

**MINUTES OF THE FINANCE MEETING OF THE VILLAGE OF
METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:30 P.M. ON AUGUST
15, 2017 IN THE MAPLE ROOM OF THE HILTON GARDEN HOTEL,
26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS**

A. CALL TO ORDER

Trustee Maier called the meeting to order at 6:30 p.m.

B. ROLL CALL

Upon a call of the roll, the following were:

Present: Chairman Maier and Trustees Brennan and Towne

Absent: None

Chairman Maier declared a quorum present.

Also present: Village Administrator Bob Irvin; Village Treasurer Pam Fantus; and Village Clerk Sandy Gallo.

C. APPROVAL OF THE MINUTES

Chairman Maier requested a motion to approve the July 18, 2017 meeting minutes. It was moved by Trustee Brennan and seconded by Trustee Towne that the minutes be approved and be placed on file. The motion was carried.

D. APPROVAL OF INVOICES PRESENTED FOR PAYMENT

Chairman Maier said the new approved invoice total amount is \$195,997.85.

Chairman Maier added 4 invoices; B&F Construction for \$1,475.20, HGI invoice for \$1,100, Howe Security invoice for \$7,273.11 and Perfect Cut Tree for \$10,000. It results in the new amount of \$195,997.85.

E. REVIEW OF THE TREASURER'S REPORT FOR JULY 2017

Member Brennan stated the James Anderson invoices reflect \$22,500.00. The amount for building services on page 10 indicates \$2,250.00 which is a discrepancy from the invoice. The report will be reviewed and adjusted by Financial Consultant O'Mary.

F. UPDATE OF THE ANNUAL REBATE PROGRAM

Village Treasurer Fantus stated she has received 62 tax rebate application, 1 application has been rejected because they did not qualify for the rebate. Village Treasurer Fantus has

been reminding the residents to provide a copy of their 2015 Tax Bill from Lake County to confirm their application to be complete.

G. UPDATE ON THE PROGRESS OF THE ANNUAL AUDIT

Chairman Maier said he is currently waiting for the collateral letter from Northern Trust which is being requested for the audit. Chairman Maier added some adjustments are being completed by the Auditors within the Village accounts.

H. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Trustee Pink inquired on the remaining balance from the No Solicitors budget. Trustee Pink would like to utilize the left over balance on the horse-crossing signs and stripping the street project.

I. ADJOURNMENT

With no further business to conduct, it was moved by Trustee Brennan and seconded by Trustee Towne that the meeting be adjourned at 6:53 p.m.

Sandy Gallo,
Village Clerk