

MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, FEBRUARY 13, 2019 IN THE MAPLE ROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Chairman Towne called the meeting to order at 6:00 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Towne and Members Pink and Sheldon

Absent: None

Chairman Towne declared a quorum present.

Also, in attendance: Village Administrator, Bob Irvin; Village Clerk, Sandy Gallo; Village Engineer Scott Anderson

C. APPROVAL OF MINUTES OF THE JANUARY MEETING

Meeting minutes from January 9, 2019 were reviewed. It was moved by Member Sheldon and seconded by Member Pink that the meeting minutes be approved and be placed on file. The motion was carried.

D. DISCUSS MAINTENANCE AND CAPITAL IMPROVEMENT ITEMS FOR FY2019-20 BUDGET

Chairman Towne said on Old School Road along the railroad tracks, the road ditch is experiencing some significant erosion. Village Engineer Scott Anderson and Chairman Towne will continue to study this area for repair plans.

Chairman Towne mentioned the Village should consider repairing or replacing the various Village's road crossing striping. Administrator Irvin said the draft budget includes \$2,000 in the street repairs category. This amount could be utilized for cross walks striping repairs. Chairman Towne asked Village Administrator to increase the budget to reflect \$8,000 to allow all of the Village's crosswalks striping to be completed.

Chairman Towne thanked Village Engineer Scott Anderson for keeping the roads cleared and salted during the heavy snow days. Village Administrator Irvin added he has placed an order with Morton Salt for some additional salt due to the inclement weather requiring the roads to be salted more often. The Village could purchase an additional 25 tons. Village Administrator Irvin said under the bid with Lake County, the Village can purchase salt for the next year with an estimated increase of no greater than 3% or reject this plan and have the Village go out to bid. Member Sheldon stated she recalls Lake County's bid was more economical during prior

year's assessment in comparison to what other providers had proposed. Village Administrator Irvin added should the Village remain in the current contract with Lake County, there is a possibility of a 3% increase from the current price of \$62 a ton. As of February 6th, we have used 22 tons in the last three days. Chairman Towne said the Village should purchase the 100 tons for next year from Lake County.

Village Administrator Irvin mentioned that this year the trails width should be expanded to their original width in places. The trails have been reduced due to surrounding vegetation. Last year's budget included \$30,000 and only \$12,000 of expenditures was submitted. The trail widening should be added to this year's projects.

Chairman Towne said the budget line indicated water engineering and maintenance amount of \$2,500 is to capture the unforeseeable issues. The capital projects this year will include the 2 culvert replacements for \$68,000.

Village Administrator Irvin said he put together a 5-year capital plan for the Village roads repairs for Public Works. A listing was created indicating when each road was paved. The oldest paved Mettawa road is dated 2012. Village Engineer Scott Anderson said the repaved roads should have a duration of 15 years; however, road patching should be completed throughout the years to achieve the 15-year period. Village Administrator Irvin said patching is considered an operation repair not a capital item.

E. UPDATE ON RIGHT-OF-WAY MOWING OF 2019

Chairman Towne said the right-of-way mowing bid will be going out to bid for the Village's maintenance program early March. Village Engineer Scott Anderson provided copies of the ROW bidding document. Bid opening has been scheduled for Friday, March 8th. A bid tabulation sheet will be provided for the March Public Works committee meeting. Village Administrator Irvin said last year the ROW locations were extensively reviewed, so he had no changes to the bid specs document. The only feedback received has included the trash pick-up along the Oasis access road. However, the ROW clean-up does not commence until April. Village Administrator Irvin said he spoke to the Tollway regarding the trash located along their access road. The Tollway spoke to their management company and a route maintenance schedule will be established to address the trash issue.

F. IDOT RESOLUTION FOR CONSTRUCTION OF STATE HIGHWAY FOR 2019-2020

Chairman Towne said the state highway resolution is a required document indicating any work being completed along the highway will require approval from the state in order to receive a permit.

G. UPDATE ON POTENTIAL WATER MAIN EXTENSION SOUTH OF ROUTE 60 ALONG ST. MARYS ROAD AND OTHER WATER MAIN INQUIRIES

Village Administrator Irvin indicated from the last Committee meeting the final outcome of residents interested in the water main connection would include 18-20 lots. One option to reduce the connection cost would be to have an open cut installation. Village Administrator Irvin mentioned this style to Gewalt Hamilton and they agreed this open cut installation should be included in the bid specs. At this time, the Committee agrees they have explored all of the

available connection options. An updated cost letter will be sent to the 20 residents along St. Marys Road south of Route 60. The key matters are to determine the maximum cost amount and the interest rate over the 20 years of the SSA. The ordinance will need to include the maximum amount and interest rate. Should less than 50% of property owners oppose the formation of SSA, the Board can approve the SSA. If the bid results are too high or if the interest rate is too high from the write-up, the SSA will fail. The current estimates were received from Gewalt Hamilton with a 15% contingency number. This whole process could take up to 8 months to be completed which can result in a higher interest rate too.

Chairman Towne said the survey cards should be sent out to determine the number of real interested property owners before moving forward.

Village Administrator Irvin said the north water main extension option resulted in significantly higher prices resulting from the low-density area, no further action has been taken. Village Administrator Irvin said he spoke to the one resident who was interested separately to provide him information.

H. UPDATE ON VARIOUS DRAINAGE ISSUES

Chairman Towne said the two culverts will be repaired in the spring. The repaired culvert on Bradley Road and south of Riverwoods Boulevard is currently working well.

I. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Trustee Bohm said he sent out an email addressing the speed limit by Costco. Chairman Towne stated the Village should wait to see the outcome of the new gas pumps at Costco before doing any changes. Costco has stated traffic should be alleviated with the new pumps. Member Sheldon said the Village should address this issue with Costco after the new pumps have been installed. Trustee Bohm mentioned with him living on this road he has encountered a number of speeding cars. Chairman Towne said we would need to ask the County to lower the speed limit. Chairman Towne said the Village can write a letter to the County to determine if they would be keen to reduce the speed on Riverwoods Road. Village Administrator Irvin said when a request is submitted to the County, the related issues need to be included within the appeal on why our demand is being made.

Resident, Patty Cork indicated the request could include, due to the volume of cars anticipated with the new pumps, the speed will need to be reduced.

Village Engineer Scott Anderson said he would like to write letters to the contractors who plow for the home associations reminding them they need to clear the snow off the roads. Chairman Towne said he approves of the letters to be sent to the various contractors to ensure safety on the roads.

J. ADJOURNMENT

It was moved by Member Sheldon and seconded by Chairman Towne to adjourn the meeting at 6:41 pm. The motion was carried.

Sandy Gallo, Village Clerk