

**MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, MARCH 14, 2018 IN THE MAPLE ROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS**

**A. CALL TO ORDER**

Chairman Towne called the meeting to order at 6:00 pm.

**B. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Chairman Towne, Members Pink and Sheldon

Absent: None

Chairman Towne declared a quorum present.

Also, in attendance: Village Administrator, Bob Irvin; Village Engineers, Jaime Anderson and Scott Anderson; Village Clerk, Sandy Gallo

**C. APPROVAL OF MINUTES OF THE FEBRUARY MEETING**

Meeting minutes from February 14, 2018 were reviewed. It was moved by Member Sheldon and seconded by Member Pink that the meeting minutes be approved and be placed on file. The motion was carried.

**D. DISCUSS MAINTENANCE AND CAPITAL IMPROVEMENT ITEMS FOR FY2018-19 BUDGET**

Chairman Towne said the largest expense item in the budget plan is the Riverwoods Boulevard repaving road project. Chairman Towne said the Committee reviewed the proposed budget and approved it.

Village Administrator Irvin stated he confirmed with Lake County that they will go out to bid for municipalities to purchase street salt. The Village will be purchasing 110 tons of salt for the upcoming winter.

**E. DISCUSS OASIS PARK DRAINAGE PROPOSAL FROM FOREST BUILDERS**

Chairman Towne said the Village received a proposal from Forest Builders to improve the drainage near the south east corner of Oasis Park. Village Administrator Irvin said Illinois Tollway has agreed to the drainage repair. The Tollway's only requirement from the Village is to be notified of the contractors' name. The contractor will then need to supply their proof of insurance prior to commencing. Chairman Towne commented he would like Forest Builders to modify the proposal to replace the word sketch with design.

A motion was made to approve the proposal from Forest Builders to repair the drainage issue at the south east corner of the Oasis Park. The motion was moved by Member Sheldon and seconded by Chairman Towne. The motion was carried.

**F. DISCUSS SIGNAGE FOR TRAILS AND HORSE CROSSING**

Member Pink stated ongoing this agenda item will be handled under the Parks and Recreation Committee. Member Pink said she spoke to the Village Engineer Jaime Anderson regarding the list of street signs that require adjustment throughout the Village. Anderson indicated they had begun to address the listed signs. Village Administrator Irvin added the budget does include funding for the street signs to be replaced if needed. Member Pink said she would like to ensure all of the stop signs are repaired prior to the bridge repair commencing in April. Member Pink said the east stop sign off of the railroad track also needs to be adjusted. Village Engineer Scott Anderson said the elevation of the land and location of the sign will be considered when a stop sign is being repaired.

Member Pink said she spoke to Mr. Casas from Always Faithful regarding his horse crossing sign request. Member Pink said she would to meet with Member Sheldon at the AF north gate to assess if placing a horse crossing sign at the desire location is safe. Member Pink said she is concern a midblock sign would create a dangerous scenario as oppose to crossing at the corner of Bradley and Old School Road.

Member Sheldon said the Committee could consider allowing AF to cross by the Rolling Meadows entrance. The crosswalk striping will need to be drawn outwardly to ensure the horses do not get spooked while crossing. Chairman Towne stated if a horse crossing sign is to be placed at AF it needs to be clearly marked as a horse crossing for AF not a pedestrian crosswalk.

Village Administrator Irvin stated the Committee should consider how they will address another large stable owner requesting a horse crossing sign midblock of their property.

**G. UPDDATE ON POTENTIAL WATER MAIN EXTENSIONS**

Village Administrator Irvin said he along with engineers from Gewalt Hamilton met with Lake County Public Works regarding the water main extension plans. Village Administrator Irvin said the LCPW is requesting modeling to be completed on the water pressure to ensure the engineering is being done properly. Village Administrator Irvin said once the modeling is complete the cost estimate would also be completed.

**H. UPDDATE ON RIGHT-OF-WAY MOWING FOR 2018**

Chairman Towne said the Village received two bids for the right-of way mowing program. The lowest bidder was Milieu Landscaping for \$24,000. Village Engineer Jaime Anderson has completed a background check and a reference check on Milieu Landscaping.

A motion was made to approve the lowest bidder Milieu Landscaping in the amount of \$24,000. The motion was moved by Chairman Towne and seconded by Member Sheldon. The motion was carried.

**I. DISCUSS THE RIVERWOODS BOULEVARD REPAVING BIDDING**

Chairman Towne said the area to be repaved would commence at Bradley Road all the way down to Route 60. The repair is tentatively scheduled to be completed for the fall.

**J. ANY OTHER ITEM THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES**

Member Sheldon stated that the Committee should validate that the Oasis Park trail stakes that were placed last year have not been moved during the winter months.

Chairman Towne said Deerpath Farm has been experiencing some flooding and drainage issues. Deerpath Farm has approved an internal expenditure of \$8,000 to address the drainage issues. Village Administrator Irvin said Deerpath has hired Chris Dunlap to address these issues. Chairman Towne said he along with Village Engineer Jaime Anderson walked the entire development to evaluate what was causing the flooding. Several drains were identified to be clogged which were creating some street flooding. On the east side, the drainage swale was never cut by the developer. On the west side, an out-fall structure was not found as indicated on the developer's plans. Member Sheldon said after reviewing the 2004-2005 developers plans, the swale and ditch were never placed.

Chairman Towne said Greengard temporary placed two pieces of wood in the wetland areas that should be removed in the spring to allow the water to flow. We are currently waiting on Greengard for direction in this area.

Village Administrator Irvin said the Tollway is on target to commence the bridge repair shortly after Memorial Day weekend. The Tollway anticipates having the bridge reopen around October 1<sup>st</sup>.

Village Administrator Irvin said he and the Village Attorney Ferolo meet with resident Stephen Baez to discuss approving the Tollway access to their easement during the bridge repair. The Starr residents were out of town during this meeting; however, the Starr's did not see any issues with granting the Tollway access to their easement during the bridge repair.

Village Administrator Irvin said the Tollway has also decided be repave the east side of the Oasis road just past Boulton Boulevard, with no cost to the Village. In addition, the Tollway will also be repaving the west side of the Oasis access road.

Village Administrator said the Tollway has inquired if the Village would be interested in placing the "Village of Mettawa" words and logo on the southbound and eastbound of the new bridge. The Tollway is working on a proposal for the Village to review at the next Committee meeting.

**K. ADJOURNMENT**

Motion was made by Member Sheldon seconded by Member Pink to adjourn the meeting at 6:42 pm. The motion was carried.

Sandy Gallo, Village Clerk