



**PUBLIC NOTICE**

**IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE VILLAGE OF METTAWA, NOTICE IS GIVEN HEREBY THAT THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF METTAWA WILL BE HELD ON TUESDAY APRIL 15, 2014, AT THE HOUR OF 7:30 P.M., IN COTTONWOOD ROOM OF THE HILTON GARDEN INN HOTEL, 262325 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING:**

**MAYOR AND BOARD OF TRUSTEES, VILLAGE OF METTAWA**

REGULAR MEETING  
COTTONWOOD

HILTON GARDEN INN --26225 N. RIVERWOODS BLVD.  
METTAWA, ILLINOIS

**TUESDAY, APRIL 15, 2014**  
**7:30 p.m.**

**“AGENDA**

Next Ordinance: #751

Next Resolutions: #14-12

**A. CALL TO ORDER**

**B. ROLL CALL**

Mayor Urlacher

Trustee Armstrong  
Trustee Brennan  
Trustee Clark

Trustee Lane  
Trustee Maier  
Trustee Towne

**C. APPROVAL OF MINUTES**

1. Regular Meeting of the Mayor and Board of Trustees: March 18, 2014

**D. APPROVAL OF BILLS**

1. Bills Submitted for Payment
2. Other Bills Paid by the Village Treasurer in Anticipation of this Meeting

**E. PUBLIC HEARING: BUDGET FOR VILLAGE OF METTAWA FISCAL YEAR 2014-2015**

**F. TREASURER'S REPORT**

Presentation of the Monthly Report for the Month of March, 2014

**G. COMMUNICATIONS AND PETITIONS FROM THE PUBLIC**

1. Citizens to be heard not listed elsewhere on this agenda
2. Written Communications from Citizens to be Read:

**H. COMMISSION AND COMMITTEE REPORTS FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON:**

**1. Finance Committee**

- a. Recommendation to Approve Investment Policy for the Village of Mettawa
- b. Recommendation to Approve a Rate Increase Commencing May 1, 2014 for Administrative Support & Office Services of Hawthorne Woods, Illinois (Deputy Clerk, Colleen Liberacki) to \$50.00 per Hour.
- c. Recommendation to Approve a Proposal from Abila, 10800 Pecan Park Blvd., Austin, Texas in an Amount Not to Exceed \$4,788.00 for Accounting Software.
- d. Recommendation to Approve Insurance Renewal Policy From Brit Global Specialty USA, (Sam Jantelezio Insurance Consultants, Norridge, Illinois) in an amount not to exceed \$12,192.00; Pending Legal Review.
- e. Discussion of Cash versus Accrual Method of Accounting for Village Accounting.
- f. Other Matters

**2. Public Works Committee**

- a. Discussion and Recommendation to Approve an Agreement With Lake County for Retail Water Supply Services to Mettawa Old School Road Service Area.
- b. Update: Bradley Road Project.
- c. Update: Village Hall Options
- d. Other Matters

**3. Parks and Recreation Committee:**

- a. Recommendation to Approve a Proposal from Grundstrom Landscape Maintenance, Inc. of Mundelein, Illinois for 2014 Berm, Shrub and Tree Planting at Whippoorwill Park; in the amount not to Exceed \$18,185.00 for Purchase and Install of Shrubs and Shade Trees, \$400,00 per Watering visit and \$4,450.00 for Second Year Guarantee for Replacement of Trees.
- b. Update: Trail Extension From Deerpath to St. Marys Road

- c. Update: Hay Proposal Solicitation for 701 S. Riverwoods Road
  - d. Other Matters.
- 4. Safety Commission:**
- a. Recommendation to Approve an Intergovernmental Agreement for Contract Police Services by and Among The Village of Mettawa, The County of Lake and The Lake County Sheriff.
- 5. Zoning, Planning and Appeals Commission:** No report

**I. BUSINESS FROM THE BOARD FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON:**

**1. Mayor's Report**

- a. Revised Legal Services Agreement with Klein, Thorpe and Jenkins Ltd.
- b. Appointment of Chairman and Members of the Open Land Advisory Committee.
- c. New Date of April 26, 2014 at 9:00 a.m. for Village Coffee at the Lapins Residence 26458 N. Farwell Road Mettawa.
- d. Building Report
- e. Village Administrator's Report

**2. Unfinished Business**

- a. Ratification of Board Agreement Approving Architect Rick Phillips to Continue with the Development of Plans for a Village Hall at a Cost not to Exceed \$5,500.00.
- b. Approval of a Revised Intergovernmental Agreement for Contract Police Services by and Among The Village of Mettawa, the County of Lake and the Lake County Sheriff.
- c. Approval of an Agreement With Lake County for Retail Water Supply Services to Mettawa Old School Road Service Area.

**3. New Business**

- a. Approval of **"A Resolution Setting Forth The Schedule Of Regular Meetings Of The Village President And Board Of Trustees Of The Village Of Mettawa For Calendar Year 2014 (May Through December)"**

- b. Approval of **“A Resolution Setting Forth The Schedule Of Regular Meetings Of The Finance Committee Of The Village Of Mettawa For Calendar Year 2014 (May Through December.)”**
- c. Approval of **“A Resolution Setting Forth The Schedule Of Regular Meetings Of The Parks And Recreation Committee Of The Village Of Mettawa For Calendar Year 2014, May Through December.”**
- d. Approval of **“A Resolution Setting Forth The Schedule Of Regular Meetings Of The Public Works Committee Of The Village Of Mettawa For Calendar Year 2014 (May Through December.)”**
- e. Approval of **“A Resolution Setting Forth The Schedule Of Regular Meetings Of The Zoning, Planning And Appeals Commission Of The Village Of Mettawa For Calendar Year 2014 (May Through December.)”**
- f. Approval of **“An Ordinance Adopting the Annual Budget for the Village of Mettawa Fiscal Year 2014-2015”.**
- g. Approval of Investment Policy for the Village of Mettawa.
- h. Approval of a Proposal from Abila, 10800 Pecan Park Blvd., Austin, Texas in an Amount Not to Exceed \$4,788.00 for Accounting Software; Pending Legal Review.
- i. Approval of a Rate Increase Commencing May 1, 2014 for Administrative Support & Office Services of Hawthorne Woods, Illinois (Deputy Clerk, Colleen Liberacki) to \$50.00 per Hour.
- j. Approval of Recommendation to Approve Insurance Renewal Policy From Brit Global Specialty USA, (Sam Jantelezio Insurance Consultants, Norridge, Illinois) in an amount not to exceed \$12,192.00; Pending Legal Review...
- k. Approval of **“A Resolution Repealing Resolution 14-3 and Authorizing the Village President and Clerk to Execute an Agreement With Lake County for Retail Water Supply Services to Mettawa Old School Road Service Area”.**
- l. Approval of **“A Resolution Repealing Resolution 14-5 and Authorizing the Village President and Clerk to Execute an Intergovernmental Agreement By and Among the Village of Mettawa, the County of Lake and the Lake County Sheriff”.**
- m. Approval of a Revised Legal Services Agreement with Klein, Thorpe and Jenkins, Ltd.; Pending Legal Review.

- n. Approval of a Proposal from Grundstrom Landscape Maintenance, Inc. of Mundelein, Illinois for 2014 Berm, Shrub and Tree Planting at Whippoorwill Park; in the amount not to Exceed \$18,185.00 for Purchase and Install of Shrubs and Shade Trees, \$400,00 per Watering Visit and \$4,450.00 for Second Year Guarantee for Replacement of Trees; Pending Legal Review.

**J. EXECUTIVE SESSION:**

**K. CALL TO RECONVENE**

**L. ROLL CALL.**

**M. MATTERS REQUIRING ACTION ARISING AS A RESULT OF THE EXECUTIVE SESSION**

Matters Arising as a Result of the Executive Session

**N. ITEMS TO BE REFERRED**

**O. FOR INFORMATION ONLY**

**P. ADJOURNMENT**

*ALL QUESTIONS RELATING TO THE PRIORITY OF BUSINESS SHALL BE DECIDED BY THE CHAIR WITHOUT DEBATE, SUBJECT TO APPEAL.*

I, the undersigned, caused the above and foregoing 3 page Agenda (this page included) to be posted at each of the following locations on or before 7:00 p.m., April 13, 2014: In the entry to and lobby of the Hilton Garden Inn, 26225 N. Riverwoods Blvd., Mettawa, Illinois; Outside the Cottonwood Room, Hilton Garden Inn, 26225 N. Riverwoods Blvd. Mettawa, Illinois

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Cathy Nelson, Village Clerk”