S REPORT FOR JANUARY 2018**

Trustee Brennan said she reviewed the Treasurer's Report and had no questions for Financial Consultant O'Mary. The Committee also approved the Treasurer's Report.

**F. DISCUSS THE LAKE DISPOSAL REFUSE/RECYCLE CONTRACT**

Village Administrator Irvin said that the Lakes Disposal contract expires on September 30, 2018. Lakes Disposal has been providing their service to the Village since 2010. The original contract was set for three years and it was extended for five additional years. The new 2018 proposed contract includes a 5% increase for a seven-year extension. Village Administrator Irvin said the new contract price increase is impacting the elective services that the residents pay. The increase in electives services includes, the emergency hourly rate, the totter cart increased from \$17.64 to \$45 and yard waste bags increased from \$1.00

to \$2.25 per bag. The elective services only impact a small number of residents utilize these services. The largest increase will be the dumpster costs.

A recommendation was made by Trustee Brennan and seconded by Trustee Towne to approve the contract from Lakes Disposal for refuse and recycle.

**G. UPDATE ON VILLAGE BUDGET FOR FY 2018-2019**

Village Administrator Irvin said the Committees reviewed and modified the expenses for FY 2018-2019. The proposed budget is aligned with the current year expenditures. The additional budget will be used to maintain the trails, replace one or two culverts, repave Riverwoods Boulevard road, seed the berm and plant some additional trees. Village Administrator Irvin said the Village will also need to purchase some additional salt for the next year. The Village had started the winter with 160 tons and we currently have used 106 tons. The salt will be purchased later in March.

Village Administrator Irvin said the procedures for approving the budget requires the Committee's to review the proposed numbers one more time at the March meeting. The final approval of the Budget will occur at the April Village Board meeting. Village Administrator Irvin stated the largest reduction in revenue will be seen from the Lake County fines and fees due to the elimination of the special details support.

Village Administrator Irvin said the recommendation will be made to keep the property tax rate at the same rate as prior years.

**H. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES**

**H. ADJOURNMENT**

With no further business to conduct, it was moved by Trustee Brennan seconded by Trustee Towne that the meeting be adjourned at 6:47 p.m.

Sandy Gallo,  
Village Clerk