

**MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF
METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON
WEDNESDAY, AUGUST 12, 2020 BY TELECONFERENCE**

A. CALL TO ORDER

Chairman Pink called the meeting to order at 6:00 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Pink and Members Bohm and Sheldon

Absent: None

Chairman Pink declared a quorum present.

On the call: Mayor Urlacher, Village Administrator, Bob Irvin; Village Clerk, Sandy Gallo; Trustee Towne and Village Engineer, Scott Anderson

C. APPROVAL OF MINUTES OF THE JULY MEETING

Meeting minutes from July 8, 2020 were reviewed. It was moved by Member Bohm and seconded by Member Sheldon that the meeting minutes be approved and be placed on file. The motion was carried.

**D. UPDATE ON THE POTENTIAL WATER MAIN EXTENSION FOR RESIDENTS ON
LITTLE ST. MARYS ROAD AND OLD SCHOOL ROAD**

Village Administrator Irvin received updated information for the main extension from Gewalt Hamilton. Gewalt Hamilton reported one estimate to extend the Little St Marys and Old School loop area, Lake County is requiring the connection from north of the railroad tracks south to Imperial Drive. The cost of this extension with 15% contingency and construction cost is almost \$2.0 million dollars, divided within 21 properties is will be \$94,000 per property. This amount does not include the cost to establish an SSA nor the interest rate for a 20-year loan nor the cost for connecting to the property. SSA15 was completed in 2015, cost per property was less than \$49,000. The contingency being removed and a good bid for the work can result in \$83,000 per property. The results are high.

Village Administrator Irvin said in 2015 Lake County indicated to the Village would not approve any additional connections unless the loop to Imperial Drive was included. This loop adds \$550,000 or \$ 26,000 per property owner due to the fact is a cumulative main connection location. It's unfair that the 21 properties considering to connect would be incurring a higher connection cost. Village Administrator Irvin suggested a letter to Lake County regarding this extreme cost for the cumulative main connections these residents would incur. Chairman Pink agreed it was worth notifying them of the connection findings and the Village's concern. Village Administrator Irvin replied Lake County does not usually get involved with water main extensions unless the improvement impacts their system operability. Village Administrator Irvin added this project could be considered for next year's application submissions for the IL grant program. Chairman Pink agreed this project should be submitted to qualify for a grant. Village Administrator Irvin commented a grant administrator will need

to be hired if the Village obtains a grant. Member Bohm asked when will the grant need to be submitted. Village Administrator Irvin replied it will most likely need to be submitted by June of 2021. Member Sheldon asked which grant was being discussed, Village Administrator Irvin said the subjectivity of what the Village will qualify for since the grant will only impact 21 residents. However, given this is the first year of this type of grant being issued, we will be able to review the applications that were submitted and we can see where points were issued prior to our grant submission. Village Administrator Irvin reminded the Committee the plans were not completed for the IEPA by April 30th to get the additional points, we can plan for next year. Trustee Towne said the he supports adding the residents to the north for the water main connection in the grant submission given those draws are completed. Member Bohm asked if the residents should be provided an update on the connection results from Gewalt Hamilton. Chairman Pink commented the letter to the Lake County should be sent and review the grant options to provide these details. Village Administrator Irvin suggested to send the letter to Lake County. As for the grant, the northern resident's water main connection plans that were completed in 2013 can be updated, however, the Little St. Marys and Old School Road extension is only at the estimated state no plans have been completed. Village Administrator Irvin will talk with Gewalt Hamilton to determine the cost of completing the plans for Little St. Marys and Old School connection. Once we decide Gewalt Hamilton would be submitting for the grant, at this time would be good to update the residents with our action plans. Member Sheldon said the Village needs to make all efforts to help support our residents to receive the connection and financial support from the grant.

A motion was made to send a letter to the residents explaining the Village's next steps in pursuing a grant in 2021 and writing a letter to Lake County regarding the water main connection high cost. The motion was moved by Member Sheldon and seconded by Member Bohm. The motion was carried.

E. DISCUSS THE LINE OF ACTIONS ON DITCHES

Chairman Pink said the Village's ditches and ponds are filled with silt build-up and need to be cleared. After a conversation with the Village Engineer Scott Anderson, it appears the Village ponds have never been dredged. Village Engineer Anderson mentioned they sent comments to the various Homeowners Associations about 4-5 years ago, regarding the maintenance around the inlets and outlets of their ponds. Some locations were completed, but not all. The ditches are privately owned. The only ditches that have been repaired were on the west side of St. Marys Road to Old School. All of the road ditches within the Village, their sentiment need some work. Many ditches are close to the road and need substantial grading to be completed. Chairman Pink asked if some areas could the ditches be widened. Village Engineer Anderson replied yes, some areas would need to widen to reduce the water erosion that is currently occurring. A plan was formed about 6 years for \$3 million for Bradley Road rebuilding that included all of the ditches. Member Bohm asked if the ditch repairs should be included in the stormwater management project. Chairman Pink replied it could be, however we are discussing the silt build-up which will continue to occur. Member Sheldon replied a maintenance plan is needed ongoing. A consensus was reached of adding the ditches into the stormwater management study. Trustee Towne said at this time the Village should act on clearing out trouble culverts such along the Oasis service drive on Bradley Road which is currently causing some flooding. Chairman Pink asked Village Engineer Anderson to provide a list of those ditches that require immediate attention.

F. UPDATE ON SHOULDER MAINTENANCE

Village Engineer Scott Anderson said all of the shoulder maintenance has been completed for this year. They will spray weed killer to reduce some of the grass growing on the shoulders.

G. DISCUSS DUNLAP TREE EXPERTS TREE REMOVAL PROPOSAL FOR 300 N. BRADLEY ROAD

Chairman Pink said she has received a number of complaints regarding dead trees that were not removed. The locations include a tree in the right-a-way at 300 N. Bradley Road and a few trees on Oakhill Lane. Chairman Pink commented asked the Village Engineer to obtain proposal from Perfect Cut or Lucas Landscaping for this work for the next Committee meeting.

H. DISCUSS RESURFACING LITTLE MELODY LANE

Chairman Pink said several residents live off of Little Melody Lane, however only three are Mettawa residents. Chairman Pink spoke with Libertyville Township Highway Commissioner Martin Neal regarding his plans to resurface this road. Mr. Neal indicated no work is scheduled for 2021, however in 2022 some patch work will be completed. Chairman Pink discussed safety issues with the Highway Commissioner. Mr. Neal asked Chairman Pink to obtain a reasonable proposal to complete this work and he would possibly obtain some funding for the work. Member Bohm asked what is the Village's road responsibility. Village Administrator Irvin confirmed yes, it is the Village's worst road due to the numerous potholes and he couldn't recall when this road was last resurfaced. Village Engineer Scott Anderson said he can do patch work for the interim until it gets resurfaced. Trustee Towne suggested to send a letter to Libertyville Township with pictures of current conditions of the road. Mayor Urlacher commented both are working to help support the 18 residents on this road. Trustee Towne said he has had previous experience with receiving the Libertyville Board support on other matters and they too need to be made aware of the conditions of this road. Chairman Pink replied she will continue to work with Martin Neal before approaching the Board. Chairman Pink asked Village Engineer to provide a cost estimate for Little Melody Lane resurfacing project.

Resident, Jess Ray (350 Little Melody Lane) said he has spoken to Commissioner Martin Neal. Mr. Ray said he received information from Commissioner Neal that this work would be completed in 2024. The road and the ditches need to be repair. Mr. Ray mentioned maybe this resurface project can be added to the IL Pritzker's grant submission for some funding. Mr. Ray indicated that on Bradley Road while entering Little Melody Lane this area is in need of patch work. Village Engineer Anderson commented a simple estimate can be done, however to analysis the true work that needs to be done on the road will be not be a reasonable price to include the ditch work. Chairman Pink clarified she would like some type of recommendation of what type of work is needed. Village Engineer Anderson confirmed he will address the large pothole on Bradley Road Mr. Ray mentioned. Village Administrator Irvin added he pulled up the Libertyville Township road resurfacing project budgets online through 2025, and Little Melody Lane as a project was not included. Mayor Urlacher said they will make every effort to fix the road on Melody Lane.

I. DISCUSS REQUEST FOR QUALIFICATIONS RECEIVED FOR STORMWATER, in MANAGEMENT

Chairman Pink indicated we received 8 qualifications from engineering firms. Chairman Pink stated she would like the Committee to select 3 or 4 firms to interview. Member Sheldon mentioned she would like to receive bids from these firms to better understand their work and cost. Member Sheldon expressed her concern of a firm selecting without knowing their cost. Village Administrator Irvin stated the Committee discussed this matter two months ago to request for qualifications from firms that had experience with stormwater management. The Committee had decided to pick the best 3 or 4 firms to interview and negotiate the final cost. The other option we talked about was to create a specification package of what the Village wanted the project to include, to bid on this for price. This option was going to take a few months. The bid specifications would be upfront expenses. Member Bohm said he reviewed the firms and he has narrowed his selection to 3 firms. Member Sheldon said she had 2 firms she selected. Mayor Urlacher asked that the Committee email their top 4 firms and further discuss the outcome at the next meeting. Village Administrator Irvin added the Committee should rank the firm's 1st being the highest 4th being the lowest on their selection. Member Bohm asked that the Village Administrator also provide he selected firms. Trustee Towne indicated the Village Board should also provide their selected firms. Mayor Urlacher commented the Board will need to receive the recommendation made by Public Works. Member Bohm mentioned as he read through the firm's pamphlet, they have worked with Stormwater Management or were on their advisory board. Village Administrator Irvin said he spoke with Stormwater Management regarding the Village's plan and they did provide some names of firms who we included on the list. Trustee Towne commented the Village should consider reaching out to Stormwater Management. Chairman Pink asked the Committee to email 4 recommendations by September 1st.

Mr. Ray asked if the residents could review the selected firms prior to the next Committee meeting. Mr. Ray requested to see the final 4 firms that will be discussed. Mayor Urlacher commented the information will be posted on the Village website for residents to read.

J. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Chairman Pink said she would like to talk about helping out the Community with culvert problems. Mayor Urlacher said he discussed this matter with the Village Administrator and this item can be added to the agenda for next month.

K. ADJOURNMENT

It was moved by Member Bohm and seconded by Member Sheldon to adjourn the meeting at 7:25 pm. The motion was carried.

Sandy Gallo, Village Clerk