

**MINUTES OF THE REGULAR MEETING OF THE FINANCE COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON APRIL 18, 2023 AT THE HILTON GARDEN INN IN THE MAPLE ROOM**

**A. CALL TO ORDER**

Chairman Maier called the meeting to order at 6:00 p.m.

**B. ROLL CALL**

Upon a call of the roll, the following were:

Present: Chairman Maier and Trustees Armstrong and Towne

Absent: None

Chairman Maier declared a quorum.

In Attendance: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Trustee Clark; Trustee Maier; Sikich Representative, Brian LeFevre;

**C. APPROVAL OF THE REGULAR MEETING MINUTES OF MARCH**

Chairman Maier requested a motion to approve the March 18, 2023 meeting minutes. It was moved by Trustee Towne and seconded by Trustee Armstrong that the minutes be approved and be placed on file. The motion was carried.

**D. REVIEW OF INVOICES PRESENTED FOR PAYMENT**

Chairman Maier indicated this month's payout to James Anderson Company included a revenue sharing amount of \$26,500. Village Clerk Gallo replied a large portion of the revenue sharing amount is due to Brunswick's permit obtained for their renovation and check received for \$91K.

Chairman Maier stated the amount for bills to be paid is \$143,575.68.

**E. REVIEW THE TREASURERS REPORT ENDING MARCH 31, 2023**

Sikich representative, Brian LeFevre provided the summary for the March Treasurer Report. On the General Fund page, the collected sales taxes continue to trend favorably. The General Government expenses continue to run lower than budget. Lastly, a large anticipated expenditure that was budgeted but has not occurred is the land acquisition. This line item is creating a surplus of funds.

**F. DISCUSS THE SALT PURCHASE FOR FY2023-2024**

Village Administrator Florip provided the pricing for this year's salt purchase. The village currently has 85.50 tons of salt on hand which is being stored at the Lake Forest Public Service building. Morton Salt will provide the village an additional 70 tons at \$82.81 per ton, when needed. The cost of salt has increased by 5% from last year. Chairman Maier asked if Lake Forest Public Service will reconsider continuing to store the village's salt. Village Administrator Florip replied no, they have not. Trustee Towne stated Green Oaks has an empty facility in which the salt could be stored. Village Administrator Florip indicated she will make a few phone calls to Green Oaks to determine if this is a viable option.

**G. REVIEW THE RECOMMENDATION TO APPROVE THE KLEIN, THORPE AND JENKINS LTD. FEE INCREASE**

Chairman Maier indicated an annual increase of 4% has been received for our legal services. Based on the agreement the only areas in which the hourly increase will apply is the General Legal Services and Litigations and Appeals sections. The other hourly services will not be impacted. The Committee approved of the proposed increase.

**H. REVIEW AND RECOMMENDATION TO APPROVE THE VILLAGE BUDGET FOR FY2023-2024**

Village Administrator Florip indicated no change has been made to last month's budget presented.

**I. UPDATE ON THE FY2022-2023 AUDIT**

Chairman Maier stated a conference call was held between the Sikich audit team and the village. A timeline has been drafted for the audit's progress. The audit will commence in May. The Committee discussed granting the Sikich accounting team access to the audit portal to allow them to submit any documents they maintain.

**J. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES**

**K. ADJOURNMENT**

With no further business to conduct, it was moved by Trustee Armstrong and seconded by Trustee Towne that the meeting be adjourned at 6:33 p.m.

Sandy Gallo, Village Clerk