

MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:30 P.M. ON WEDNESDAY, JULY 08, 2015, IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Chairman Armstrong called the meeting to order at approximately 6:25 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Armstrong, Member Pink and Member Towne

Absent: None

Member Towne declared a quorum present.

Also in attendance: Bob Irvin, Village Administrator; Trustee Pam Sheldon; Scott Anderson, Village Engineer; Colleen Liberacki, Deputy Village Clerk. Chairman Armstrong declared a quorum present.

C. APPROVAL OF MINUTES FROM JUNE 10, 2015 MEETING.

Meeting minutes from June 10, 2015 were reviewed and it was moved by Member Towne, and seconded by Member Pink that the meeting minutes were approved as presented. The motion was carried.

D. DISCUSSION OF RECOMMENDED MAINTENANCE WORK BY VILLAGE ENGINEER

Scott Anderson presented a work order list (No. 16550) of 14 items along with associated estimates for work that needed to be performed inside the village which involved new and replaced culverts, ditch cleaning, stump removal, potholes and a utility pole removal. Bob Irvin presented the related public services budget line items and their current status of expenses applied/funds remaining. Member Pink inquired if Novak had funds sent aside for landscape restoration to what was disturbed. Member Towne stated that \$500 was offered to restore the damage and that the HOA residents should be consulted before starting the work. It was also noted that the funds Novak should offer should be \$1500 to cover the necessary work.

Member Pink suggested low maintenance plantings for recommendation to the village board for the Novak restoration. Trustee Sheldon offered to ask Drew Johnson for input of such plantings. The maintenance recommendations were prioritized as such according to urgency and budget constraints, with #1 being lowest priority and #10 being the most urgent. Those labeled #9 and #10 will have the work done this season.

Project	Priority	\$ Cost Estimate
Remove the manhole section in the ROW at 15290 Old School Road	10	300.00
Patch at the completed culvert replacement at 15540 Old School Road	10	1,000.00
Remove utility pole in restaurant parcel and deliver to Village property	10	300.00
Install a new culvert and perform some grading to reduce trail erosion along church property	10	2,500.00
Patch pothole in Riverwoods Boulevard (now several potholes)	10	150.00 – SSA#3 Funded
Re-stripe pavement as needed throughout Village (mostly on Riverwoods Boulevard)	9	4,000.00 – SSA#3 Funded
Replace twin 24" culverts under driveway at 15290 Old School Road	4	5,000.00
Restore the trail to its intended 8 foot width at Old School Road and St Marys	4	1,000.00
Replace the culvert under Old School Road adjacent to Trustee Towne's racetrack	3	6,000.00
Solve the drainage issue on the trail at 14080 Old School Road	3	No estimate- solution unknown
Remove selected stumps in various ROW	2	Estimate in process
Install a new culvert under the trail on the north side of Old School at Bradley	2	1,500.00
Make ditch on South side of OSR drain from Meadowoods to St. Marys	2	5,000.00 – 10,000.00
Clean the ditch between Bradley Road, Oasis Park, and beyond Mettawa Lane	1	1,500.00

E. WATER MAIN EXTENSION UPDATES

Chairman Armstrong reported that he, Bob Irvin, Member Towne, Peter Kolb and Dan Fielding from the Lake County office met to discuss the IEPA permit and all went well. He stated they were instructed to apply for the IEPA permit, as they approved, but since no engineering had been done on the site for the last four years, Dan Fielding will review it. It was noted that since Lake County gave their consent for the IEPA permit, the wait time would be increased by two to three months for the low interest loan, however, there were three requirements:

1. IGA with Lake County must be created, agreeing that the village would do the leg work

2. IEPA permit would include engineering
3. Bond ordinance for financing must be obtained.

Bob Irvin suggested that other finance methods should be explored, such as Bank Financial in Lincolnshire that had tax-exempt loans and would find out the length of the loans and interest rates for the \$700K project, to which Member Towne agreed.

F. DISCUSSION OF VILLAGE HALL NEXT STEPS

Chairman Armstrong was brought up to speed regarding the choice of the Dreikosen site and Member Towne reminded those present that Bob Irvin and Rick Phillips did the initial research in regards to size requirements and layout. He also passed out an updated proposed floor plan (4,300 sf), which eliminated the need for a second floor, and hence, an elevator. Member Towne encouraged all members to review it, place it on the Dreikosen site for fit.

Member Towne noted the extra office space could be repurposed for either overflow meeting space, or used for executive sessions, should they occur during the midst of a village board meeting. Trustee Pink advised that a basement would be an inexpensive addition, to which others added that it could also be used for the mechanicals needed for the building, storm shelter and/or extra storage. Both Bob Irvin and Member Towne thought that the building size was appropriate even if the village population increased if all available lots were built upon (~1,000 people population), since numbers of ordinary attendance was minimal.

G. ANY OTHER ITEMS THAT MAY APPEAR BEFORE THE COMMITTEE FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE VILLAGE BOARD

Bob Irvin wanted the committee to advise the village board to adopt a resolution that facilitates street maintenance on Illinois state highways within the municipality.

It was moved by Chairman Armstrong and seconded by Member Towne, to recommend to the Village Board to approve a resolution for construction on state highways. The motion was carried.

H. ADJOURNMENT

It was moved by Member Towne to adjourn the meeting 7:50pm, seconded by Member Pink. The motion was carried.

Colleen Liberacki, Deputy Village Clerk

This document is subject to correction as noted on next meeting's minutes.