

MINUTES OF THE PARKS AND RECREATION COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:37 P.M. ON WEDNESDAY, OCTOBER 12, 2016, IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS.

A. CALL TO ORDER

Chairman Sheldon called the meeting to order at approximately 6:37 p.m.

B. ROLL CALL

Upon a call of the roll by the Chairman Sheldon, the following persons were:

Present: Chairman Sheldon and Member Towne

Absent: Member Armstrong

Also present: Jamie Anderson and Scott Anderson, Village Engineer; Bob Irvin, Village Administrator; Sandy Gallo, Village Clerk.

C. APPROVAL OF THE MINUTES OF SEPTEMBER 14, 2016

Meeting minutes of September 14, 2016 were reviewed and moved by Member Towne and seconded by Chairman Sheldon that the meeting minutes be approved as presented. The motion was carried.

D. UPDATE ON THE PARKS MAINTENANCE ACTIVITIES

Chairman Sheldon said the Route 60 trail has been approved to commence. Scott Anderson is meeting with the contractor on site mid-October to review the preconstruction details and specs. This project is due to start late October. Administrator Irvin relayed a message from resident Linda Phillips. Linda wanted to determine where the path crosses her driveway. Linda Phillips has a mailbox and a historical post on her driveway. Scott Anderson replied they will address the resident's mailbox and historic post location upon reviewing their preconstruction details.

E. UPDATE ON OASIS PARK GRANT PROJECT

Chairman Sheldon reported Whippoorwill location has been mowed. Integrated Lake Management (ILM) has prepared the Whippoorwill area to burn and seed before year end. Chairman Sheldon will follow-up with ILM to determine if they have any seasonal spraying remaining for the year. Jamie Anderson addressed he will turn the water off. However, when ILM is ready to burn the area, they will need to provide a 24 hour notice to the Village to turn the water back on.

Resident Patty Cork addressed the cement remnant piece located by the Deerpath Farm trail if it could be repaired with the trail project improvement. Chairman Sheldon will follow-up with Patty Cork and meet at the troubled area within the trail to better understand her concerns.

Chairman Sheldon asked Scott Anderson to report the update on the Oasis project. Scott Anderson has received communication from the Army Corps of Engineers and they have assigned a reviewer to this project. Chairman Sheldon said Tall Grass can complete the Oasis project with the grant money allotted. Jamie Anderson suggested that the landscapers mow the area low to locate where the trouble spots are in order to address if Oasis is a wetland. Scott Anderson indicated the ditch maybe clogged and it may need to be cleaned and excavated in order to repair the problem. Jamie Anderson will also extend the last mow to be done early November.

Administrator Irvin asked Chairman Sheldon to identify the various Tall Grass proposal as 2016 work to be completed and those to be completed Spring of 2017. Chairman Sheldon said work on the Oasis has been delayed until the trail project is completed. Administrator Irvin suggested determining which proposals from Tall Grass need to be identified as Fall 2016 work to submit those projects to the Village Board at the November meeting. This will allow the work to be completed over the winter. Member Towne added various stumps removal and other landscaping can be completed in the winter. Chairman Sheldon and Member Towne will follow-up with Doug Dewitt from Tall Grass to finalize the winter work proposals.

Administrator Irvin inquired if the Village was in line to receive proposals for the grant project. Member Towne said the Storm Water Management and the EPA has to approve the contractor assigned to the stewardship. The Oasis project needs to be completed prior to the trail landscaping work to commence.

Member Towne requested the wishing well project to be done. Chairman Sheldon added John Irvin Landscaping submitted a contract to reset the stones, remove the dead electric, restore the patio and create the beds along the wishing well. This proposal was for \$7,500. Member Towne moved and recommended approval of the proposal for John Irvin Landscaping in the amount not to exceed \$7,500 Chairman Sheldon second the motion. The motion was carried

Administrator Irvin said ComEd was issued a permit to remove the 2 poles in front of the park.

Chairman Sheldon will follow-up with the tree company to complete some winter work on the oak trees ensure the remaining trees continue to be flourish.

Resident Patty Cork requested the status regarding the reduction of deer presence in the area discussed at the September Village Board meeting. Scott Anderson spoke to the County and the Natural Resource Department and addressed this issue. However, resident, John Zenko and John Maier are currently working with the Health Department to research this concern.

F. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

G. ADJOURNMENT

It was moved by Chairman Sheldon to adjourn meeting 7:11 pm, seconded by Member Towne. The motion was carried.

Sandy Gallo, Village Clerk

This document is subject to correction as noted on next meeting's minutes.