

MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 7:00 P.M. ON WEDNESDAY, SEPTEMBER 12, 2018 IN THE COTTONWOOD ROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Chairman Towne called the meeting to order at 6:42 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Towne and Members Pink and Sheldon

Absent: None

Chairman Towne declared a quorum present.

Also, in attendance: Village Administrator, Bob Irvin; Village Clerk, Sandy Gallo; Village Engineer Scott Anderson

C. APPROVAL OF MINUTES OF THE AUGUST MEETING

Meeting minutes from August 8, 2018 were reviewed. It was moved by Member Sheldon and seconded by Member Towne that the meeting minutes be approved and be placed on file. The motion was carried.

D. DISCUSS THE METTAWA LANE CULVERT REPLACEMENT DESIGN AND BID SPECS

Village Engineer Scott Anderson provided the Committee copies of the Forest Builders proposal for the Mettawa Lane culvert replacement. Village Engineer Scott Anderson said the culvert will have a 3 to 1 slope with a possibility of two 30-inch culverts.

Village Administrator Irvin said the installation will impact two residents. He inquired from the Village Engineer Scott Anderson on the duration of the repair. Village Engineer Scott Anderson said the job could be an estimated 8-hour project. The Village Engineer did state the residents will need to be out of their homes during the repair. The residents will be notified of the repair in advance.

It was moved by Member Sheldon, and seconded by Chairman Towne to approve the Forest Builders proposal amount of \$19,000, as well as recommend a second bid for asphalt patching not to exceed the amount of \$3,500. Village Administrator Irvin said any proposal over \$20,000 requires the waiving of sealed bids. Village Administrator Irvin said approving the proposal separately would be perceived as bid splitting.

The motion was changed by Member Sheldon, and seconded by Chairman Towne to approve the waiving of sealed bids and recommend approval of the proposal from Forest Builders not to exceed \$19,500 and the asphalt patching not to exceed \$3,500. The motion was carried.

E. DISCUSSION OF CRACK SEALING ON LITTLE ST MARYS ROAD, OAK HILL AND OTHER ROADS WITHIN THE VILLAGE

Chairman Towne said the public roads throughout the Village need crack sealing maintenance. Village Engineer Scott Anderson provided the Committee copies of the Behm Pavement Maintenance, Inc proposal for the public roads crack sealing project.

Resident, Dr. Fantus inquired if the residents on the private roads could participate in the crack sealing maintenance. Village Engineer Scott Anderson said Oak Hill Lane residents will be required to reimburse the Village for their street repair.

Member Pink asked why Little Melody Lane was indicated as shot. Chairman Towne said this contractor recommended not to seal the cracks due to further work needed to repair the road.

Chairman Towne recommended to keep Oak Hill Lane within the proposed listed streets to seal. The Village will seek reimbursement from the residents for the work.

A motion was moved by Member Sheldon and seconded by Chairman Towne to approve the Behm Pavement Maintenance, Inc proposal not to exceed the amount of \$15,500. The motion was carried.

Village Administrator Irvin mentioned the SSA roads that have not been included in this proposal. Village Administrator Irvin said we will contact the private residents regarding the crack sealing to determine if they would like to receive an estimate repair cost.

Village Administrator Irvin stated we will contact the private road residents regarding this repair. Village Engineer Scott Anderson said they will work with Behm to get the private road proposals back to the Village.

F. DISCUSSION OF POTENTIAL WATER MAIN EXTENSION SOUTH OF ROUTE 60

Chairman Towne read the letter that was sent to the residents dated August 14, 2018 regarding the potential water main extension. Chairman Towne said the work would be funded through the bonds issued by the Village. The bond would be repaid within 20 years. Each lot that participates will be pay into the Special Service Area (SSA). The SSA would be reflected in the parcel's tax bill.

Village Administrator Irvin said last fall we presented a single water main extension option to the residents south of Route 60 along St. Marys Road, including Riverside Preserve. The Village was then asked to research a variation of a smaller scale of residents. Gewalt Hamilton researched this area and developed two additional scenarios. A letter with the three options was mailed to the 39 residents. Please refer to the August 14th letter for details and cost. Cost will not vary with the assessed property value of a home. Each property would be charged the same amount. Properties that are in a subdivision or can be divided after the connection would

be handled differently. Due to the Village's low density, the extension connections are costly given the lot sizes. Fire hydrants are also placed during the water main connection. Village Administrator Irvin said some additional costs would include a connecting fee to the Lake County, a fee to join the Joint Action Water Agency (JAWA) and the cost of running the main service line to the house. Afterwards, water cost would be paid to Lake County.

Village Administrator Irvin said the step to establish an SSA begins with the approval of 51% of the property owners and registered voters at those addresses. The Village Board would then approve an ordinance proposing to establish an SSA. The parameters to establish an SSA would include; a public hearing to garner testimony for establishing the SSA, the maximum amount of money that would be borrowed, the maximum interest rate and the maximum cost per year per property for 20 years. After the public hearing is held, there is a 60-day grace period to allow any petitions to be served to the Village against the formation of the SSA. If the property owners are in favor of the SSA, they can obtain 51% of signatures through a waiver form to move the process along.

Village Administrator Irvin said one of the most recent SSAs formed for a water main extension did receive the resident's support and commitment through an advancement payment. The advance payment allowed these residents to commence their engineering study immediately and move along their connection.

Village Administrator Irvin said the next step is to determine if a large number of residents are interested in any of the three options presented in the letter. If there is interest, Lake County would need to be contacted for an intergovernmental agreement. Should there be opposition of less than 50%, the ordinance would be approved. Once approved, the design would be completed and then go out for bids. If the bids are submitted at a higher amount than what the ordinance amount is listed, the connection would not happen. This project will need to be completed under prevailing wages.

Chairman Towne stated that the last SSA that went out to bid for this type of project was indeed lower from the stated amount in the ordinance.

Resident, Tom Livingston said he recently built his house. As a result, he has a new well at this time and is not interested in connecting. However, Mr. Livingston said he is in favor of Option 2.

Resident, John Lavelle said he is favor of Option 2 as well.

Resident, Lezlie O'Donnell said her well is working satisfactory. They have completed work on their current pump and filtration system. At this time, they are not interested in the water main extension. Mrs. O'Donnell asked if there were any plans to address sewer in the area. Chairman Towne there are no plans for sewer.

Member Sheldon said JAWA only allows the Village to have so many connections.

Resident, Dorothy Millar said they have been on their lot for almost 50 years, and are interested in the extension. Ms. Millar added she has a well and they need to replace it almost every 10 years and it's an expensive investment.

Village Administrator Irvin said a survey was done throughout the Village to determine which area/residents would be interested in a water main connection. The low-density homes were not interested due to the high cost for the project. Other areas residents did not share a high interest in proceeding with this project.

Mrs. O'Donnell inquired if her main resident could be connected, yet keep the barn connected to the well water. Chairman Towne confirmed two connections can occur on her lot. Mrs. O'Donnell said she is in favor of the water main.

Resident, Josephine Viglione said she owns 6 lots. Her current well is 1,300 square feet deep. This one well is shared with her 6 lots. Village Administrator Irvin asked if all lots were buildable. Mrs. Viglione said yes and her parcel is subdivided into 6 lots.

Chairman Towne said all 39 parcels have been included in these options. Chairman Towne said the Committee will work to determine if the Forest Preserve or the Village can help supplement some of this extension cost.

Village Administrator Irvin said an SSA needs to be created with contiguous properties. No parcels can be omitted when a design is completed.

Resident, Tom Heinz said he participated in the north water main extension. Mr. Heinz said there are a number of benefits he has experienced with the extension, including home insurance premium reduction due to the new fire hydrant location.

Village Administrator Irvin said he met with Lake County to allow them an opportunity to review the three scenarios the engineering study has proposed. Lake County approved the three options. The Village currently has until January 1, 2020 to utilize the permitted connections proposed by JAWA. Village Administrator Irvin said an SSA can take up to 3 months to establish.

Member Pink said JAWA has extended the Village's connection date twice.

Chairman Towne said he proposes a new engineering study based on the interested contiguous parcels.

Village Administrator Irvin said option 2 could be considered with eliminating 2 or 3 properties. The Riverside Preserve will be eliminated in the next estimate.

Resident, Josephine Viglione asked why doesn't the Village fund this project. Chairman Towne said some developers established the water main connection their location. However, it

would not be fair to cover this installation when other residents have already connected and paid into their SSA.

Member Pink said the last barn fire the Village experienced allowed the Libertyville and the Lake Bluff Fire Departments to handle the issue rather quickly due to the hydrant location.

G. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

H. ADJOURNMENT

It was moved by Member Sheldon and seconded by Member Pink to adjourn the meeting at 8:09 pm. The motion was carried.

Sandy Gallo, Village Clerk