

**MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, JANUARY 11, 2017 IN THE NORTHSORE BOARDROOM OF THE RESIDENCE INN HOTEL, 26325 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS**

**A. CALL TO ORDER**

Chairman Towne called the meeting to order at 6:00 pm.

**B. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Chairman Towne, Member Sheldon and Pink

Absent: None

Chairman Towne declared a quorum present.

Also in attendance: Bob Irvin, Village Administrator; Scott Anderson and Jamie Anderson, Village Engineer; Sandy Gallo, Village Clerk.

**C. APPROVAL OF MINUTES FROM DECEMBER 14, 2016 MEETING**

Meeting minutes from December 14, 2016 were reviewed and it was moved by Member Sheldon and seconded by Member Pink that the meeting minutes be approved. The motion carried.

**D. UPDATE ON POTENTIAL NORTH VILLAGE WATER MAIN EXTENSION**

Village Administrator Irvin reported that five of the ten property owners had responded to the survey regarding interest in a water main extension near the north Village limits on St. Marys Road. Three of the five were interested in more information about the potential water main and two were not. He sent emails last week to the residents who had not responded, but had not heard back from any of them. We are also waiting for the results from the Green Oaks survey and he will provide them when received. Chairman Towne said we would continue the matter on the next Committee meeting.

**E. DISCUSS RIGHT-OF-WAY MOWING PROGRAM FOR 2017**

Jamie Anderson said litter clean-up will begin in April. However, the mowing will not start until May. Jamie Anderson said he will communicate to the landscaper's to mow the trail sides by only doing one pass and not twice as before. Member Sheldon asked that Whippoorwill not be part of the mowing program. In addition, the new Route 60 trail will be added to the maintenance program. Administrator Irvin asked how will the Village capture a larger pool of bidders for the maintenance program. Scott Anderson said bidders who do not carry bond insurance are eliminated as bidders which reduce the outcome. The bid is scheduled to open on March 2<sup>nd</sup>. The bid tabulation will be discussed on the March 8<sup>th</sup> meeting.

**F. ANY OTHER ITEMS THAT MAY APPEAR BEFORE THE COMMITTEE FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE VILLAGE BOARD**

Jamie Anderson provided an update on the construction accident which occurred between Galaxy Construction and Martin Olesen. They are currently waiting on the insurance adjuster who reviewed the case and the damage to make a verdict.

Chairman Towne said he drove around the town and noticed a number of large branches that need to remove from the roads. Jamie Anderson said he will have his team drive around to ensure safety.

Chairman Towne said resident Brad Buell’s culverts are caving in on the east side of his property. Chairman Towne has asked Anderson Company to create a proposal for the culverts’ replacement to commence prior to the heavy spring rains.

Chairman Towne said the Village should consider adding intersection lights to some dark corners. Chairman Towne added an evaluation can be done to determine how many lights and where they should be placed for safety reasons. The Committee will continue the discussion on how many lights to be added, where they should be added and the fixture style.

**G. ADJOURNMENT**

Motion was made by Member Pink seconded by Member Sheldon to adjourn the meeting at 6:35 pm. The motion was carried.

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Sandy Gallo, Village Clerk

*This document is subject to correction as noted on next meeting’s minutes.*