



Village
of
Mettawa

PUBLIC NOTICE

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE VILLAGE OF METTAWA, NOTICE IS GIVEN HEREBY THAT THE SCHEDULED REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF METTAWA WILL BE HELD VIA ZOOM ON TUESDAY, NOVEMBER 16, 2021, AT THE HOUR OF 7:00 P.M., DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING:

I have made the determination that an in-person meeting is not practical or prudent because of the COVID-19 pandemic. As the head of this public body, I have the authority to act on the Board's direction, based on the September 17, 2021, Disaster Declaration made by Governor Pritzker. The Village President has based this determination to ensure the safety of the Village Board members and the residents.

Join Zoom Meeting:

<https://us06web.zoom.us/j/83457138585?pwd=em1wVXk0LzJuWXVpeVF1WHU1bWpHQQT09>

Meeting ID: 834 5713 8585

Audio Only: (312) 626-6799

Passcode: 492210

**MAYOR AND BOARD OF TRUSTEES,
VILLAGE OF METTAWA
TUESDAY, NOVEMBER 16, 2021 at 7:00 p.m.**

AGENDA

Next Ordinance: #866

Next Resolution: #21-07

A. CALL TO ORDER

B. ROLL CALL

Mayor Urlacher

Trustee Armstrong

Trustee Bohm

Trustee Clark

Trustee Maier

Trustee Pink

Trustee Towne

C. APPROVAL OF THE MINUTES

1. Regular Meeting Minutes of October 19, 2021

D. APPROVAL OF THE BILLS

1. Bills Submitted for Payment

E. TREASURER'S REPORT

1. Presentation of the Monthly Report for October 2021

F. PUBLIC HEARING

G. COMMUNICATIONS AND PETITIONS FROM THE PUBLIC

1. Citizens to be heard not listed elsewhere on this Agenda
2. Written Communications of Citizens to be Read

H. COMMISSION AND COMMITTEE AND OTHER REPORTS

1. Finance Committee

- a. Update on the Committee Expense Summary Report
- b. Recommendation to Approve a Resolution to Determine the Amount of the Tax Levy for 2021 Tax Year
- c. Recommendation to Approve the 2021-2022 Insurance Policy with ICMRT (presented by MGA Insurers, Inc) in an Amount Not to Exceed \$13,709
- d. Update on the Review of Standard Operating Procedures for Accounts Payable and Check Requests
- e. Update on the Fixed Asset Policy
- f. Other Matters

2. Public Works Committee

- a. Recommendation to Approve the Lucas Landscaping and Design Proposal for the Right-of-Way Tree Removal Project in the Amount of \$6,750
- b. Update on the Village's Right-of-Way Maintenance Program for 2022
- c. Update on the Hey & Associates Inc., Proposal for the Mettawa Lane Drainage Project
- d. Update on the Lake County St. Marys Road Improvements
- e. Update on the Public Works Committee Responsibilities
- f. Other Matters

3. Parks and Recreation Committee

- a. Update on the Trail Safety Project along Bradley Road and the Oasis Service Road, North Corner
- b. Update on the Stewardship of the Hamilton Estates Property on Riverwoods Blvd
- c. Update on the Whippoorwill Park Preserve Stewardship Contract for 2022-2024
- d. Update on Forest Builders Final Report for All Pollinator Gardens
- e. Update on the Parks and Recreation Committee Responsibilities
- f. Other Matters

4. Public Safety

- a. Other Matters

5. Zoning, Planning and Appeals Commission

- a. Other Matters

I. BUSINESS FROM THE BOARD FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON:

1. Mayor's Report

- a. Recommendation for Additional Lake County Sheriff Patrol During the Holidays
- b. Discuss the Resident Fine Relief
- c. Recommendation to Approve One Time Compensation for Village Clerk
- d. Village Meeting Schedule for 2022
- e. Agreement with Hilton Garden Inn for 2022 Meeting Room Usage
- f. Holiday Office Closing Schedule
- g. Building Report
- h. Other Matters
- i. Village Administrator's Report

2. Selection of Consent Agenda

The President and Board of Trustees may establish a consent agenda for items appearing on the agenda of any regular or special meeting. All items placed on the consent agenda will be enacted by one motion and one vote, which shall be a roll call vote. The Village President or any Trustee may request that any item not be placed upon the consent agenda, in which case the item will be considered separately. Any items not placed upon the consent agenda will be considered individually by separate vote.

3. Unfinished Business

- a. A Motion to Remove from the Table an Ordinance Amending the Village of Mettawa Code of Ordinances, Chapter 15, Zoning Regulations, Article 11, Special Uses, Section 15.1106, Additional Regulations for Public Assemblies
- b. Discussion of an Ordinance Amending the Village of Mettawa Code of Ordinances, Chapter 15, Zoning Regulations, Article 11, Special Uses, Section 15.1106, Additional Regulations for Public Assemblies

4. New Business

- a. Approval of a Resolution to Determine the Amount of the Tax Levy for 2021 Tax Year
- b. Approval of the 2021-2022 Insurance Policy with ICMRT (presented by MGA Insurers, Inc) in an Amount Not to Exceed \$13,709
- c. Approval of the Lucas Landscaping and Design Proposal for the Right-of-Way Tree Removal Project in the Amount of \$6,750
- d. Approval of the Lake County Sheriff's Office Special Detail Agreement in the Amount Not to Exceed \$16,800
- e. Approval of the Settlement Agreement Between Michael Brady and the Village of Mettawa
- f. Approval of a Resolution Authorizing and Approving a One Time Compensation Bonus for Village Clerk Sandy Gallo
- g. Approval of a Resolution Setting Forth the Regular Meetings of the President and Board of Trustees and All Subsidiary Bodies of the Village of Mettawa for 2022

- h. Approval of a Resolution Authorizing the Village President and Village Clerk to Execute a Contract with Hilton Garden Inn to Provide for Meeting Room Space for Regular Meetings of the Village Board and All Village Committees and Commissions During 2022

J. EXECUTIVE SESSION

- a. Discuss Land Acquisition

K. CALL TO RECONVENE

L. ROLL CALL

M. MATTERS REQUIRING ACTION ARISING AS A RESULT OF THE EXECUTIVE SESSION

N. ITEMS TO BE REFERRED

O. FOR INFORMATION ONLY

P. ADJOURNMENT

ALL QUESTIONS RELATING TO THE PRIORITY OF BUSINESS SHALL BE DECIDED BY THE CHAIR WITHOUT DEBATE, SUBJECT TO APPEAL.

I, the undersigned, caused the above and foregoing 4-page agenda to be posted at the following location on or before 5:00 p.m. November 14, 2021: In the entry lobby of the Hilton Garden Inn, 26225 N. Riverwoods Boulevard, Mettawa, IL.

Sandy Gallo, Village Clerk