

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 7:30 P.M. ON TUESDAY, NOVEMBER 18, 2014 IN THE COTTONWOOD ROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS.**

**A. CALL TO ORDER**

Mayor Urlacher called the meeting to order at 7:35 p.m.

**B. ROLL CALL**

Upon a call of the roll, the following were:

Present: Trustees Armstrong, Brennan, Clark, Maier, Towne and Mayor Urlacher

Absent: Trustee Lane

Mayor Urlacher declared a quorum present.

Also present: Village Administrator Bob Irvin; Scott Anderson, representative of the firm of James Anderson Co., Village Attorney Gregory T. Smith of Klein Thorpe & Jenkins, Ltd.; Village Clerk Cathy Nelson, Treasurer Lisa Dieter and Financial Consultant, Dorothy O'Mary

**C. APPROVAL OF MINUTES:**

**Regular Meeting of the Regular Meeting of the Board: October 21, 2014**

It was moved by Trustee Brennan seconded by Trustee Clark that the minutes of the Regular Meeting of October 21, 2014 be approved as presented.

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Brennan, Clark, Maier and Towne

Nay: None

Mayor Urlacher declared the motion carried and the minutes approved and placed on file.

**D. APPROVAL OF BILLS**

1. Bills Submitted for Payment

**And**

2. Other Bills Paid by the Village Treasurer in Anticipation of This Meeting.

It was moved by Trustee Maier, seconded by Trustee Brennan to approve bills submitted for payment and other bills paid by the Village Treasurer in anticipation of this meeting for a total amount of \$234,710.91

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Brennan, Clark, Maier and Towne

Nay: None

(final)

**E. TREASURER'S REPORT**

Presentation of the Monthly Report for the Month of October, 2014

It was moved by Trustee Maier, seconded by Trustee Brennan that the Board acknowledges receipt of the September 2014 Treasurer's Report and place it on file.

Upon a call of the roll, the following voted:

Aye: All

Nay: None

Mayor Urlacher declared the motion carried.

**F. COMMUNICATIONS AND PETITIONS FROM THE PUBLIC**

1. Citizens to be Heard Not Listed Elsewhere on This Agenda:
2. Written communications of citizens to be read:  
No communications were read

**G. COMMISSION AND COMMITTEE REPORTS FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON.**

1. Finance Committee:
  - a. Recommendation at Approve a Resolution of the Corporate Authorities to Determine the Amount of the Tax Levy for the 2014 Tax Year.

Trustee Maier presented the recommendation and explained that this Tax is for homeowners and has not increased for approximately the past 15, years. He added that the tax for SSA#3 will have a slight increase.

- b. Update: Village Tax Rebate.  
Treasurer Dieter informed the Board that the Rebate list will be finalized for the December Board meeting and should be between \$315, 000.00 and \$320,000.00 which is below budget.
    - c. Other Matters: None to report
  2. Public Works Committee
    - a. Update by Chairman: Trustee Armstrong reported that due to the lack of a quorum at the November Committee meeting, there are no items up for discussion
  3. Parks and Recreation Committee:
    - a. Chairman Towne reported that due to a lack of quorum at the November meeting there are no items up for discussion. He reported that Bradley Road work is

completed, that there are a few trees left to be trimmed around the Village and that we have sufficient salt on hand for this season.

**4. Safety Commission:**

- a. Update: Truck Data Base for Weight Restriction and Potential Use of Blinking Lights Around Truck Weight Signs.

Trustee Clark reported that Lake County will supply the village with speeding boards at no charge, that he is looking into the purchase of flashing lights to help control speeding, and the county is stepping up weight restriction enforcement. He will also be looking in the use of GPS data to notify truckers of village weight restrictions.

- b. Discussion Regarding the Village Firearms Code and Potential Revisions.

Trustee Clark opened the discussion by informing the board that the Village is the only municipality in the area to allow firearms use on private property and that currently there is a permitted professional shooter tracking a coyote that has been aggressively killing domestic animals at Deerpath Farm. At the last board meeting, after a resident complaint, the board felt that the firearms code may need to be reviewed and discussed with resident input.

Mayor Urlacher then opened the discussion to the audience stating that this discussion will be continuing and no decisions or recommendations will be made at this time.

Residents Tom Lys and Tom Heinz regarding whether there are any current issues on this subject or property or personal damage in the village from firearms use. Trustee Clark answered that there have been no issues. Mr. Heinz questioned why we would restrict usage if there have been no problems.

Resident Richard Fantus commented that the age allowance may be problematic but he felt the ordinance was good as it stands and that residents should be knowledgeable regarding gun safety.

Howe security office Rick Eckenstahler commented that making all residents aware of the code, offering education and safety tips and informing the Lake County Sherriff would be a good idea.

In answer to resident Lisa Dieters' question regarding village liability if there was an incident, Village Attorney Gregory Smith stated that the village is protected from such liability.

It was also suggested that the ordinance be placed in the newsletter along with safety tips.

Mayor Urlacher thanked the audience for their comments and stated that the topic will continue to be thoroughly discussed before or if any action is taken.

**5. Zoning, Planning and Appeals Commission**

No meetings held and nothing to report.

**H. BUSINESS FROM THE BOARD FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON:**

**1. Mayor's Report**

**a. Briefing on Village Security by Howe Security of Lake Bluff, Illinois**

Mayor Urlacher introduced Matt Dziedzic and Rick Eckenstahler from Howe Security who gave a briefing on safety status and statistics for the last 10 months. Overall the village has been extremely safe with very few emergency incidents and an increase of house watches by the Howe Security team. Of note is the addition of our contract with the Lake County Sheriff, and the purchase and certification of the Howe team in the use of the onboard defibrillator. Security Officer Eckenstahler reiterated that for the fastest response in an emergency, residents should call the 911 first and then call the village safety patrol car.

**b. Update: Buffet at Rojas Residence on November 9, 2014**

Mayor Urlacher reported that attendance was good at the event and that the get together seems to be a good way for residents and new residents to meet socially and also discuss any issues they may have. These get togethers will continue to be scheduled.

**c. Proclamation Declaring November 23<sup>rd</sup> through November 29<sup>th</sup> s Childhood Cancer Awareness Week in the Village of Mettawa.**

The Clerk read the proclamation and Mayor Urlacher directed that it be placed on file.

**d. Building Report: Mayor Urlacher thanked Village Engineer Anderson and Trustee Towne for the report and placed it on file.**

**e. Village Administrator's Report:**

Administrator Irving reported that the issue of damage to mailboxes by snowplows is being looked into, and that the Public Works Committee would

like to have a policy in place for the December newsletter regarding damage and replacement by the Village. Currently, in the contract with James Anderson, there is a clause that they will put out a temporary mailbox until a permanent one can be installed, but there is no cost limit. Discussion ensued regarding mailbox costs.

f. Other Matters: None presented

2. **UNFINISHED BUSINESS:** None presented for discussion

3. **NEW BUSINESS:**

- a. Approval of a Resolution of the Corporate Authorities to Determine the Amount of the Tax Levy for the 2014 Tax Year.

It was moved by Trustee Brennan, seconded by Trustee Maier to Approve a **Resolution of the Corporate Authorities to Determine the Amount of the Tax Levy for the 2014 Tax Year, being Resolution No. 14-24**

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Brennan, Clark, Maier and Towne  
Nay: None  
Absent: Trustee Lane

Mayor Urlacher declared the motion carried.

- b. Approval of an Ordinance Authorizing the Village President and Clerk to Execute a Recapture Agreement Related to Water Mains Installed to Service The Crest Subdivision.

It was moved by Trustee Towne, seconded by Trustee Brennan to approve **An Ordinance Authorizing the Village President and Clerk to Execute a Recapture Agreement Related to Water Mains Installed to Service The Crest Subdivision.**

Developer John Novak and his legal team, Mike Kansler and Amy Strege, were present to object to the terms of the agreement. Mr. Novak gave history on the property and the attempt to bring Lake Michigan water to the site and the costs involved. His feeling is that the recapture agreement as presented for Board approval does not accurately or fairly reflect the costs that should be shared by all involved. Also that it is not fair for him to take all the burden of bringing in the water for others to benefit. Lengthy discussion ensued

regarding specifics of how the costs are calculated by the Village, off site developer expenses and the properties involved.

Attorney Smith reminded that Board that in September the Board revised the ordinance regarding recapture agreements and that they have the authority to determine how the costs are figured and that there is no longer a set formula.

Mayor Urlacher directed that this item be tabled until the December Board meeting to give both parties time to negotiate and draft an acceptable agreement to both parties.

**The Mayor and the Board of Trustees unanimously consented to take a single Roll Call Vote on items “c” through “h” grouped together for voting purposes under the designation “Omnibus Vote”**

It was moved by Trustee Maier, seconded by Trustee Brennan that the Mayor and Board of Trustees approve items “c” through “h” under New Business and they be adopted as:

OMNIBUS VOTE

- c. Approval of a **Resolution Setting Forth the Schedule of Regular Meetings of the Village President and Board of Trustees of the Village of Mettawa for Calendar Year 2015** being **Resolution No. 14-25**

OMNIBUS VOTE

- d. Approval of a **Resolution Setting Forth the Schedule of Regular Meetings of the Finance Committee of the Village of Mettawa for Calendar Year 2015** being **Resolution 14-26**

OMNIBUS VOTE

- e. Approval of a **Resolution Setting Forth the Schedule of Regular Meetings of the Public Works Committee of the Village of Mettawa for Calendar Year 2015** being **Resolution 14-27**

OMINIBUS VOTE

- f. Approval of a **Resolution Setting Forth the Schedule of Regular Meetings of the Parks and Recreation Committee of the Village of Mettawa for Calendar Year 2015** being **Resolution 14-28**

OMNIBUS VOTE

- g. Approval of a **Resolution Setting Forth the Schedule of Regular Meetings of the Zoning, Planning and Appeals Commission of the Village of Mettawa for Calendar Year 2015** being **Resolution 14-29**

OMNIBUS VOTE

- h. Approval of a **Resolution Setting Forth the Schedule of Regular Meetings of the Open Land Planning Ad Hoc Panel of the Village of Mettawa for Calendar Year 2015** being **Resolution 14-30**

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Brennan, Clark, Maier and Towne  
Nay: None  
Absent: Trustee Lane

Mayor Urlacher declared the motion carried.

- i. Approval of a Resolution Authorizing the Village President and Clerk to Execute Contracts with the Hilton Garden Inn to Provide for Meeting Room Space for Regular Meetings of the Village Board and All Village Committees and Commissions During 2015.

It was moved by Trustee Brennan, seconded by Trustee Maier to approve **A Resolution Authorizing the Village President and Clerk to Execute Contracts with the Hilton Garden Inn to Provide for Meeting Room Space for Regular Meetings of the Village Board and All Village Committees and Commissions During 2015.** being **Resolution 14-31**

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Brennan, Clark, Maier and Towne  
Nay: None  
Absent: Trustee Lane

Mayor Urlacher declared the motion carried

**I. EXECUTIVE SESSION:** None held

Items “j” through “l” not necessary due to lack of Executive Session

**M. ITEMS TO BE REFERRED:** None

**N. FOR INFORMATION ONLY:** No Items

**O. ADJOURNMENT**

With no further business to conduct, it was moved by Trustee Brennan seconded by Trustee Towne that the meeting be adjourned.

In Favor: All

Opposed: None

Mayor Urlacher declared the motion carried and the meeting adjourned at 9:04 p.m.

Cathy Nelson, Village Clerk