

**MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:30 P.M. ON WEDNESDAY, JUNE 10, 2015, IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS**

**A. CALL TO ORDER**

Chairman Armstrong called the meeting to order at approximately 6:50 pm.

**B. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Chairman Armstrong, Member Pink and Member Towne

Absent: None

Member Towne declared a quorum present.

Also in attendance: Mayor Urlacher, Trustee Pam Sheldon; Scott Anderson, Village Engineer; Colleen Liberacki, Deputy Village Clerk. Chairman Armstrong declared a quorum present.

**C. APPROVAL OF MINUTES FROM MAY 13, 2015 MEETING.**

Meeting minutes from May 13, 2015 were reviewed and it was moved by Member Towne, and seconded by Member Pink that the meeting minutes were approved as presented. The motion was carried.

**D. DISCUSSION OF 2015 MAINTENANCE ACTIVITIES**

Scott Anderson advised that the trails were being done, and the herbicide and raking still needed to be done, the progress being hampered by the weather. Chairman Armstrong called attention to the retaining basin located at the trail near the Serbian Church and Scott Anderson replied that the area needed a new culvert, but did not think that this was a long-term solution. Mayor Urlacher stated he had been contacted by Ed Casas of Always Faithful Stables for the purpose of getting the backed up water flowing. Chairman Armstrong instructed Scott Anderson to make sure that the culverts downward from that point were cleared for water to move. Anderson also noted that the shoulders were touched up on spots throughout the village and the one frequent trouble spot on one of the trails should be paved for the first 50ft to eliminate repeated visits.

**E. WATER MAIN EXTENSION UPDATE**

Chairman Armstrong reported on a Monday meeting at the Hines residence and the majority of homeowners in that specific area were in agreement about the proposed water line. He stated that Ferolo was working on all the necessary documents, putting together a list of all impacted homeowners (all registered voters in that area) and would establish a public hearing for the SSA soon. Chairman Armstrong further advised that the EPA loan application would happen after the county finally signs off. He had concerns about the water main stopping right at the property line, as there was nothing stopping the next (non-participating) resident from connecting on and not share the burden of a recapture fee. Member Towne felt that the county should approve this as designed. Chairman Armstrong would focus on the annual tax increase, not the total cost of the project borne by the homeowners. He thought that the bids

would go out 8/18/15 or possibly sooner and there was a 30-day deadline for responding. Scott Anderson cautioned that they should be careful about the wording on the request for bids, including the expected completion date.

Chairman Armstrong advised that he was willing to give the residents along North St. Mary's Road one more chance to participate in the water line access, since new people have moved in and the general opinion might have changed, to which Member Towne agreed.

**F. DISCUSSION OF VILLAGE HALL NEXT STEPS**

Chairman Armstrong generally reviewed the prior criteria for choosing to build a village hall and Member Towne thought it was time to settle on a site for planning purposes, determining costs and requests for bids. It was previously studied and agreed by the committee members that the Dreikosen site served the village's best interests. Tom Hines objected to the Dreikosen site and preferred the Whippoorwill Preserve and Farms.

**It was moved by Chairman Armstrong and seconded by Member Towne, to recommend to the Village Board to select the Dreikosen site on St. Mary's Road for the purposes of a village hall location if the option to build is selected. The motion was carried.**

**G. RECOMMENDATION TO WAIVE SEALED BIDS AND APPROVE PROPOSAL FROM PETER BAKER TO COMPLETE SURFACE ON SANCTUARY LANE**

Scott Anderson presented the proposal from Peter Baker & Son Co, noting that in comparison to the Kaplan proposal, this would ultimately come in cheaper. He further noted that Baker will only bill for material used, not all of which was included in the proposal and the Kaplan proposal at \$31,500 did not include the line items of butt joints and additional patching, which the Baker proposal did. Chairman Armstrong was cautious about any impropriety. Scott Anderson urged acceptance, since this was an excellent quote, only a little increase from the \$90/ton 2014 prices, even if other vendor's prices had risen notably. The other alternative was to go out for bid with the whole costly process resulting where they were now, or possibly more expensive.

Member Towne stated that the village would put in the road now and then turn over the upkeep going forward to the HOA associated with this road, and any balance left over from the letter of credit could be split between the HOA and the village for road maintenance for up to two years following the paving completion.

**It was moved by Member Towne and seconded by Member Pink, to recommend to the Village Board to accept Peter Baker & Co. proposal to complete surface on Sanctuary Lane not to exceed \$30,000, pending legal review by village attorney. The motion was carried.**

**H. RECOMMENDATION TO APPROVE ORDINANCE FOR PREVAILING WAGE RATES FOR PUBLIC WORKS PROJECTS**

**It was moved by Member Pink and seconded by Member Towne, to recommend to the Village Board to approve an ordinance for prevailing wage rates for public works projects. The motion was carried.**

**I. ANY OTHER ITEMS THAT MAY APPEAR BEFORE THE COMMITTEE FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE VILLAGE BOARD**

No other items to report.

**J. ADJOURNMENT**

It was moved by Chairman Armstrong to adjourn the meeting 7:14pm, seconded by Member Towne. The motion was carried.

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Colleen Liberacki, Deputy Village Clerk

*This document is subject to correction as noted on next meeting's minutes.*