

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 7:30 P.M. ON TUESDAY, JANUARY 20, 2015 IN THE COTTONWOOD ROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS.

A. CALL TO ORDER

Mayor Urlacher called the meeting to order at 7:30 p.m.

B. ROLL CALL

Upon a call of the roll, the following were:

Present: Trustees Armstrong, Brennan, Clark, Maier, Pink, Towne and Mayor Urlacher

Absent:

Mayor Urlacher declared a quorum present.

Also present: Village Administrator Bob Irvin; Scott Anderson, representative of the firm of James Anderson Co., Village Attorneys James V. Ferolo and Gregory T. Smith of Klein Thorpe & Jenkins, Ltd.; Treasurer Lisa Dieter and Village Clerk Cathy Nelson,

C. APPROVAL OF MINUTES:

Regular Meeting of the Regular Meeting of the Board: December 16, 2014

It was moved by Trustee Armstrong seconded by Trustee Maier that the minutes of the Regular Meeting of December 16, 2014 be approved as presented

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Brennan, Clark, Maier, Pink and Towne

Nay: None

Mayor Urlacher declared the motion carried

D. APPROVAL OF BILLS

1. Bills Submitted for Payment

And

2. Other Bills Paid by the Village Treasurer in Anticipation of This Meeting.

It was moved by Trustee Maier, seconded by Trustee Brennan to approve bills submitted for payment and other bills paid by the Village Treasurer in anticipation of this meeting for a total amount of \$677,803.93

Trustee Maier informed the Board that the BF Inspections invoice in the amount of \$1,573.00 was behind held out pending review.

Upon a call of the roll, the following voted:

Aye: Trustee Armstrong, Brennan, Clark, Maier, Pink and Towne
Nay: None

Mayor Urlacher declared the motion carried

Trustee Clark inquired as to why Trustees do not receive copies of large invoices for review prior to the Finance Committee meetings. He stated that this procedure was agreed upon prior to Mayor Urlacher's administration. Trustee Maier stated that the Treasurers Report showed all invoices and that copies of any specific invoice could be requested. It was stated that most "large" amounts were bid out with the approval of the Board and that invoices of more than \$25,000.00 would be considered "large"

Discussion ensued.

E. TREASURER'S REPORT

Presentation of the Monthly Report for the Month of December, 2014

It was moved by Trustee Armstrong, seconded by Trustee Brennan that the Board acknowledges receipt of the December, 2014 Treasurer's Report and place it on file.

Upon a call of the roll, the following voted:

Aye: All
Nay: None

Mayor Urlacher declared the motion carried.

F. COMMUNICATIONS AND PETITIONS FROM THE PUBLIC

1. Citizens to be Heard Not Listed Elsewhere on This Agenda: No one heard
2. Written communications of citizens to be read:
No communications were read

G. COMMISSION AND COMMITTEE REPORTS FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON.

1. Finance Committee:
 - a. Recommendation to Approve Final Payment to Dunlap Trees in the Amount of \$16,700.00 for the Removal of 167 Additional Trees in the Village

Trustee Maier updated to Board on the re-negotiation of final costs for tree removal by Dunlap trees and stated that the Finance Committee recommends payment of the revised amount of \$16,700.00

- b. Continued Discussion and Recommendation to Approve Rate Increase for Howe Security

Trustee Maier took the Board through Howe Security's reasoning behind their 4% increase request and stated that the Finance Committee still felt the increase was excessive. Discussion of the itemized increase percentages, the fact that the Village does not own the Security truck which has 150,000 miles on it and the calculation that the 4% increase amounts to \$3,300.00 additional a year, ensued. Trustee Towne, Armstrong and Clark felt the increase is deserved. Trustee Pink felt that the residents were extremely appreciative of Howe's services and that they do a great job. Trustee Brennan felt that the request and reasoning by Howe made the increase not worth it. All felt that, as a merit increase, 4% was appropriate.

- c. Update: 2015-2016 Fiscal Year Budget Discussions.

Trustee Maier informed the Board that the preliminary numbers are together and that a draft will be submitted at the March Board meeting

- d. Update: Audit
Trustee Maier reported that the audit has been completed with no major issues
- e. Other Matters: None to report

2. Public Works Committee

- a. Recommendation to Approve an Ordinance Amending Chapter 16 of the Mettawa. Code of Ordinances Regarding Trail Easements

Trustee Armstrong presented the Ordinance regarding trail easements and explained the reasoning behind the recommendation to amend.

- b. Update on Budget Discussion

Trustee Armstrong stated that the committee recommends the budgeted item for repaving of Old School Road be postponed until next year

- c. Other Matters

Trustee Armstrong updated the Board on the continuing work on waterlines for the St. Marys/Old School area, that there are still some legal issues to resolve and questions as to how to compute the charges. A resolution of The Crest waterline issue needs to be resolved. It was noted that supplying water for this area has been in the works for four years.

3. Parks and Recreation Committee

- a. Update on St. Marys Road Trail Extension and Oasis Park Trail Relocation

Trustee Towne informed the Board that plans for the Route 60 trail extension are being reviewed by the State, and that the Oasis Park trail relocation is under design. He suggested that these two projects be bid out together. Also, that there may possibly be some changes due to the WRD recommendations.

b. Update on Budget Discussion

No discussion held

c. Recommendation to Approve a Resolution Authorizing the Village President and Village Clerk to Release the Trail Easement at 25575 St. Marys Road, O'Donnell)

Trustee Towne presented the recommendation, stating that since there will be no trails south of Route 60, the easements are unnecessary.

d. Recommendation to Approve a Resolution Authorizing the Village President and Village Clerk to Release the Trail Easement at 25300 Nektosha Way (Lys O'Donnell)

Trustee Towne presented the recommendation, stating that since there will be no trails south of Route 60, the easements are unnecessary.

e. Other Matters: None presented

4. **Safety Commission:**

a. Update by Commissioner

Trustee Clark stated that all is quiet with no problems and that the Howe Security truck is in the shop for repairs which will be completed shortly.

b. Other Matters: None presented

5. **Zoning, Planning and Appeals Commission**

No meetings held and nothing to report.

H. BUSINESS FROM THE BOARD FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON:

1. **Mayor's Report**

a. Consideration of Date for Next Village Coffee

Mayor Urlacher asked for volunteers to host the next Village coffee potentially scheduled for March. He would like to have four this year. The Lavelle family will be hosting a get together in May or June.

b. Discussion Regarding Lake Forest Beach Passes

Mayor Urlacher reported that the Village will have an answer in May regarding Approval by Lake Forest for residents to purchase Lake Forest Beach passes. The anticipated cost is \$75 per family. Administrator Irvin stated that Beach Passes will be included in the Intergovernmental Agreement being work on with Lake Forest

c. Pick Date for Committee of the Whole Meeting Regarding Village Hall Site and Plans: February 21st or February 28th at 9:30am

After brief discussion the Board decided on February 21st at 9:30am at the Hilton Garden Inn for the Committee of the Whole meeting. Notice to residents will be coming out as the date gets closer

d. Building Report: Mayor Urlacher thanked Village Engineer Anderson and Trustee Towne for the report and placed it on file.

e. Village Administrator's Report

- i. Administrator Irvin informed the Board that he has been reviewing past invoices from Com Ed for non-existent street lights and that it has cost the Village \$2,700.00 a year. A credit will be issued
- ii. Discussion ensued regarding pursuing Com Ed Grants again, but work could not begin until at least 2016
- iii. Administrator Irvin reported that the issue with IDOT over the Route 60 Bridge may have a resolution shortly with a Village liability of \$145,000.00

f. Other Matters: Mayor Urlacher thanked Trustee Clark for filling in for Roger Lane before Jan Pink was appointed. Trustee Pink will serve on the Parks and Recreation and Finance committees

2. UNFINISHED BUSINESS:

a. Approval of Rate Increase for Howe Security

It was moved by Trustee Maier, seconded by Trustee Clark to approve a 4% rate increase as an addendum to the Howe Security Contract.

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Brennan, Clark, Maier, Pink and Towne
Nay: None

Mayor Urlacher declared the motion carried.

- b. Approval of Final Payment to Dunlap Trees in the Amount of \$16,700.00 for the Removal of 167 Additional Trees in the Village.

It was moved by Trustee Maier, seconded by Trustee Armstrong to approve final payment to Dunlap Trees in the amount of \$16,700.00 for removal of 167 additional trees in the Village.

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Brennan, Clark, Maier, Pink and Towne
Nay: None

Mayor Urlacher declared the motion carried.

3. NEW BUSINESS

- a. Approval of an Ordinance Amending Chapter 16 of the Mettawa Code of Ordinances Regarding Trail Easements.

It was moved by Trustee Brennan, seconded by Trustee Maier to approve an **“Ordinance Amending Chapter 16 of the Mettawa Code of Ordinances Regarding Trail Easements”**, being **Ordinance No. 773**

After discussion regarding clarification of language in the ordinance, it was agreed, upon recommendation of Attorney Ferolo, that the ordinance should be approved as is, be reviewed by legal and if necessary, brought back with edits for approval at the February Board meeting.

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Brennan, Clark, Maier, Pink and Towne
Nay: None

Mayor Urlacher declared the motion carried.

- b. Approval of a Resolution Authorizing the Village President and Village Clerk to Release the Trail Easement at 25575 St. Marys Road, Mettawa.

It was moved by Trustee Towne, seconded by Trustee Armstrong to approve
**“A Resolution Authorizing the Village President and Village
Clerk to Release the Trail Easement at 25575 St. Marys Road,
Mettawa”** being **Resolution No. 15-1**

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Brennan, Clark, Maier, Pink and Towne
Nay: None

Mayor Urlacher declared the motion carried.

- c. Approval of a Resolution Authorizing the Village President and Village Clerk to Release the Trail Easement at 25300 Nektosha Way.

It was moved by Trustee Towne, seconded by Trustee Armstrong to approve **“A Resolution Authorizing the Village President and Village Clerk to Release the Trail Easement at 25300 Nektosha Way”** being **Resolution No. 15-2**

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Brennan, Clark, Maier, Pink and Towne
Nay: None

Mayor Urlacher declared the motion carried.

- d. Approval of a Resolution Approving the Release of Certain Executive Session Minutes of the President and Board of Trustees of the Village.

It was moved by Trustee Brennan, seconded by Trustee Maier to approve **“A Resolution Approving the Release of Certain Executive Session Minutes of the President and Board of Trustees of the Village”** being **Resolution No. 15-3**

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Brennan, Clark, Maier, Pink and Towne
Nay: None

Mayor Urlacher declared the motion carried.

I. EXECUTIVE SESSION: None held

Items “j” through “l” not necessary due to lack of Executive Session

M. ITEMS TO BE REFERRED: None

N. FOR INFORMATION ONLY: No Items

O. ADJOURNMENT

With no further business to conduct, it was moved by Trustee Brennan seconded by Trustee Armstrong that the meeting be adjourned.

In Favor: All

Opposed: None

Mayor Urlacher declared the motion carried and the meeting adjourned at 8:15 p.m.

Cathy Nelson, Village Clerk