

MINUTES OF THE PARKS AND RECREATION COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 7:00 P.M. ON WEDNESDAY, MARCH 13, 2019 IN THE MAPLE ROOM OF HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Chairman Sheldon called the meeting to order at 6:40 p.m.

B. ROLL CALL

Upon a call of the roll the following persons were:

Present: Chairman Sheldon and Member Towne

Absent: Member Bohm

Chairman Sheldon declared a quorum present.

Also, Present: Village Administrator, Bob Irvin; Village Clerk, Sandy Gallo; Village Engineer, Scott Anderson.

C. APPROVAL OF THE MINUTES OF FEBRUARY MEETING

Meeting minutes of February 13, 2019 were reviewed. It was moved by Member Towne and seconded by Chairman Sheldon that the meeting minutes be approved and placed on file. The motion was carried.

D. DISCUSS MAINTENANCE AND CAPITAL IMPROVEMENTS ITEMS FOR FY2019-20 BUDGET

Village Administrator Irvin said the one budget change from last month was to increase the Open Space projects amount by \$100,000. Chairman Sheldon said she approved of the proposed budget. Chairman Sheldon added the intent of the additional budget is to establish open space areas around the Village, including Oasis Park. Member Towne said he also approved of the proposed budget.

E. DISCUSS WHIPPOORWILL PARK LAWN SERVICE PROGRAM

Chairman Sheldon said TruGreen will be treating Whippoorwill Park again this year. Village Clerk Gallo said she spoke to TruGreen's representative Neal Goldman and the contract is in place for 3 years, not the 2-years as understood. The contract includes 7 sessions at the cost of \$3,325. The Village has 2 years remaining under the current signed contract. Village Engineer Scott Anderson reminded the Committee that the flower beds at the Oasis Park should not be treated with any herbicides for the first two years to allow the plantings to successfully grow. However, TruGreen will only be treating Whippoorwill Park and not Oasis Park. Chairman Sheldon added TruGreen uses granular treatments which ensures control when they spray the area.

F. DISCUSS THE COMED GRANT SUBMISSIOIN

Village Administrator Irvin said the ComEd grant application material, plans and estimate has been received from Anderson. The estimated cost is \$18,000. The Village is requesting 50% or \$9,000. Municipalities will receive award notification late June or early July. An

accessible pollinator garden is the leading factor for a municipality to receive this grant. Village Administrator Irvin added he included in the application that the Village just recently connected to the east west Des River Trail and that the gardens would be accessible to 3,000 nearby employees. In addition, the gardens would be publicized in the Village newsletter and website.

Chairman Sheldon stated Keith Gray revealed that the Governor remarked there are \$29.8 million in grants for park budgets. Mr. Gray indicated the Village qualified for some funding. Village Administrator Irvin said he had also received OSLD grants information and the emphasis for that grant requires a specific plan to qualify. Chairman Sheldon said Keith Gray indicated he would develop the plans for the Village. Village Administrator Irvin said he will look into the OSLD grant details.

G. DISCUSS THE LANDSCAPE PLANS FOR THE OASIS PARK

Chairman Sheldon said she along with Member Towne had a meeting with V3 regarding a field burn to occur at Oasis Park. V3 is planning to perform a field burn rather soon once the weather is ideal. Village Administrator Irvin stated last year V3 sent out the notification card to the surrounding residents. Chairman Sheldon asked if the Village Clerk could provide an additional communication to the residents, reminding them of the possible burn. Member Towne said the burn will meet the contractual obligation. Village Administrator Irvin said the Village has a 2-year agreement with V3. Chairman Sheldon said if the burn does occur, drill seeding will soon follow. Chairman Sheldon added tree planting could be considered too after the seeding.

Village Clerk Gallo said she will send out an email blast to the resident regarding the potential field burn. The email will indicate a 48-hour burn notice will be provided to the residents.

Chairman Sheldon said she was aware of the current ILM contract coming to an end. Chairman Sheldon said she has already asked the representative to consider the new contract.

H. DISCUSS PLANS FOR THE VILLAGE PROPERTY ON ST. MARYS ROAD AND ROUTE 60

Chairman Sheldon asked that the plans for the Village lot be tabled until further ideas or contactors for the berm become available. Chairman Sheldon said the ideal situation is to build a berm at no cost. Village Administrator Irvin said the plans to build a berm should be drawn-up rather soon in order to find a contractor. Member Towne will research a few contractors for the berm.

I. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

J. ADJOURNMENT

It was moved by Member Towne and seconded by Chairman Sheldon to adjourn the meeting at 7:03 pm. The motion was carried.

Sandy Gallo, Village Clerk