

**MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:30 P.M. ON WEDNESDAY, APRIL 08, 2015, IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS**

**A. CALL TO ORDER**

Chairman Armstrong called the meeting to order at approximately 6:38 pm.

**B. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Member Clark and Member Towne

Absent: Chairman Armstrong

Member Towne declared a quorum present.

Also in attendance: Mayor Urlacher; Jan Pink; Bob Irvin, Village Administrator; Scott Anderson, Village Engineer; Colleen Liberacki, Deputy Village Clerk. Member Towne declared a quorum present.

**C. APPROVAL OF MINUTES FROM MARCH 11, 2015 MEETING.**

Meeting minutes from March 11, 2015 were reviewed and it was moved by Member Clark, and seconded by Member Towne that the meeting minutes were approved as presented. The motion was carried.

**D. DISCUSSION OF 2015 MAINTENANCE ACTIVITIES**

Scott Anderson advised that the roads have been patched and the shoulders received touch-up in 20 – 30 spots. He further reported that the culvert near Old School Road needs to be replaced and ditches along Bradley Road need regarding. Member Towne noted that located close to Member Clark's home was a gas valve or stand pipe that was exposed and encroaching on the pavement. Jan Pink noted that there were many ruts along the shoulder where grass and plants existed and the new road edge is breaking off at points and grass is growing into it. It was pointed out that the mailman was responsible for the ruts and garbage trucks were responsible for the side of the road crumbling. Scott Anderson volunteered to herbicide the grass that was growing into the cracks. Bob Irvin advised that ground asphalt was originally suggested for the shoulders, and Member Towne added that the grass planting was voted over it to preserve the rural feeling. Bob Irvin suggested to make the repairs or do the gravel, to which Jan Pink replied she preferred the gravel, but noted the road was just done in 2013. Bob Irvin stated that there was no money in the 2015 budget for gravel repairs.

Scott Anderson reported that the shoulders were pretty bad around Mettawa Lane and Old School Road, and if this were repaved, others would want their area fixed as well. He initially estimated that it would cost \$50K - \$100K, including the Little St. Mary's Road and St. Mary's Road area as well. Bob Irvin stated that this was originally considered, but after the members saw the bid, they decided to do repairs, not repaving. Member Towne suggested reviewing the item at the May committee meeting.

#### **E. WATER MAINS EXTENSION STATUS**

Member Towne reported that the Crest water main would be installed in May and the project would be two weeks in duration. For the westward extension, village attorney Jim Ferolo would get the paper work together, which was also validated by Mayor Urlacher. Member Towne thought that one more attempt should be made to contact the residents north of Rockland Road on Old School Road to make sure they did not want to take part of this opportunity. He further stated that he believed the most equitable and common approach was the tap-on fee, rather than a property assessment for water access, and this decision should be made by the committee or village board. Member Clark agreed that it should be per buildable parcel or use the recapture system when subdivided. Bob Irvin added that the residents would be protected under the 20-year loan.

**It was moved by Member Towne and seconded by Member Clark, to recommend to the Village Board that for water access, they accept the tap-on method of assessing cost per buildable parcel and recapture enacted upon for any future tap-on or subdivision developed, and direct the village attorney to create an SSA for this scenario. The motion was carried.**

Bob Irvin questioned why the homeowner could not decide how the cost should be assessed, to which Member Towne replied that the homeowner could not focus on this item and it was best to lead them, rather than wait for a decision. Scott Anderson reminded those present that a majority of 50% plus 1 homeowner was needed for a majority decision.

#### **F. VILLAGE HALL DISCUSSIONS**

Member Towne noted that the Committee of the Whole met last month and it was the prevailing consensus that a village hall was needed, however, the details of cost, location, building size and need were not addressed. He felt that the Dreikosen property was favored as the location, and the Whippoorwill and Costco parcels were eliminated from contention. Discussion ensued on this subject, until Member Towne referred to the motion passed that recommended to the village board to select the Dreikosen site as the village hall for various reasons previously considered.

Member Towne noted that the existing village documents were removed from the village clerk's home due to her resignation and relocated to the present storage facility already being used by the village, Life Storage in Libertyville. They still needed to collect the additional documents from Lake Forest College and Jack Tindall's home as well to keep all the documents in one location. Bob

#### **G. ANY OTHER ITEMS THAT MAY APPEAR BEFORE THE COMMITTEE FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE VILLAGE BOARD**

Bob Irvin stated that he built \$13K into the budget for removal of brush and trimming in right-of-way and now is not sure that it is sufficient; the budget may need to be amended. He also reported that the salt purchase for the current winter will be made for \$15K and this will be part of the 2015-16 budget.

#### **H. ADJOURNMENT**

It was moved by Member Clark to adjourn the meeting 7:42pm., seconded by Member Towne. The motion was carried.

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Colleen Liberacki, Deputy Village Clerk

*This document is subject to correction as noted on next meeting's minutes.*