

MINUTES OF THE PARKS AND RECREATION COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 7:00 P.M. ON WEDNESDAY, MAY 8, 2019 IN THE MAPLE ROOM OF HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Member Bohm called the meeting to order at 6:44 p.m.

B. ROLL CALL

Upon a call of the roll the following persons were:

Present: Members Bohm and Towne

Absent: Chairman Sheldon

Member Bohm declared a quorum present.

Also, Present: Village Administrator, Bob Irvin; Village Clerk, Sandy Gallo; Village Engineer, Scott Anderson.

C. APPROVAL OF THE MINUTES OF APRIL MEETING

Meeting minutes of April 10, 2019 were reviewed. It was moved by Member Towne and seconded by Member Bohm that the meeting minutes be approved and placed on file. The motion was carried.

D. DISCUSS HAY PROPOSAL FROM BOB HARADEN FOR 701 RIVERWOODS ROAD

Village Administrator Irvin said Bob Haraden's proposal had not been approved and it required a recommendation by the Committee in order for it to be added to the Board agenda. Member Towne said the 2019 bale cost will be \$50 per acre for the 19 acres. As for the harvesting the hay per bale, residences will receive the discounted price of \$5.50 per bale.

A motion was made to recommend the Bob Haraden hay proposal for 701 Riverwoods Road. It was moved by Member Towne and seconded by Member Bohm. The motion was carried.

E. DISCUSS PLANS FOR THE VILLAGE PROPERTY ON ST. MARYS ROAD AND ROUTE 60

Village Engineer Scott Anderson provided a County map for the Committee to understand some of the current land situations at the corner of St. Marys Road and Route 560. Village Engineer Scott Anderson said the current wetlands locations need to be confirmed. Village Engineer Scott Anderson said a new drawing will be made available May 16th or 17th to include the wetlands. Village Engineer Scott Anderson said the current height of the berm is 18-20'. Village Administrator Irvin stated as the berm specs are being drafted for bids, it should include seed mix and removal of the fencing. Village Administrator Irvin said the Village will need to coordinate with the County's Project Manager to complete the new entrance curb. The new curb will be placed at the entrance and it will also require the culvert to be removed at the driveway.

Member Pink asked how many good trees will remain at this corner. Member Bohm indicated 3-4 trees should remain once the buckthorn has been cleared.

Member Towne asked the Village Engineer Scott Anderson to aim to have the final drawing of this corner for the next Committee meeting.

F. DISCUSS V3 2018-2019 CONTRACT OASIS SEEDING

Village Engineer Scott Anderson said he drafted the 2018-2019 contract for V3. A prairie seed mix along with a native mix was included. Member Bohm said the seed mix V3 has indicated is acceptable. Member Bohm said the request for proposal includes a dormant seeding which is an additional cost, outside the approved contract. Village Engineer Scott Anderson said drill seeding and broadcast seeding was included, fabric seeding was not included in the contract. Village Engineer Scott Anderson said the V3 contract is a unit price contract which means if only 6 acres are seeded, 6 acres will be billed. If the entire Oasis Park was seeded it would cost the Village \$12,000. Member Bohm said the list of items included on the V3 contract were pre-approved, it does not mean all of the items will be performed.

Member Pink asked if the Bradley and Riverwoods Boulevard location impacted the Oasis Park pricing. Village Engineer Scott Anderson said there are two locations listed in the contract. Village Administrator Irvin said the Committee received the bid tab for 2018. The bid specs for Oasis Park were completed by Jay Womack. Village Engineer Scott Anderson said the dormant seeding is a supplemental seeding at the Village's request. All seeding requires the Village's approval but V3 will supply the seeds. Member Towne said ILM in the past provided seed and labor for a reasonable price. Member Towne said V3 did not burn all the way to the retention pond. Village Engineer Scott Anderson said this area was not included in the proposal. Member Bohm asked if the Village has responsibility to maintain the northeast corner on Bradley and Riverwoods Boulevard. Village Administrator Irvin said that area is maintained by AbbVie.

Member Pink said no seed mix was listed within the contract; it only indicates labor. Village Engineer Scott Anderson said it does recommend what seed mixes to use based on the locations and the soil type in the park. Village Administrator Irvin asked when does seeding need to be completed. Village Engineer Scott Anderson said June or fall. Village Engineer Scott Anderson said the Oasis Park has different seed requirements based on the soil. Village Administrator Irvin asked the entire line item states \$800 per acre for the 15 acres or \$12,000. Village Engineer Scott Anderson said V3 will provide the seeds and labor for \$12,000. Village Administrator Irvin said V3 has been paid for their 2018 visits. The Board has already approved the \$58,000 with V3. The Board did not approve the seed blanket.

Member Bohm said the south end of the Oasis Park still needs to be cleared of buckthorn. Member Bohm said the goal is to get the prairie established prior to clearing the south end area of the park and approaching the Hamilton Estates HOA about the clean-up.

Village Engineer Scott Anderson texted David Johansson during the meeting about seed cost. David's reply indicated seed cost could range from \$200-\$700 per acre for seeds only.

Village Administrator Irvin asked if the erosion blanket could be avoided or does the Committee need to consider this expense and indicate a not to exceed amount.

Member Bohm said the seeding amount was approved for the V3 contract. Member Bohm said he will speak with Chairman Sheldon about the final seed mix and contact Brad from V3 about the outcome. Member Bohm added the Village does not want to miss the growing season with the delay of seeding.

Member Bohm said V3 cannot charge \$3,800 for the Bradley and Riverwoods Blvd area burn for 9/10th of an acre. Village Engineer Scott Anderson said that fee was included in the proposal form which was approved.

Member Bohm asked when should the Committee consider beginning the 2020 bid process for the Oasis Park maintenance. Village Administrator Irvin said we can be start in January to commence the work in April. Member Bohm said the Village will not be seeding or burning every year so the maintenance should be less next year. Village Administrator Irvin suggested to Member Bohm to discuss with V3 at the end of the season what ongoing maintenance and treatments they recommend for this location. V3 may consider working the Village ongoing if pricing can be agreed upon. Member Bohm said the preference would be to continue to work with V3.

Village Administrator Irvin said he and Member Towne met with ComEd vegetation representative. ComEd has agreed to remove the trees under the wires at the Oasis Park. ComEd will not be disposing of the large tree logs, the Village will need to find a contractor to remove this material. ComEd will chip the smaller tree branches but will wait until the rain dries up before removing the stumps.

Village Administrator Irvin said planting trees at Oasis Park should be considered for this fall. Member Bohm said we should consider planting shrubs along with the trees.

Member Bohm said he will follow-up with Chairman Sheldon, Brad from V3 and David Johansson about which seed mix would best suit Oasis Park. The fall plans are to include planting trees and shrubs.

G. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Member Bohm asked if Perfect Cut was scheduled to remove the buckthorn along Riverwoods Boulevard. Member Towne said no, Perfect Cut was only hired to clear around the vernal pond. Member Towne said Perfect Cut is not done but most of the pond area has been cleaned-up.

H. ADJOURNMENT

It was moved by Member Towne and seconded by Member Bohm to adjourn the meeting at 7:33pm. The motion was carried. Sandy Gallo, Village Clerk