

**MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF
METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON
WEDNESDAY, APRIL 15, 2020 BY TELECONFERENCE**

A. CALL TO ORDER

Chairman Pink called the meeting to order at 6:00 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Pink and Members Bohm and Sheldon

Absent: None

Chairman Pink declared a quorum present.

Also, in attendance: Mayor Urlacher; Village Administrator, Bob Irvin; Village Clerk, Sandy Gallo; Trustee Towne and Village Engineer, Scott Anderson and Jamie Anderson

C. APPROVAL OF MINUTES OF THE MARCH MEETING

Meeting minutes from March 11, 2020 were reviewed. It was moved by Member Sheldon and seconded by Member Bohm that the meeting minutes be approved and be placed on file. The motion was carried.

**D. DISCUSS POTENTIAL WATER MAIN EXTENSION SURVEY LETTER TO
RESIDENTS ON LITTLE ST. MARYS ROAD**

Chairman Pink indicated a copy of the letter has been provided to the Committee. The Committee decided the residents will receive 3 weeks to reply to the Village Clerk's email indicating interest or no interest in the consideration of the water main extension.

Trustee Towne indicated two grants can help support the Village infrastructure projects. Rebuild Illinois Program has \$50 million for infrastructure improvements and Shovel Ready is also available to municipalities. Member Sheldon asked if there was any possibility these grants would help fund the north and the south end residents' water main connections. Village Administrator Irvin replied these grants are worth researching to better understand their qualification requirements. Village Administrator Irvin added qualifying for these grants will be slim given the application deadline. Shovel Ready deadline is June 30th and no drawings have been completed to include with the application.

**E. DISCUSS OLD SCHOOL ROAD DRAINAGE PROJECT (RAILROAD TO PENNY
LANE)**

Chairman Pink said last years' estimation for this project was \$35,000. This drainage improvement proposal from James Anderson is now estimated at \$43,500. Village Engineer Scott Anderson said JACO's submitted proposal from February 2019 had not changed. This drainage repair will address the low water flow storm sewer between the railroad to Penny Lane on Old School Road. This repair will also address the trail washout and land restoration.

Member Sheldon asked for a full drawing to be completed on this drainage repair to go out to bid. Chairman Pink and Member Bohm agreed to send this project out to bid. The Committee reached a consensus to have the bid specifications go out to bid and increase the budget for this culvert work by \$10,000.

Member Sheldon inquired if the final costs were available for the Chainski's drainage repair. Village Engineer Scott Anderson replied this repair will require some digging to create a swale to feed into the culvert. Village Engineer Scott Anderson estimated this repair to cost \$2,000.

Chairman Pink asked how much has JACO already billed the Village for the Old School Road drainage issue. Village Administrator Irvin said he will look into any related expenses for the next meeting. Chairman Pink asked the Village Engineer ongoing to itemize their proposals to allow the Committee to see the breakdown of the project.

F. DISCUSS DRAINAGE ISSUES SOUTHBOUND RIVERWOODS BOULEVARD

Chairman Pink indicated southbound Riverwood Boulevard had flooded due to the heavy rainfall. Howe Security noticed the issue and cleared the drain. Village Engineer Jim Anderson said he will follow-up with Brightview, the landscapers on Riverwoods Boulevard, to clear the leaves from the drains to avoid ongoing flooding. Member Sheldon suggested the businesses along Riverwoods Boulevard should also be sent a letter to remind them to maintain their drains.

G. DISCUSS VILLAGE ROAD SHOULDER MAINTENANCE

Village Engineer Scott Anderson said in the prior year's shoulder and trail maintenance were billed at a flat rate for the labor along with the material used. Village Engineer Scott Anderson added if the Village wanted to obtain a project cost prior to the work being completed, JACO would need to bill the Village the preparation time. The shoulder maintenance is currently estimated to take a week to complete at an estimated cost of \$15,000.

Village Administrator Irvin commented he drove the Village and noticed a few shoulders that required maintenance were already being addressed while improving the ditch within the same location.

H. DISCUSS VILLAGE TRAIL MAINTENANCE

Village Administrator Irvin commented that the shoulder and trail maintenance budget items are the largest expenses for Public Works. Village Engineer Scott Anderson mentioned the trail by St. Basil's Church will require some surveying to determine the restoration. Village Engineer Scott Anderson suggested some of the trails be widened to the trail requirements of 8 feet.

A recommendation was made to have Forest Builders begin their trail and shoulder maintenance throughout the Village. The motion was made by Member Sheldon and seconded by Member Bohm. The motion was carried.

I. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Chairman Pink inquired the status of the drain off of Little St. Marys Road. Village Engineer Scott Anderson replied this drain had to be shoveled out to determine the issue. The Committee will be provided an update once the area has been assessed.

Member Sheldon asked for a status on the tree and stump removal project. Village Engineer Jim Anderson replied he spoke to Bud Clark, Canopy Tree Specialist owner and they are mostly working on Old School Road and Bradley Road. They anticipate removing any remaining stumps by May 1st. Village Engineer Jim Anderson said he will also be marking any trees that have been raised as an issue.

Trustee Towne asked that the solar energy efforts for the residents not be eliminated by the Committee. Chairman Pink replied the March agenda items were only inclusive of immediate matters that required discussion.

J. ADJOURNMENT

It was moved by Member Sheldon and seconded by Member Bohm to adjourn the meeting at 7:06 pm. The motion was carried.

Sandy Gallo, Village Clerk