

MINUTES OF THE PARKS AND RECREATION COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 7:00 P.M. ON WEDNESDAY, MARCH 14, 2018, IN THE MAPLE ROOM OF HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Chairman Sheldon called the meeting to order at 6:43 p.m.

B. ROLL CALL

Upon a call of the roll by the following persons were:

Present: Chairman Sheldon and Members Bohm and Towne

Absent: None

Chairman Sheldon declared a quorum present.

Also Present: Village Engineer, Scott Anderson; Village Administrator, Bob Irvin; Village Clerk, Sandy Gallo

C. APPROVAL OF THE MINUTES OF FEBRUARY MEETING

Meeting minutes of February 14, 2018 were reviewed. It was moved by Member Bohm seconded by Member Towne that the meeting minutes be approved and placed on file. The motion was carried.

D. DISCUSS MAINTENANCE AND CAPITAL IMPROVEMENT ITEMS FOR FY2018-19 BUDGET

Chairman Sheldon said she and Member Bohm met to discuss additional landscaping areas and identified zones in which buckthorn should be removed. Chairman Sheldon said the proposed budget was reviewed and approved by the Committee.

Village Administrator Irvin said the Committee should consider removing the blacktop driveway and the old fence at Whippoorwill Park.

E. DISCUSSION OF ROUTE 60 ISLAND PLANTING

Chairman Sheldon said she and Member Bohm met with Village Engineer James Anderson regarding the planting design for the island. Member Towne said he would like to ensure the island does not include any plants that grow higher than 3 feet. Village Engineer Scott Anderson said the island budget should consider the expenditure of a lane closure for the trucks to park during the project.

A recommendation was made to submit the island planting from James Anderson to IDOT to receive IDOT's approval and permit for the island to be completed. The motion was made by Member Towne and seconded by Member Bohm. The motion was carried.

F. DISCUSSION OF WHIPPOORWILL PARK LAWN SERVICE PROGRAM

Chairman Sheldon said the Committee’s goal is to utilize the Whippoorwill Park for the Village’s yearly picnic. As a result, Whippoorwill Park is in need of lawn service to be completed by TruGreen.

A motion was made to approve the proposal from TruGreen for the Whippoorwill Park lawn service program. The motion was moved by Member Towne and seconded by Member Bohm. The motion was carried.

G. DISCUSSION OF WHIPPOORWILL TREE AND PLANT 2ND PHASE OF ENHANCEMENT

Chairman Sheldon said she will request proposals from John Irvin and Forest Builders for the removal of the Whippoorwill Park blacktop driveway and old fence.

A recommendation was made to remove the Whippoorwill Park blacktop, the fence and grade the land in an amount not to exceed \$10,000. The motion was made by Member Towne and seconded Member Bohm. The motion was carried.

Chairman Sheldon said the second phase of planting will include a number of plants and shrubs at Whippoorwill Park. Chairman Sheldon said MOLA will also be donating plugs to fill in a few flowerbeds by the patio area too.

A motion was made to approve the second phase of the planting enhancement at Whippoorwill Park from John Irvin. The motion was moved by Member Towne and seconded by Member Bohm. The motion was carried.

H. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Member Towne said the grant application has been submitted to ComEd for a proposed value of \$10,000.

Chairman Sheldon said she would like the Whippoorwill Gateway Preserve sign to be replaced. Chairman Sheldon and Trustee Pink will meet to discuss sign options for this area. Member Bohm said the Committee should also consider collaborating with MOLA to label some of the plants being planted throughout the trails.

Village Administrative Irvin said something to contemplate when the signs material and size are being considered is the various locations the signs would be placed. The Village should consider consistency throughout their signage.

Trustee Pink said she spoke with Mayor Urlacher to consider posting within the Village newsletter the promotion of planting butterfly gardens.

I. ADJOURNMENT

It was moved by Member Towne to adjourn the meeting at 7:00 pm, seconded by Chairman Sheldon. The motion was carried.

Sandy Gallo, Village Clerk