

MINUTES OF THE REGULAR MEETING FOR THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, FEBRUARY 10, 2021 VIA ZOOM

A. CALL TO ORDER

Chairman Pink called the meeting to order at 6:02 pm.

The Village meetings are being conducted in accordance with the recently amended provisions of the Open Meetings Act, the Governor's Disaster Proclamation and the Governor's Executive Order which provides that meetings attended by more than 25 persons are not feasible, an in-person meeting is not practical nor prudent at this time. Therefore, the meeting is being conducted in a virtual conference format.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Pink and Members Bohm and Sheldon

Absent: None

Chairman Pink declared a quorum present.

On the call: Village Clerk, Sandy Gallo; Village Administrator, Bob Irvin; Village Engineer, Scott Anderson;

C. APPROVAL OF MINUTES OF THE JANUARY MEETING

Minutes of the regular meeting for January 13, 2021 were reviewed. Chairman Pink had a word change. It was moved by Member Bohm and seconded by Member Sheldon that the regular meeting minutes be approved with the word change and they be placed on file. The motion was carried.

D. UPDATE ON THE HEY & ASSOCIATES, INC. STORMWATER MANAGEMENT STUDY

Chairman Pink indicated H&A's has completed their data collection. They have also provided the Village the website link to allow residents to post their drainage issues and add videos or pictures along with their report. For any resident who does not use a computer, the Village Clerk will be mailing them a copy of the Concern Form to be completed. The residents will have 3-weeks to post their drainage issues onto the website. After this period, a Special Public Works meeting will be held to discuss the reported issues. Residents are encouraged to attend the Special Public Works meeting. Member Bohm asked the Village Clerk if weekly communications would be sent to the residents regarding the stormwater study. Village Clerk Gallo confirmed, yes. Trustee Towne asked if the residents will be mailed the H&A form. Village Clerk Gallo replied the information will be emailed to the majority of the residents and the 4 residents whom have not registered their email address with the Village will receive a copy in the mail.

E. UPDATE ON MEMBERSHIP WITH JULIE

Chairman Pink indicated the Village is required by the state to obtain a JULIE membership.

Chairman Pink stated at this time the Village is working to hire USIC as the company to locate the utility lines. Village Administrator Irvin added he has been in contact with a representative of USIC

and he has requested for an updated agreement in order to move forward. Village Administrator Irvin added the one-time cost to locate the electric cables, the membership application and the agreement will be presented as one agenda item at the March Committee meeting.

F. DISCUSS MAINTENANCE AND CAPITAL IMPROVEMENT ITEMS FOR FY2021-2020 BUDGET

Chairman Pink stated she spoke with Village Administrator Irvin regarding the budgeted amount for the stormwater study. Village Administrator Irvin replied the details for Public Works budget consists of amounts from prior years' budgets and those agreements which have already been approved.

Village Administrator Irvin stated no capital items have been included in this year's budget. However, he along with Village Engineer Scott Anderson are working on a 5-year street repair planning schedule. Outside of Little Melody Lane, the oldest road in Mettawa is Meadowoods Lane and that road was last resurfaced in 2012.

Chairman Pink mentioned the matter of resurfacing Little Melody Lane, would cost the Village over \$80,000. For the Village to only repair the road for the 3 residents, would not ensure the restoration to be advantageous nor successful. Village Engineer Scott Anderson indicated it would best to resurface the whole road when Libertyville Township has the budget. Chairman Pink added the resurfacing estimate was done on Mettawa's road repair standards, such as including shoulders and fabric to be placed.

Member Bohm asked if the residents on this road have gone to the Township and talked to them about the road's conditions. Chairman Pink replied resident Jess Ray is the only resident who has filed a complaint. No additional residents have called the Libertyville Township. Trustee Towne stated the conditions of this road should also include ditch drainage issues. Clearing out the culverts or ditches would reduce these resident's road issues.

Please see the Village Administrator Irvin's memo and spreadsheet for budgeted items and amounts.

Resident, Jess Ray (350 Little Melody Lane) commented the residents on Little Melody Lane have not coordinated one resident to gather complaints for both towns regarding the road. The Libertyville residents on this road do not fully understand their Township structure and who they should contact to report the road's condition. Chairman Pink remarked she was only relaying the information received from Commissioner Neal.

G. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

H. ADJOURNMENT

It was moved by Member Bohm and seconded by Member Sheldon to adjourn the meeting at 6:28 pm. The motion was carried.

Sandy Gallo, Village Clerk