

MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:30 P.M. ON WEDNESDAY, OCTOBER 14, 2015, IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Chairman Armstrong called the meeting to order at approximately 5:59 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Armstrong, Member Pink and Member Towne

Absent: None

Member Towne declared a quorum present.

Also in attendance: Rick Phillips, architect; Bob Irvin, Village Administrator; Trustee Pam Sheldon; Scott Anderson, Village Engineer; Colleen Liberacki, Deputy Village Clerk.

Chairman Armstrong declared a quorum present.

C. APPROVAL OF MINUTES FROM SEPTEMBER 09, 2015 MEETING.

Meeting minutes from September 09, 2015 were reviewed and it was moved by Member Towne, and seconded by Chairman Armstrong that the meeting minutes were approved as presented. The motion was carried.

D. REPORT ON UPDATE OF 2015 MAINTENANCE LIST ACTIVITIES

Scott Anderson advised that replacing the culvert on Old School Road would be a one-day job, and traffic would need to be rerouted. Member Towne inquired if the traffic could also be rerouted to restore the trail to its intended 8 foot width at Old School Road and St Mary's Rd. Member Towne also noted that the north side of Old School Road culvert was now caving and perhaps a Saturday or Sunday construction would be less impactful to traffic.

It was moved by Chairman Armstrong, and seconded by Member Pink, to recommend to the Village Board approval of the work by Scott Anderson to restore two Old School Road culverts between Meadowoods and Bradley Road not to exceed \$10K, prior to November 14, 2015. The motion was carried.

Member Pink inquired if the Village was legally bound by a certain date to replace the Village street striping. Scott Anderson replied that there was no legal deadline imposed and that it was more of a nuisance to schedule this work, due to the weather. He offered to talk to Demarr Sealcoating of Palatine about the pavement work, asking permission to quote them a not to exceed price of \$4,500, in order to put this on the agenda for the Village Board meeting this month. Bob Irvin expressed disappointment that this had not been addressed in a more expedient fashion, since this was on the maintenance list since July. He also noted that there was an old mailbox that needed to be removed on the SW corner of Alexander Road and St. Mary's Road.

It was moved by Member Towne, and seconded by Member Pink, to recommend to the Village Board the approval of the restriping work by Demarr Sealcoating of Palatine for pavement throughout the Village, not to exceed \$5K, prior to winter 2015. The motion was carried.

*** #10 being most urgent, and #1 being least urgent****

Project	Priority	\$ Cost Estimate/Status
Install a new culvert and perform some grading to reduce trail erosion along church property	10	\$2,500
Re-stripe pavement as needed throughout Village (mostly on Riverwoods Boulevard)	9	4,000.00 – SSA#3 Funded- Demarr proposed to do it
Replace twin 24" culverts under driveway at 15290 Old School Road	4	5,000.00
Restore the trail to its intended 8 foot width at Old School Road and St Mary's Rd	4	1,000.00
Replace the culvert under Old School Road adjacent to Trustee Towne's racetrack	3	6,000.00
Solve the drainage issue on the trail at 14080 Old School Road	3	No estimate- solution unknown
Remove selected stumps in various ROW	2	Estimate in process, partially done
Install a new culvert under the trail on the north side of Old School at Bradley	2	1,500.00
Make ditch on South side of OSR drain from Meadowoods to St. Marys	2	5,000.00 – 10,000.00
Clean the ditch between Bradley Road, Oasis Park, and beyond Mettawa Lane	1	1,500.00

E. UPDATE ON THE ENGINEERING FOR THE OLD SCHOOL WATER MAIN EXTENSION

Chairman Armstrong reported that the progress for approval was on track. Bob Irvin indicated that they are still waiting for any petitions objecting to this project and that this item will be on the Village Board agenda this month. He further stated that if approved, Greengard Engineering will move forward and that the IEPA permit was signed and sent on. He was in receipt of a letter from the county outlining certain requirements: 1) Village must post a letter of credit, or furnish a check for \$60K (as a deposit, which would be refunded at the end of the project); 2) Village must list Lake County as first insured on the COI and 3) Village must supply a 24-hour contact person. Bob Irvin also reminded those present of the \$900 county permit cost, if Village Board approves SSA and a \$720 permit cost, in addition to the signed easement from Tom Hines.

F. UPDATE ON THE VILLAGE HALL PLANS

Rick Phillips presented the updated blueprint plan for the village hall, which incorporated the desired changes without increasing the 3,000 sf. He advised those present that he met with B & F Technical at Scott Anderson's office to sort out certain issues and requirements. As a result, he is waiting for a subset set of code drawings to proceed further. He informed those present that the building was able to be solely classified as business and assembly uses, which allowed the 4B construction classification. This represented a significant savings, as it allowed the building to be a frame construction, as opposed to brick. There would be a 49-person occupancy limit in the assembly room, which was generous, since there was regularly never that amount of people in the monthly Village Board meetings.

Member Towne inquired about structural steel weight requirements to meet the weight load of the potential 49 people that could be present in the assembly room. Rick Phillips replied that the potential builder would want a structural engineer stamp on the plans, and there would be steel beams in the basement ceiling.

Member Towne advised the committee that he was approached by Groundbreakers, Inc. of Algonquin, IL about accepting spoils for his excavation work in Vernon Hills. He offered to clear the buckthorn and all other trees, invasives, etc. determined by the Village and would build a 15'H berm between Riverside subdivision and lot setback. Scott Anderson stated that the original quote that the Village received for the foliage clearing was \$40K - \$50K, so this proposal would be a good value for the Village. Chairman Armstrong thought it would still be a good idea even if the Village Hall were not built on this site, due to the noise it would minimize by creating a barrier and the clearing of the undesirable foliage at no cost. Member Sheldon agreed, but only if they should not have to dig in that area for utilities. Scott Anderson noted that the 75' of scenic easement should confine the extent of the berm and a 3-to-1 ratio would be good for the berm structure. Member Towne noted the vendor wanted the village to provide the sketch that he would follow and that the berm could wrap the corner as well. Member Pink inquired how this berm would appear in size as compared to the existing berms, to which Member Towne replied that this berm would be slightly smaller.

Member Pink suggested that the south and west sides of the Village Hall building was the best suited for outside use and would not want to commit that area to a berm. Scott Anderson suggested that a 90' wide base would accommodate a 15'H berm and allow 10' for the setback requirements. Bob Irvin expressed concern about the 75' estimated length of the berm and wanted to make sure this did not impact the parking lot layout.

Scott Anderson offered that the berm plan could be produced in a number of days, and Chairman Armstrong inquired about the need for a rush to accept this offer, to which Member Towne replied that the vendor was ready to move on to his second choice, due to his job schedule. Scott Anderson thought that a contract with requirements and prohibitions could be produced, just as it had for the Ehlers & Juhrend berm projects at Oasis Park and Whippoorwill Park. Trustee Sheldon suggested sending the Village berm plan to WRD for their input as well. Bob Irvin inquired about limiting the broadest possible base and the possibility of seeding the berm. Scott Anderson and Member Pink would like to know the vendor minimum dump load before agreeing to such a project. Member Towne estimated that

this would be 20K-30K yards of spoils and suggested WRD would execute the berm plan, marking all wetlands. Chairman Armstrong wanted to make sure that this would not have adverse affect on the Village Board options and the project should move under Parks & Recreation, just as the other berm constructions were supervised. Member Pink was uncomfortable with all the undetermined variables and loose ends before recommending this project to the Village Board. Member Towne suggested recording in writing all details in the Village berm plan, which should cost \$4K -\$5K to create. Member Pink as well as others, were concerned with who should produce the Village berm plan, i.e. the vendor, who would be able to indicate what his expectations were, or the Village, who would be able to indicate what their expectations were. Member Towne committed to asking the vendor to produce a berm sketch plan, so as to capture their expectations.

It was moved by Member Towne, and seconded by Chairman Armstrong, to recommend to the Village Board the approval of the foliage clearing and berm construction along the scenic easement of the Route 60 and St. Mary's Road parcel by Groundbreakers, Inc, at no cost to the Village, subject to a Village Plan of berm, outlined specs, subject to legal review and moving the project under Parks & Recreation. The motion was carried.

G. ANY OTHER ITEMS THAT MAY APPEAR BEFORE THE COMMITTEE FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE VILLAGE BOARD

Bob Irvin advised the committee that the landscaping disruption at St. Mary's Road and Old School Road by North Shore Gas has now been restored. He also advised those present that there was a stall in the vacation of the Old School Right-of-way, since homeowner Clark and his attorney Zimmerman now do not want to adhere to the previously promised the required improvements for access and provide the Village with a drainage easement. In addition, Bob Irvin noted that the title was not ready.

H. ADJOURNMENT

It was moved by Member Towne to adjourn the meeting 7:32 pm, seconded by Member Pink. The motion was carried.

Colleen Liberacki, Deputy Village Clerk

This document is subject to correction as noted on next meeting's minutes.