

**MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, MARCH 13, 2019 IN THE MAPLE ROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS**

**A. CALL TO ORDER**

Chairman Towne called the meeting to order at 6:00 pm.

**B. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Chairman Towne and Members Pink and Sheldon

Absent: None

Chairman Towne declared a quorum present.

Also, in attendance: Village Administrator, Bob Irvin; Village Clerk, Sandy Gallo; Village Engineer, Scott Anderson

**C. APPROVAL OF MINUTES OF THE FEBRUARY MEETING**

Meeting minutes from February 13, 2019 were reviewed. It was moved by Member Sheldon and seconded by Member Pink that the meeting minutes be approved and be placed on file. The motion was carried.

**D. DISCUSS MAINTENANCE AND CAPITAL IMPROVEMENT ITEMS FOR FY2019-20 BUDGET**

Village Administrator Irvin said two-line items in the budget were increased as a result of the February's Committee meeting. The Open Space Maintenance for the Oasis Park landscaping was increased by \$100,000 and the Street/Pot Holes Repairs was increased by \$6,000. Village Administrator Irvin also mentioned the right-of-way low bid was received in the amount of \$31,315.00. Village Administrator Irvin suggested to increase the right-of-way mowing line item to \$32,000.

Member Sheldon asked if the leaves pick-up at Whippoorwill Park was part of the mowing schedule. Village Engineer Scott Anderson said that clean-up would be added as an extra.

Chairman Towne said he approved the proposed budget.

Member Pink questioned if the Street/Pot Hole Repairs line item for \$8,000 was a suitable amount that would capture all of the Village's street striping expense. Village Engineer Scott Anderson said not all of the streets required their striping to be redone.

**E. DISCUSS THE TRAFFICE LIGHT SAFETY AT BENNETT ROAD AND ROUTE 60**

Chairman Towne said he and Village Administrator Irvin took videos to capture the time period in which drivers have been allotted at the light on Bennett Road and Route 60. The recordings have proven that the light at Bennett Road and Route 60 does not provide adequate time for a driver to get through the light and into the Deerpath Farm subdivision. Chairman Towne suggested that the Village write a letter to the IDOT requesting an increase of a few seconds before the light turned yellow. If no reply is received from the IDOT, the Village will reach out to the State Representative as their next action plan. The issue is on the east bound north turn motion into the subdivision. Member Sheldon said when turning into the subdivision the tail end of your car is still in the intersection before the other light is green.

Village Administrator Irvin said he recorded the turn into the subdivision three times and each time the results were 6 seconds.

Member Sheldon said in the winter one Grainger employee rushed to get through the Bennett Road light and resulted in the snow bank due to the icy road. The timing of this light also impacts the Grainger employees. Village Engineer Scott Anderson mentioned the accident report can be obtained from the Lake County Sheriff's office.

Chairman Towne said Deerpath Farms HOA indicated they may be developing 15 new lots, which would result in a higher number of families accessing this road. Chairman Towne indicated another option to explore would be to reduce the speed limit on Route 60 from 45 to 40 mph.

Village Administrator Irvin said he had received formal replies from the engineers indicating the light set-up of 6 seconds is consistent with other similar intersections. Village Administrator Irvin said he anticipates a quick response from IDOT due to prior research outcomes. Chairman Towne suggested if the letter request is denied; the Village should consider addressing this matter with the State Representatives.

Chairman Towne said at the Around the Town meeting the outstanding invoice for Peter Baker grinding the entrance road to Deerpath Farms was discussed. Chairman Towne spoke with the HOA President, Rick Philips of possibly splitting the expense with the Village. In the meantime, Village Engineer Jamie Anderson is researching for a new grinder contractor to improve the entrance road furthermore. The estimated amount for the new grinder contractor is \$1,200 per Village Engineer Scott Anderson. Chairman Towne said he will follow-up with Mr. Philips to confirm his HOA will pay 50% of the outstanding Peter Baker invoice. Further discussion will be held at the next Around the Town meeting.

**F. REVIEW THE ROW BID TABULATION OUTCOME**

Chairman Towne said two bids were received for the 2019 right-of-way mowing program. VM Landscaping submitted their bid in the amount of \$31,315 and Milieu Landscaping bid was received for \$56,000. Village Engineer Scott Anderson said he asked Milieu if they wanted to negotiate a new number and \$48,000 was submitted. Chairman Towne said he along with Village Engineer Jamie Anderson completed background checks on VM Landscaping and

they received favorable remarks for their work. However, VM has not submitted their performance bond.

A motion was made to approve VM Landscaping as the right-of-way mowing company for the Village. It was moved by Member Sheldon and seconded by Member Pink. The motion was carried.

Village Engineer Scott Anderson said a few documents are still needed prior to moving forward with VM Landscaping.

Village Administrator Irvin agreed the Board's approval for VM Landscaping should be subject to all the documentation being complete prior to signing the contract. Chairman Towne said Village Attorney Ferolo sent a letter to VM Landscaping indicating the contract can be rewritten to accommodate both parties once all the necessary documentation were submitted.

**G. UPDATE ON POTENTIAL WATER MAIN EXTENSION SOUTH OF ROUTE 60 ALONG ST. MARYS ROAD AND OTHER WATER MAIN INQUIRIES**

Village Administrator Irvin said an updated letter was mailed out to the residents on February 21<sup>st</sup>. Of the 20 property owners, 8 have replied yes while 6 have replied no. Two of the residents that responded yes, did not include their address. Village Administrator Irvin stated if the Committee felt there is enough interest, the Village could begin the process of obtaining an intergovernmental agreement with Lake County. The agreement is needed prior to establishing an SSA.

Resident, Robert Spiglanin (25620 N. St. Marys Road) attended the Committee meeting. Mr. Spiglanin said he is in favor of the extension. Mr. Spiglanin added his mother-in-law, Josephine Viglione is concern about the extension cost having 5 lots that require connection. Village Administrator Irvin said if a subdivision entered into an SSA with only a few pin numbers and in later years the lots were split, a recalculation would be completed. The SSA would require to be recalculated to capture the new pin numbers within the subdivision for the remaining years.

Village Engineer Scott Anderson suggested to Mr. Spiglanin to complete a plat of consolidation. Chairman Towne suggested to Mr. Spiglanin to consider consolidating the current lots into 2 pin numbers. The reduction of pin numbers for the Viglione's could result in significant savings.

Village Administrator Irvin said the single driveway could present an issue for the Viglione's. Another factor to consider would be the final cost. The reduction of 20 lots into 16 would create the final cost to be divided by a lower number of lots.

Member Sheldon said she spoke to Josephine Viglione and she had no intentions in building on her lots. Josephine Viglione subdivided years ago in fear of Lake County obtaining the open space land around her home.

Village Administrator Irvin said the plat of consolidation would need to be presented to the ZPA.

Chairman Towne mentioned with the Viglione's consolidating their lots it may save the other residents some expense too.

Village Administrator Irvin stated an empty lot will pay the same amount as a built lot. Village Administrator Irvin added the Village Clerk Gallo will follow-up with the remaining residents and I will reconfigure the cost with the possibility of the lot consolidation.

Member Sheldon said she will call Josephine Viglione to help answer any follow-up questions.

**H. UPDATE ON VARIOUS DRAINAGE ISSUES**

Village Engineer Scott Anderson said Mettawa Lane culvert replacement will be completed after the frost is gone, late April or May.

Chairman Towne said the culvert located on Little St. Marys Road south and Bradley Road by the Chainski's residence is being studied for drainage issues. Other drainage issue locations being studied include Old School Road by the train tracks, Little Melody and the trail east of the Oasis Park in front of the Liphardt's residence.

**I. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES**

**J. ADJOURNMENT**

It was moved by Member Sheldon and seconded by Member Pink to adjourn the meeting at 6:37 pm. The motion was carried.

Sandy Gallo, Village Clerk