

MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:30 P.M. ON WEDNESDAY, MAY 14, 2014, IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Chairman Armstrong called the meeting to order at approximately 6:18 p.m.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Armstrong, Member Clark and Member Towne

Absent: None

Chairman Armstrong declared a quorum present.

Also in attendance: Mayor Urlacher; Bob Irvin, Village Administrator; Scott Anderson, Village Engineer; Tom Hines, Drew Johnson, Rick Phillips, residents; Colleen Liberacki, Deputy Village Clerk. Chairman Armstrong declared a quorum present.

C. APPROVAL OF MINUTES FROM APRIL 09, 2014 MEETING.

Meeting minutes from April 09, 2014 were reviewed and it was moved by Member Clark, and seconded by Member Towne that the meeting minutes were approved as presented. The motion was carried.

D. ROADS DISCUSSION

Scott Anderson presented the bid tabulation from the submittals by Johnson Paving and Peter Baker. Chairman Armstrong was pleased that the bids came in at a reasonable figure and they were both good contractors. It was decided that the lowest responsible bidder would be recommended to the Village Board, Peter Baker and Sons at \$542,597, versus Johnson Paving at \$549,777.

It was moved by Member Towne and seconded by Member Clark, to recommend to the Village Board that they accept the bid from Peter Baker & Sons for \$542,597 to resurface the entire length of Bradley Road within the Mettawa village limits. The motion was carried.

Scott Anderson stated he would get the signed copy of the bid to Chairman Armstrong or Mayor Urlacher. Chairman Armstrong inquired about the timeline of the project, to which Scott Anderson replied that it would be 60 days from signature approval and he advised waiting until the Oasis Park berm was completed before signing. Bob Irvin expressed concern about the bike path relocation at Oasis Park due to the potential to equipment harming the newly paved Bradley Road, with the road width being 21', being right next to the bike path. Member Clark inquired about the cost of the path relocation and would like some idea.

Bob Irvin spoke to the HO of Shagbark looking for guidance regarding condition or road and expected treatment. Scott Anderson reported that he advised HO via email to hire an engineer

and received a reply giving him the sense that the HO was thinking of turning the road over to the village. Bob Irvin advised the HO that it would not be fair to turn over the road to the village in its present shoddy condition and expect the village to repair it. He suggested an SSA and the HO replied that they would speak to the other HOs on the street.

Chairman Armstrong noted that the condition of Old School Road shoulder was not in good shape. Scott Anderson thought they could get one more year wear out of it before attempting repair. Bob Irvin stated the capital plan for the repair is 2015. Member Towne noted that the fall bid would be cheaper for projected spring work, than a bid sought in the spring. Bob Irvin suggested a bid sought in the spring would remove the hedge for an anticipated overhead increase. Member Towne pushed for a fall bid for spring work. Bob Irvin suggested looking at other municipal projects for vendor bid comparison., to which Anderson replied that he did and was satisfied with the lack of variation. Chairman Armstrong suggested that the group revisit the subject at a later date.

E. DISCUSSION OF THE 2014 MAINTENANCE ACTIVITIES

Chairman Armstrong noted that it has been too wet to mow and the projected start date is the last week in May along with the trash pick up. He also suggested that once the rain stops, some trails should be evaluated for rebuilding. Member Towne noted that the road edges were washed out on Old School Road. Scott Anderson noted more potholes appearing on the roads, including a notable one in front of CDW building. Chairman Armstrong stated that he would recommend at the Village upcoming meeting to spend another \$1500 to repair the potholes.

F. VILLAGE HALL

Chairman Armstrong wanted to focus more on the space requirements of the village hall, the accessibility desired, security needed for personnel and official records and potential human traffic estimated.

Member Clark advised the committee that AbbVie is moving into the HSBC building and rental from them is a possibility for the consideration of a village hall. Mayor Urlacher noted that in early June 2014, 250 – 500 people would be on site, increasing to 2100 people by June 2016 and the building is leased until 2021. Member Towne thought the village needed its own space, noting that the Village Board already decided as such and hired Rick Phillips to create a building design concept. Member Clark questioned about access for residents and administration. Rick Phillips questioned about what would happen if a resident needed to see the village clerk and wondered if someone could gain access to the HSBC building easily. Member Clark noted that if they chose to rent, there would be no upkeep of the building and cautioned that this idea was still in the premature stage for consideration.

Bob Irvin reported that he visited both the Kildeer and Bannockburn Village halls and would like to take Rick Phillips along for a second visit and to gather additional ideas. Chairman Armstrong pressed both Irvin and Phillips to focus on and produce an architectural program meeting the criteria considerations of access, security, space requirements and human traffic, with a deadline of the Public Works July 09 committee meeting. Both agreed to that timeline after some deliberation.

Member Towne noted that this discussion has been going on for four or five years and believed that the village resident level of comfort of a village hall expenditure was \$300 K – \$500K, and that the committee should find some way to back into that number to make it work.

G. WATER LINES

Chairman Armstrong advised that HO Robert McLandon emailed him asking about the possibility for Lake Michigan water access, and he found the Gewalt Hamilton plan. Scott Anderson felt that the water line installation area from Route 60 to the HO property line was going to cost a lot of money. Member Towne shared that it was costing \$350K - \$400K for the project that Dean Shaffer was heading up. Mayor Urlacher stated that he advised the HO to take the lead and poll the other immediate residents who would benefit and come back to the Village Board with his results. Chairman Armstrong volunteered to talk to the HO and offer help in talking to his neighbors and would give them Tom Hines contact information as a resource.

Tom Hines reported no meeting progress yet regarding his own project. Member Towne noted that a permit was issued for Lot #3 of the Scott's Crest development. Mayor Urlacher urged Hines to talk to Busher and get 12 of the 20 people to agree with a recapture agreement in place. Bob Irvin noted that Meadowwoods Lane to Little St. Mary's Road is part of the recapture plan and 11 properties could benefit from the line extension. Discussion about this ensued. Bob Irvin shared that the Director of Public Works of Lake County expected the HO to pay for the line. Mayor Urlacher mentioned about the limit of 34 property hook-up.

H. SEWER LINES

Chairman Armstrong advised the committee that there were no easements available and the Melody Lane HO is not a village resident. Drew Johnson noted that it was difficult to arrive at a final price prior to an SSA involvement, and the extremely high price tag discouraged all HO involvement.

I. ANY OTHER ITEMS THAT MAY APPEAR BEFORE THE COMMITTEE FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE VILLAGE BOARD

Member Clark advised that Little St. Mary's Road has a trail washout and needed immediate attention, to which Chairman Armstrong added that the ditches should also be cleaned out.

Member Towne noted that an overweight truck was stuck at the intersection of Bradley and Old School Road on the church property, and thought he should not have been there, if he was observant of the weight restriction signs. Scott Anderson reminded Member Towne that the law allows truck travel within 1.5 miles of the tollway. Members Clark and Towne had a difference of opinion about how aggressively to pursue this ordinance, since it was not legally enforceable and a ticket would be thrown out in court.

Bob Irvin advised those present that he will attend a meeting with the DesPlaines Watershed Group and pick up any information about grants available.

K. ADJOURNMENT

It was moved by Member Clark to adjourn the meeting 7:51 pm, seconded by Member Towne. The motion was carried.

Colleen Liberacki, Deputy Village Clerk

This document is subject to correction as noted on next meeting's minutes.