

MINUTES OF THE REGULAR MEETING FOR THE PARKS AND RECREATION COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 7:00 P.M. ON WEDNESDAY, OCTOBER 13, 2021 VIA ZOOM

A. CALL TO ORDER

Chairman Bohm called the meeting to order at 7:09 p.m.

The Village President has made the determination that an in-person meeting is not practical or prudent because of the COVID-19 pandemic. As the head of this public body, the Village President has the authority to act on the Board's direction, based on the September 17, 2021, Disaster Declaration made by Governor Pritzker. The Village President has based this determination on the current trending cases.

B. ROLL CALL

Upon a call of the roll the following persons were:

Present: Chairman Bohm and Members Clark and Pink

Absent: None

Chairman Bohm declared a quorum present.

Also, on the call: Village Clerk, Sandy Gallo; Village Engineer, Scott Anderson; Village Administrator, Mandi Florip, Trustees Armstrong and Towne

C. APPROVAL OF THE MINUTES OF SEPTEMBER MEETING

Meeting minutes of September 8, 2021 were reviewed. Members Clark and Pink had two edits for September minutes. It was moved by Member Clark and seconded by Member Pink that the regular meeting minutes be approved with the edits and be placed on file. The motion was carried.

D. REVIEW JAMES ANDERSON SUBMITTAL FOR THE TRAIL SAFETY ALONG BRADLEY ROAD AND THE OASIS SERVICE ROAD NORTH CORNER

Village Engineer Scott Anderson said Chairman Bohm has asked to move the shoulder next to the road for a line of delineation. The repairs would result in 2½ feet of the current trail to be utilized for the new shoulder and the trail would then be expanded on the east side to meet its 8-foot width. A 30-foot fence would be placed in this area. This sketch was drafted without a field survey being completed. Village Engineer Scott Anderson indicated his concern is that a heavy rainfall would wash out the new shoulder if the culvert at this corner overtopped. Trustee Towne asked if a rumble strip can be built instead of using the gravel for the shoulder. Chairman Bohm agreed to the idea of the rumble strip. Village Engineer Scott Anderson said he can obtain a price from Peter Baker & Son Co. to do the rumble strip and the paving. A third proposal would be obtained from the fence contractor. Village Engineer Scott Anderson said he will have an estimate for this project next month. The Committee was in consensus to obtain proposals.

E. UPDATE ON THE STEWARDSHIP OF THE HAMILTON ESTATES PROPERTY ON RIVERWOODS BLVD

Village Administrator Florip stated she is working with the Village Attorney Rhodes and they anticipate having a plan for the stewardship for the upcoming meeting. Village Administrator

Florip indicated the document being drafted would have a legal mechanism to provide the current home owners reassurance that their sale value would not be impacted from the stewardship land being transferred to the Village. Chairman Bohm indicated the Village's desire is to take ownership of the land in order to begin restoring it.

F. RECOMMENDATION OF METTAWA AND LAKE COUNTY FOREST PRESERVE TRAIL MAP

Chairman Bohm asked for a motion to approve the new trail map and present it to the Board.

A motion was made to approve the Teska map, connecting the Mettawa and the Lake County Forest Preserve trails. The motion was made by Member Clark and seconded by Member Pink. The motion was carried.

Trustee Towne indicated the Adlai Stevenson's Estate location is shown incorrectly on the map. It is shown further south than it should be. Chairman Bohm added the marking would be corrected.

G. DISCUSS THE DUNLAP LAWN SERVICE INVOICE FOR THE WHIPPOORWILL PARK MAINTENANCE

Chairman Bohm provided the Committee a copy of the Dunlap maintenance invoice to discuss. Chairman Bohm indicated the following invoice reflected the reduction of the rental fee and the handling of material amount that was included in the original billing. The final invoice amount approved to be paid is \$9,052.19. Chairman Bohm asked how will the Committees approve their invoices this month. Village Administrator Florip indicated the Chairman for each Committee will be emailed a summary report prior to the Board meeting for their department. The report will be a listing of the invoices needing their approval for the month.

H. DISCUSS THE DUNLAP TREE EXPERT PROPOSAL FOR THE REMOVAL OF A DEAD TREE AT 701 RIVERWOODS ROAD

Chairman Bohm indicated the Dunlap invoice for \$600 is to remove a fallen tree and limb at the Village property of 701 Riverwoods Road. Dunlap will stack the wood from this project to create a shelter for the small mammals in this area.

A motion was made to approve the Dunlap proposal for \$600. The motion was made by Member Clark and seconded by Member Pink. The motion was carried.

I. DISCUSS THE WHIPPOORWILL PARK PRESERVE STEWARDSHIP CONTRACT FOR 2022-2024

Chairman Bohm stated the 3-year ILM stewardship agreement for Whippoorwill Park Preserve in the amount of \$23,220 will end in 2021. Chairman Bohm indicated he will begin working on the new stewardship contract. Chairman Bohm said he will be requesting proposals from ILM and Pizzo and Associates. Trustee Towne said this park has been established and the new proposals should reflect the improvement already made. Chairman Bohm said the one addition to the upcoming agreement will include a burn to be completed. Chairman Bohm said he will schedule a meeting with ILM and Pizzo. This stewardship will also include the 9/10th of an acre on Riverwoods Blvd and Bradley Road. This stewardship will be effective for next spring.

J. UPDATE ON THE FINAL REPORT FROM DAVID JOHANSEN FOR WHIPPOORWILL PARK POLLINATOR GARDENS

Chairman Bohm indicated David Johannesson provided him a draft of the final grant report. Village Administrator Florip reminded the Committee the ComEd grant deadline is March of 2022. Village Engineer Scott Anderson remarked the report will be completed for next month. Member Clark asked for copies of the grant reports.

K. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Chairman Bohm indicated he has drafted a responsibility listing for Parks and Recreation. This item will be added to next month's agenda.

L. ADJOURNMENT

It was moved by Member Clark and seconded by Member Pink to adjourn the meeting at 7:41 pm. The motion was carried.

Sandy Gallo, Village Clerk