

MINUTES OF THE FINANCE COMMITTEE MEETING OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON DECEMBER 15, 2020 BY ZOOM

A. CALL TO ORDER

Chairman Maier called the meeting to order at 6:00 p.m.

The Village meetings are being conducted in accordance with the recently amended provisions of the Open Meetings Act and the Governor's Disaster Proclamation reissued November 13, 2020 and the Governor's Executive Order which provides that meetings attended by more than 25 persons are not feasible, an in-person meeting is not practical nor prudent at this time. Therefore, the meeting is being conducted in a virtual conference format

B. ROLL CALL

Upon a call of the roll, the following were:

Present: Chairman Maier and Trustees Brennan and Towne

Absent: None

Chairman Maier declared a quorum.

Also, on the call: Village Administrator, Bob Irvin; Village Clerk, Sandy Gallo; Village Treasurer, Carol Armstrong; Financial Consultant, Dorothy O'Mary; Trustee Pink

C. APPROVAL OF THE MINUTES

Chairman Maier requested a motion to approve the November 17, 2020 meeting minutes. It was moved by Trustee Brennan and seconded by Trustee Towne that the minutes be approved and be placed on file. The motion was carried.

D. REVIEW OF INVOICES PRESENTED FOR PAYMENT

Trustee Towne asked if the Klein, Thorpe and Jenkins, Ltd incurred zoning legal expense was being charged back to the applicant. Village Administrator Irvin replied we currently have two zoning applications being reviewed, Rojas and St. Basil's Church. These two zoning cases legal expenses are indeed passed along to the applicant. Trustee Brennan indicated the legal charges for Sapphire Stables are absorbed by the Village. Village Administrator Irvin added Sapphire Stables and the Lys litigation has exceeded the initial insurance deductible of \$25,000.

Financial O'Mary stated three additional invoices need to be added to the list of bills to be paid. The invoices are, Staples Acct for \$185.01 and two Commonwealth Edison invoices for \$112.22 and \$119.44.

Chairman Maier stated the new approved amount for invoices received is \$104,892.29.

E. REVIEW OF THE TREASURER'S REPORT FOR NOVEMBER

Trustee Brennan noted two-line items were reversed on page 10 under the Oasis and Grainger Sales Tax. Trustee Brennan also questioned why on page 10, the Income section, actual November column was almost twice as the prior months. Village Administrator Irvin replied

November's Other Tax Income high results have trended as such for the last few years. The month high influx could be a catch-up month of tax payments.

Village Administrator Irvin added he completed a five-month comparison of the Village's received Sales Taxes for this fiscal year. The results showed a decrease of 1.6% from last year. The Oasis and hotel taxes continue to be low for the year; however, Costco's and others increased sales have offset their reduced revenue.

F. RECOMMENDATION FOR APPROVAL OF AN ORDINANCE AUTHORIZING THE LEVY AND COLLECTION OF TAXES FOR THE CORPORATE AND MUNICIPAL PURPOSES OF THE VILLAGE OF METTAWA FOR THE YEAR 2020

Chairman Maier stated this ordinance is our yearly collection for the Village's property tax. Village Administrator Irvin added this ordinance has remained unchanged for the last 22 years, in the amount of \$135,000. The SSA changes include, SSA#3 for the Woodlands area in the amount of \$1,300 and a decrease in SSA#4 in the amount of \$100. Village Administrator Irvin added SSA#2 Debt Service remaining balance of \$1,400 should be transferred into the General Fund Account this fiscal year. SSA#13 debt service levy has collected sufficient funds to discuss an abating ordinance. Chairman Maier has calculated interest to be included in the General Fund Account, afterwards a refund will be issued to the 33 property owners who have contributed to SSA#13.

G. RECOMMENDATION FOR APPROVAL OF AN ORDINANCE ABATING CERTAIN ADDITIONAL TAXES LEVIED BY THE VILLAGE OF METTAWA PURSUANT TO ORDINANCE NO. 692 FOR THE YEARS 2020 THROUGH 2025

Chairman Maier said now that the Village is debt free, the Government Obligation bond will be removed to ensure the Village is no longer taxed.

H. RECOMMENDATION FOR APPROVAL OF AN ORDINANCE ABATING TAX LEVY BY THE VILLAGE PURSUANT TO ORDINANCE 703 FOR THE YEAR 2020 SSA#13 DEBT SERVICE FUND

Chairman Maier stated the residents who were aligned to SSA#13 will no longer be taxed. The 33 property owners will be receiving a refund due to the completion of the SSA levy.

I. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Financial Consultant O'Mary asked Chairman Maier if he will be transferring the funds and closing out SSA#2. Chairman Maier said he has drafted the letter ready to close out the account.

J. ADJOURNMENT

With no further business to conduct, it was moved by Trustee Brennan and seconded by Trustee Towne that the meeting be adjourned at 6:17 p.m.

Sandy Gallo, Village Clerk