

**MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, NOVEMBER 8, 2017 IN THE MAPLE ROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS**

**A. CALL TO ORDER**

Chairman Towne called the meeting to order at 6:03 pm.

**B. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Member Pink and Chairman Towne

Absent: Member Sheldon

Chairman Towne declared a quorum present.

Also in attendance: Village Engineer, Scott Anderson; Village Clerk, Sandy Gallo; Village Attorney Jim Ferolo of Klein Thorpe & Jenkins, Ltd

**C. APPROVAL OF MINUTES OF OCTOBER MEETING**

Meeting minutes from October 11, 2017 were reviewed. Member Pink had a number of changes which were provided to the Village Clerk. It was moved by Member Pink and seconded by Chairman Towne that the meeting minutes be approved and be placed on file. The motion was carried.

**D. DISCUSS OASIS PARK TO METTAWA LANE DRAINAGE**

Chairman Towne said the Committee has been studying the increased run off of the Oasis Service Road putting at risk the Bollhoffer' s driveway; subsequently, this service drive was also impacted during the July 12<sup>th</sup> heavy rainfall flowing into Mettawa Lane. The study has resulted in finding a 30-inch culvert east of the Tollway property to address the drainage issue.

A motion was suggested by Chairman Towne to request Anderson to draw-up a proposed solution to addressing the Oasis Service Road drainage issue. The motion was moved by Chairman Towne and seconded by Member Pink.

**E. DISCUSS TALLGRASS DEBRIS REMOVAL AT BRADLEY ROAD CULVERT NOT TO EXCEED 10 HOURS**

Chairman Towne said Tallgrass will be cleaning out two culverts due to the volume of water remaining after heaving rainfalls. The culverts north of Bradley Road and the culvert south of Oasis service road require the debris to be removed to allow the water to flow. Tallgrass will be able to clean the culverts and remove the silt from the Oasis Park within the 10 hours proposal.

A motion was suggested by Chairman Towne approving Tallgrass to remove the debris from the two culverts at Oasis Park not to exceed 10 hours. The motion was moved by Chairman Towne and seconded by Member Pink.

**F. DISCUSS SIGNAGE FOR TRAILS AND HORSE CROSSING**

Chairman Towne provided an email with a sample of a horse crossing sign. The email included a picture of a yellow diamond shape metal sign with a rider, including the word AHEAD. Member Pink said she along with Member Sheldon were looking for a more rustic appearance for the trail signs. Member Pink and Member Sheldon will continue to study and seek pricing for the trail signs.

**G. UPDATE ON POTENTIAL WATER MAIN EXTENSIONS**

Chairman Towne said the Village of Libertyville has withdrawn their approval to allow Mettawa to connect to their water main. Libertyville indicated they did not want a dead-end main to be completed. The Committee will continue to explore other available options for the north end residents.

Member Pink said she had created a listing of signs throughout the Village that are leaning and will need to be straighten up. The Village signs list will be provided to Village Engineer to ensure each sign is adjusted.

Chairman Towne said a resident has volunteered to repair the wooden Mettawawoods Lane area street sign.

Chairman Towne said the Committee will need to consider what type of signage will be needed for the Bradley Road bridge repair to redirect traffic. Village Engineer Anderson stated the Illinois Tollway completes the signage process. Chairman Towne said he would like the Village to collaborate with the Tollway to ensure the Village agrees with the detour postings.

**H. CALL TO RECESS THE MEETING**

A motion was made by Member Pink seconded by Chairman Towne to recess the Public Works at 6:27 pm.

**I. CALL TO RECONVENE**

Chairman Towne called the meeting to order at 7:30 pm.

**J. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Members Pink and Chairman Towne

Absent: Member Sheldon

Chairman Towne declared a quorum present.

Also in attendance: Village Engineer, Scott Anderson; Village Clerk, Sandy Gallo; Village Attorney Jim Ferolo of Klein Thorpe & Jenkins, Ltd

**K. DISCUSSION OF POTENTIAL WATER MAIN EXTENSION SOUTH OF ROUTE 60**

Chairman Towne said this meeting is being held to discuss the water main extension south of Route 60 on St. Marys Road. This meeting is to hear the residents' concerns, questions and provide information on how an SSA would be formed if residents approved the water main extension.

Village Attorney Ferolo said this water main extension would include 39 properties. The water main extension has two ways of handling the cost. The same amount per lot or EAV (Equalized Assessed Value) . Village Attorney Ferolo said the process begins with a public hearing, the Village Engineer will explain the cost and estimated details of the extension. A Financial representative would also be available to discuss the payment and interest rate. It can take up to 3 months to get the first ordinance passed. The public hearing will require all the property neighbors to be notified. Following the public hearing there is a 60-day grace period, in which the property owners can object to the SSA and terminate it. It would take 51% of the owners and 51% of registered voters in the area to file an objection petition. If a successful petition is filed the SSA would not be able to move forward. An SSA for the same construction could not be drawn for two years. The Village is not interested in creating an SSA in which the residents are not supportive. However, should the SSA be approved and passed an ordinance would be established. The ordinance would include the cost, interest rate and amortization period. This process would take about 9 months to be approved.

Village Attorney Ferolo said a second option to reduce the 9-month period to an estimated 7 months is to use a waiver process. The waiver process could be shortened if during the 60-day objection period, the property owners and registered voters would sign a waiver to do away with the objection period. Village Attorney Ferolo said the SSA will appear on your tax bill and any tax related questions need to be directed to your Tax Advisor.

Resident, Cynthia Chicca (25900 St. Marys Road) said how can we make an informed decision when the finalized costs have not been determined.

Chairman Towne said 39 properties are being studied. The Village does not want to force this SSA onto the residents. The Village is only presenting the opportunity because of the responses received from residents indicating they wanted to receive further information.

Village Attorney Ferolo said an additional comprehensive letter can be sent to the residents, including the different scenarios based on interest rate, Village Engineer's estimate and an EAV with each lot versus assessing individual lots.

Resident, Robert Spiglanin (25620 St. Marys Road) asked how did the other residents respond to the survey sent out by the Village. Chairman Towne said 28 property owners replied, yes, they were interested in the water connection. Chairman Towne said the value of your home will increase after connecting to Lake Michigan water.

Village Engineer Anderson said the computation of the yearly amount can vary if the final cost is based on a percentage or EAV per lot. Village Engineer Anderson said the SSA should be set as per buildable lot to allow new construction to be added to the SSA.

Member Pink said the Village is not pushing for the water connection to residents. The Village is only presenting this opportunity to the residents to connect.

A resident asked are the residents held responsible to complete the road connection down our driveway. Village Engineer Anderson said the connection down the driveway is a private contractor the resident is responsible for. The Lake County connection fee are \$5,500, a Village permit fee \$600 and the linear footage from the main to the house for the service connection.

Village Engineer Anderson said Lake County will not allow residents to have two systems on the property. Residents with well water would either have to cap the well or set up a back flow system.

How many houses need to be part of a SSA? Village Attorney Ferolo said no set number of homes is required.

Chairman Towne said if the residents have any additional questions please email the Village Clerk. A comprehensive follow-up letter will be worked on by Village Attorney, Village Engineer and Village Administrator.

**L. ANY OTHER ITEM THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES**

**M. ADJOURNMENT**

Motion was made by Chairman Towne seconded by Member Pink to adjourn the meeting at 8:21 pm. The motion was carried.

Sandy Gallo,  
Village Clerk