



PUBLIC NOTICE

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE VILLAGE OF METTAWA, NOTICE IS GIVEN HEREBY THAT THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF METTAWA WILL BE HELD ON TUESDAY, NOVEMBER 19, 2019, AT THE HOUR OF 7:30 P.M., IN THE COTTONWOOD ROOM OF THE HILTON GARDEN INN, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING:

MAYOR AND BOARD OF TRUSTEES, VILLAGE OF METTAWA

**REGULAR MEETING
COTTONWOOD ROOM
HILTON GARDEN INN - 26225 N. RIVERWOODS BLVD.
METTAWA, ILLINOIS
NOVEMBER 19, 2019, 7:30 p.m.**

AGENDA

Next Ordinance: #842

Next Resolution: #19-06

A. CALL TO ORDER

B. ROLL CALL

	Mayor Urlacher	
Trustee Bohm		Trustee Pink
Trustee Brennan		Trustee Sheldon
Trustee Maier		Trustee Towne

C. APPROVAL OF MINUTES

1. Regular Meeting of the Mayor and Board of Trustees for October 15, 2019

D. APPROVAL OF BILLS

1. Bills Submitted for Payment

E. TREASURER'S REPORT

1. Presentation of the Monthly Report for October 2019

F. PUBLIC HEARING

G. COMMUNICATIONS AND PETITIONS FROM THE PUBLIC

1. Citizens to be heard not listed elsewhere on this Agenda
2. Written Communications of Citizens to be Read

H. COMMISSION AND COMMITTEE REPORTS FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON:

1. Finance Committee

- a. Recommendation for Approval of the 2019-2020 Insurance Policy with ICMRT (presented by MGA Insurers, Inc.) in an Amount Not to Exceed \$11,928
- b. Update on the Building Permit Revenue and Expenses for 2019
- c. Recommendation to Approve a Resolution to Determine the Amount of the Tax Levy for 2019 Tax Year
- d. Update on Refunding the Balance Remaining in the SSA #2 Debt Service Fund
- e. Other Matters

2. Public Works Committee

- a. Update on the Study for the Mettawa Lane Safety Improvements
- b. Update on the Culvert Replacement on Bradley Road (Bollhoffer's Driveway)
- c. Recommendation to Waive Seal Bids and Negotiate the Right-of-Way Trees and Stump Project with Contractors
- d. Recommendation to Approve the 2020 Right-of-Way Maintenance Program with Dunlap Lawn Service at a Cost Not to Exceed \$39,000
- e. Recommendation to Approve the Agreement from Forest Builders for Snowplowing Services in Riverside Preserve
- f. Update on Addressing the Drainage Issue on Little St. Marys Road
- g. Recommendation to Approve the Installation of a Street Light on the Southeast Corner of Old School Road and St. Marys Road by ComEd at an Estimated Cost of \$1,105.00
- h. Other Matters

3. Parks and Recreation Committee

- a. Other Matters

4. Public Safety

- a. Howe Security Presentation
- b. Status and Activity Update

5. Zoning, Planning and Appeals Commission

- a. Update on the November 5th meeting

I. BUSINESS FROM THE BOARD FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON:

1. Mayor's Report

- a. Recommendation to Approve an Amendment to the Agreement with GovHR for Village Clerk Services
- b. Recommendation to Approve an Amendment to the Agreement with Bob Irvin Consulting for Village Administrator Services
- c. Recommendation to Approve an Amendment to the Agreement with Dorothy O'Mary for Financial Services
- d. Recommendation to Approve an Hourly Rate Increase with Klein Thorpe and Jenkins for Legal Services
- e. Village Meeting Schedule for 2020
- f. Agreement with Hilton Garden Inn for 2020 Meeting Room Usage
- g. License Permit Agreement with MCImetro Access Transmission Services Corp., d/b/a as Verizon Transmission Services for a Fiber Optic Line Installation
- h. Holiday Office Closing Schedule
- i. Building Report
- j. Other Matters
- k. Village Administrator's Report

2. Unfinished Business

3. New Business

- a. Approval of the 2019-20 Insurance Policy with ICMRT (presented by MGA Insurers, Inc.) in an Amount Not to Exceed \$11,928
- b. Approval of a Resolution of the Corporate Authorities to Determine the Amount of the Tax Levy for the 2019 Tax Year
- c. Approval to Waive Seal Bids and Negotiate the Right-of-Way Trees and Stump Project with Contractors
- d. Approval of the 2020 Right-of-Way Maintenance Program with Dunlap Lawn Service at a Cost Not to Exceed \$39,000
- e. Approval of the Agreement from Forest Builders for Snowplowing Services in Riverside Preserve
- f. Approval of the Recommendation to Install a Street Light on the Southeast Corner of Old School Road and St. Marys Road by ComEd at an Estimated Cost of \$1,105.00
- g. Approval of an Amendment to the Agreement with GovHR for Village Clerk Services
- h. Approval of the Resolution Approving the Seventh Amendment to the Agreement with Bob Irvin Consulting for Village Administrator Services
- i. Approval of the Resolution Approving the Third Amendment to the Agreement with Dorothy O'Mary for Financial Services
- j. Approval of an Hourly Rate Increase with Klein Thorpe and Jenkins for Legal Services
- k. Approval of a Resolution Setting Forth the Regular Meetings of the President and Board of Trustees and All Subsidiary Bodies of the Village of Mettawa for 2020

- I. Approval of a Resolution Authorizing the Village President and Village Clerk to Execute a Contract with Hilton Garden Inn to Provide for Meeting Room Space for Regular Meetings of the Village Board and All Village Committees and Commissions During 2020
- m. Approval of a License Permit Agreement with MCImetro Access Transmission Services Corp., d/b/a as Verizon Transmission Services for a Fiber Optic Line Installation

J. EXECUTIVE SESSION

K. CALL TO RECONVENE

L. ROLL CALL

M. MATTERS REQUIRING ACTION ARISING AS A RESULT OF THE EXECUTIVE SESSION

N. ITEMS TO BE REFERRED

O. FOR INFORMATION ONLY

P. ADJOURNMENT

ALL QUESTIONS RELATING TO THE PRIORITY OF BUSINESS SHALL BE DECIDED BY THE CHAIR WITHOUT DEBATE, SUBJECT TO APPEAL.

I, the undersigned, caused the above and foregoing 4-page agenda to be posted at the following location on or before 5:00 p.m., November 17, 2019: In the entry lobby of the Hilton Garden Inn, 26225 N. Riverwoods Blvd, Mettawa IL

Sandy Gallo, Village Clerk