Village of Mettawa

Plan Review Submittal Requirements

New Residential Construction	Provide 2 Plats of Survey w/ fence marked.
Complete Plan Review Application.	Provide copy of title insurance policy and
Plan Review fee made payable to	Affidavit of Title form.
"Village of Mettawa".	Provide 4 sketches or drawings of fence.
Provide 4 sets of drawings with architect's	Trovide i sketches of drawings of felice.
stamp(folded).	New Non-Residential Construction
Provide 3 Plats of Survey with building location	<u> </u>
indicated.	Complete Plan Review Application
Provide copy of title insurance policy and	Plan Review fee made payable to
Affidavit of Title form.	"Village of Mettawa".
Provide 3 sets of Engineering plans.	Provide 5 sets of drawings with architect's
Well and Septic Permits from Lake Co. Health	stamp (folded)
Dept.	Provide 2 Plats of Survey
Septic Plans	Provide copy of title insurance policy and
Septie i idiis	Affidavit of Title form.
Garages, Sheds, Barns and Stables	Provide 3 sets of Engineering plans
Garages, Sucus, Darus and Stables	Provide 2 sets alarm/sprinkler plans directly to
Complete Plan Review Application.	Libertyville FD
Plan Review fee made payable to	
"Village of Mettawa".	Non Residential Alterations
Provide 2 Plats of Survey: Indicate location and	Complete Plan Review Application.
setbacks on each.	Plan Review fee made payable to
Provide copy of title insurance policy and	"Village of Mettawa".
Affidavit of Title form.	Provide 5 sets of drawings with
Provide 4 sets of drawings with architect's	architect's stamp.
stamp (folded).	Provide 3 Plats of Survey
Provide 3 sets of Engineering plans.	Provide copy of title insurance policy and
	Affidavit of Title form.
Residential Alterations	Provide 2 sets alarm/sprinkler plans directly to
*No permit required for residential repair or replacement	Libertyville FD.
(within existing footprint).	Elberty vine 1 B.
Complete Plan Review Application.	Signs
Plan Review fee made payable to	<u>515113</u>
"Village of Mettawa".	Complete Plan Review Application.
Provide 2 Plats of Survey.	Plan Review fee made payable to
Provide copy of title insurance policy and	"Village of Mettawa".
Affidavit of Title form.	Provide 4 sets of drawings including elevations
Provide 4 sets of drawings with architect's	and electrical plans.
stamp (folded).	Provide 3 Plats of Survey incl. Setbacks
sump (roided).	Provide copy of title insurance policy and
Residential Driveway Approaches	Affidavit of Title form.
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Complete Plan Review Application.	Swimming Pools
Plan Review fee made payable to	
"Village of Mettawa".	Complete Plan Review Application.
Provide 2 Plats of Survey with driveway	Plan Review fee made payable to
approach marked.	"Village of Mettawa".
Provide copy of title insurance policy and	Provide 4 sets of drawings including plumbing,
Affidavit of Title form.	electrical, walk, deck, fence, etc.
Provide 3 drawings showing grade and location	Provide 2 Plats of survey: Indicate location of
of the proposed drive approach.	pool and fence.
	Provide copy of title insurance policy and
Fence Construction	Affidavit of Title form.
	Provide 3 sets of Engineering Plans.
Complete Plan Review Application.	
Plan Review fee made payable to	
"Village of Mettawa".	