

MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, FEBRUARY 14, 2018 IN THE MAPLE ROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Chairman Towne called the meeting to order at 6:00 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Towne and Member Pink

Absent: Member Sheldon

Chairman Towne declared a quorum present.

Also, in attendance: Village Administrator, Bob Irvin; Village Engineer, Scott Anderson; Village Clerk, Sandy Gallo

C. APPROVAL OF MINUTES OF JANUARY MEETING

Meeting minutes from January 10, 2018 were reviewed. It was moved by Member Pink and seconded by Chairman Towne that the meeting minutes be approved and be placed on file. The motion was carried.

D. DISCUSS MAINTENANCE AND CAPITAL IMPROVEMENT ITEMS FOR FY2018-19 BUDGET

Chairman Towne said the largest expense item in the FY 2018-19 Budget plan is the Riverwoods Boulevard repaving road project. Village Administrator Irvin said the aligned businesses on Riverwood Boulevard have not fully committed to the repair cost. This levy has been set to the maximum level. Village Administrator Irvin said obtaining bids and solidifying the road repaving expense would allow the Village to present the aligned businesses the true repair cost. The four business do realize they are not the only users of the road. Member Pink said SSA#3 was levied in 2001, where has the balance of this account been applied. Village Administrator Irvin said this levy also funds the light maintenance, street maintenance, trees and snow removal to name a few annual maintenances items.

Village Administrative Irvin said the budget is configured from prior year's trend. This year's repair includes \$30,000 to repair the culvert on Mettawa Lane. The Riverwood Boulevard repaving project has been set as an estimated amount of \$400,000. The final cost for the repaving will be determined once bids are received to better determine the Village's true expense.

Village Administrator Irvin said the Village salt count started at 160 tons for this year and 106 tons have been utilized. Lake County will be soliciting for a 2-year bid of salt and the Village

will again participate. Chairman Towne said an additional item to consider for the budget is the center portion of Oasis Park being washed out. A drawing has been provided by Teska Associates to be begin discussions to address the issue.

E. DISCUSS OASIS PARK DRAINAGE

Chairman Towne said the drainage under the road to the Oasis Park had flooded several times last year. A solution was proposed to put an open ditch creating an easterly flow of the water into a 30 or 36-inch culvert. Village Engineer Anderson did the design and the Tollway has approved the plans. Village Engineer Anderson said he will obtain a bid from Forest Builders to discuss at the March meeting.

Village Administrator Irvin said the Tollway has agreed that the Village can select the contractor and provide the contractor information to them through an email to help expedite the project. The Tollway's only requirement to this project was for the Village to ensure the contractor provided their insurance information and an authorization letter in order to complete the work.

F. DISCUSS SIGNAGE FOR TRAILS AND HORSE CROSSING

Chairman Towne said the horse crossing metal yellow sign provided via email meets the State of Illinois horse crossing requirements.

Member Pink stated the Village does not have a limitation on horse crossing signs from the state. Member Pink said she and Member Sheldon will continue to review the Village's various signs needed and provide the Committee the outcome. Member Pink said she will follow-up with Always Faithful owner regarding his horse crossing requirements and the final placement for his sign.

G. UPDDATE ON POTENTIAL WATER MAIN EXTENSIONS

Village Administrator Irvin said Gewalt Hamilton properties provided a new estimated water main cost if only the St. Marys Road residents participated in the extension. If the Village would pursue this plan, Gewalt Hamilton would have to further explore the connection with Lake County regarding the dead-end line, fire protection capacity and the long line from St. Marys Road to the Viglione's subdivision of four properties. Village Administrator Irvin said the purposed new plan of only including the St. Marys Road resident's may result in an economically savings if the plans get approved by Lake County.

Village Administrator Irvin said should a property which can be subdivided, only have one connection at this time; subsequently, if they subdivide later the connection cost would be recalculated based on the new connections. Village Administrator Irvin said it would be ideal to invite the residents for a second meeting to explain the different options for the SSA.

Member Pink asked if Lake County has been made aware of the Village's plan. Village Administrator Irvin said he wanted the Committee to discuss the various options prior to communicating with Lake County with the Village's plans.

H. UPDDATE ON RIGHT-OF-WAY MOWING FOR 2018

Village Engineer Anderson provided the right-of-way mowing contract to be sent out to bid. Village Engineer Anderson said Member Sheldon reviewed the contract and made her desired changes. This year’s contract changes include the debris pick-up, an April commencement, a November mowing and the mowing along Route 60.

Village Administrator Irvin said to include within the contract on page 3, mowing will be completed if needed.

A motion was made that 2018 Mettawa right-of-way landscape contract go out to bid with the Village Administrator’s recommendation by Chairman Towne and seconded by Member Pink.

I. ANY OTHER ITEM THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Village Administrator Irvin said he spoke with ComEd and the Shagbark and Riverwoods Road light fixture will be installed on February 21st.

Member Pink said Howe Security has requested a no fishing sign to be placed at Everett Road and I-94 ponds. Village Engineer Anderson said he will follow-up if the no fishing signs have fallen over at this location. Village Engineer Anderson said he will provide pictures to Member Pink of the signs that have been placed at this location.

J. ADJOURNMENT

Motion was made by Member Pink seconded by Chairman Towne to adjourn the meeting at 6:45 pm. The motion was carried.

Sandy Gallo,
Village Clerk