

MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:30 P.M. ON WEDNESDAY, MAY 13, 2015, IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Chairman Armstrong called the meeting to order at approximately 6:50 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Armstrong, Member Clark and Member Towne

Absent: None

Member Towne declared a quorum present.

Also in attendance: Trustee-elect Pam Sheldon, Trustee Jan Pink; Bob Irvin, Village Administrator; Scott Anderson, Village Engineer; Colleen Liberacki, Deputy Village Clerk. Chairman Armstrong declared a quorum present.

C. APPROVAL OF MINUTES FROM APRIL 08, 2015 MEETING.

Meeting minutes from April 08, 2015 were reviewed and it was moved by Member Towne, and seconded by Member Clark that the meeting minutes were approved as presented. The motion was carried.

D. DISCUSSION OF 2015 MAINTENANCE ACTIVITIES

Scott Anderson advised that the culvert replacement on West Old School Road would take place late this week or early next week. He stated that it was rusted out in the middle.

Member Towne noted that the Crest would continue to have washouts, due to the water from the east and railroad track area. He further stated that they did a seeding and blanket treatment last year, but the erosion continues. Scott Anderson suggested a buried pipe 15" in diameter, 24' long and the ground above it graded into a swale to capture and direct the water, or using heavy rock as drainage, citing Springfield Stables as an example of what was done for the same problem. Member Clark suggested considering a pipe going west under Old School Road, directing the water to migrate south before the river, extending a swale 20 yards, or the water ends up in his front yard. He further stated that the village owned this right-of-way. Member Towne replied that he was open to this suggestion and would study it.

Chairman Armstrong noted that shoulder repairs were needed off of Bradley Road, as a truck had run off the road, however, the problem diminishes if the ground is not frozen. Member Towne stated that shoulder repairs were needed by Springfield Stables and the Novak property should be restored. Scott Anderson shared that the area around the railroad tracks also needed attention and gravel would be a short term solution to this problem.

Scott Anderson reported that the grass shoulder in the Lake Forest Meadow subdivision needed to be maintained. Member Towne replied that the residents preferred grass shoulders

over the blacktop paving alternative, and they need to maintain the grass shoulders. Member Pink inquired why they could not have limestone shoulders, as it was years ago, since the residents were not happy with the grass shoulders, as it is growing into the blacktop and disintegrating the road. Discussion ensued and eventually explained to Member Pink that no streets in the village have limestone shoulders due to budget considerations (3x the material cost and 4x the labor cost) and the two choices were paving or grass shoulders.

The Brickman village clean up was done, and the cost was a 4% increase over last year's rates (\$2129 + \$85.16 per each occurrence).

It was moved by Member Towne and seconded by Member Clark, to recommend to the Village Board to accept a 2015 Brickman mowing and clean up agreement with specific verbiage indicating areas of mowing/cleaning for 4% over the \$2129 per occurrence fee. The motion was carried.

E. WATER LINES UPDATE

Scott Anderson reported that the Crest water main was almost completed and they were flushing the system today. Bob Irvin advised that the CEO of the Novak project contacted him about their \$400K letter of credit. Member Towne felt that restoration needed to be done to the Meadowwoods entrance not only to replace what they had disturbed, but to pull out the aging and dying yews. He ventured to say that the village would add a few dollars to help complete the job properly. Scott Anderson noted that Member Towne was speaking of HOA property. Bob Irvin thought such an offer would be a long drawn out negotiation, since Novak was not happy about spending the additional \$90K for water access. He felt that they would be interested in only doing the minimum required, but he would ask them about that plan. Member Clark thought it wise to involve the HOA in any landscaping decisions.

Chairman Armstrong inquired about the progress of Area 2C, Old School Road and was advised that Jim Ferolo would be sending a letter to all residents (approx. 16 – 22 homeowners) on that proposed water line. Bob Irvin added that while Ferolo was working on all the necessary documents, a formal meeting was needed to explain or schedule a hearing before the board and the permit application and engineering was ready.

Chairman Armstrong advised that he was willing to give the residents along St. Mary's Road one more chance to participate in the water line access, since new people have moved in and the general opinion might have changed. He offered to contact each homeowner individually, and would offer the estimate of the cost per foot and talk to CIORBA as well.

F. SNOW PLOWING CONTRACT RENEWAL DISCUSSIONS

Chairman Armstrong inquired if the contract for snow removal was or was not expired. Bob Irvin said that the proposal was for 2011 – 2016, but the meeting minutes described the contract duration as 2011 – 2015. He thought that the actual contract extended to 2016.

G. DISCUSS 2105 CLARKE ENVIRONMENTAL MOSQUITO ABATEMENT AGREEMENT

Bob Irvin presented the Clark Environmental Mosquito contract.

It was moved by Member Towne and seconded by Member Clark, to recommend to the Village Board to accept a 2015 Clark Environmental Mosquito Management proposal for \$20,480. The motion was carried.

H. DISCUSS VILLAGE HALL NEXT STEPS

Chairman Armstrong wanted to wait for Bob Irvin's evaluation of the village clerk's activities, responsibilities and storage needs, but wanted to start the RFP (request for proposal) for vendors interested in a design/build arrangement. Member Towne noted that after the evaluation, the cost, storage and meeting needs would be established, as well as the need for one or two story building. He further thought that the design/build proposal would contain allowances for materials and specs and the village Board could make a decision. Member Clark thought that it would have to be proven that with this building, it has to function more safely, efficiently and cost effectively. Bob Irvin noted that it was nice to work from home, but the need for a public space overrides his convenience, and more importantly, that all documents are stored in one location.

I. ANY OTHER ITEMS THAT MAY APPEAR BEFORE THE COMMITTEE FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE VILLAGE BOARD

Chairman Armstrong presented receipts for a mailbox (sent to John Maier) damaged during the snowplowing, which amounted to \$250, with the recommendation that they pay one-half now.

Bob Irvin presented a Kaplan Paving proposal for \$31K for final surface paving at Sanctuary Lane and spoke to Jim Ferolo, who told him that they had \$60K left for the letter of credit. He suggested if the cost was reasonable, that going out for bids could be avoided. Scott Anderson offered to look up last year's prices to determine if the proposal was reasonable. Member Towne thought that using the same contractor was an attractive idea.

It was moved by Member Towne and seconded by Member Clark, to recommend to the Village Board to accept a 2015 Kaplan Paving proposal for \$31K for surface paving at Sanctuary Lane, provided that Village Engineer Anderson determined that the proposal was reasonably priced. The motion was carried.

J. ADJOURNMENT

It was moved by Member Towne to adjourn the meeting 8:18pm, seconded by Member Clark. The motion was carried.

Colleen Liberacki, Deputy Village Clerk

This document is subject to correction as noted on next meeting's minutes.